

Date: _____ Application #: _____
 Fees Paid: _____ + \$15 recording fee = _____
 Parcel ID #: _____
 Tax Map #: _____

**TOWN OF WATERBURY
 SIGN APPLICATION for ZONING PERMIT**

Please provide all of the information requested on this application.
 Read the Zoning Regulations and familiarize yourself with the requirements. Failure to provide all the required information will delay the process of this application. For instructions on how to fill out this form please refer to the *Zoning Permit Application Instructions & Fee Schedule* available on the municipal website or at the municipal offices. Submit one copy of the completed application and a check payable to the *Town of Waterbury* according to the zoning fee schedule. For questions about the permit process please contact the Zoning Administrator at 244-1018.

CONTACT INFORMATION

APPLICANT

Name: _____
 Mailing Address: _____

 Home Phone : _____
 Work/Cell Phone: _____
 Email: _____

PROPERTY OWNER (if different from Applicant)

Name: _____
 Mailing Address: _____

 Home Phone : _____
 Work/Cell Phone: _____
 Email: _____

SIGN DESCRIPTION

Physical Location of project (E911 Address): _____

 Reason for sign: _____
 Statement on sign: _____
 Estimated construction date: _____
 List all existing signs on property and square footage:

	SIGN	SQ. FT
1)	_____	_____
2)	_____	_____
3)	_____	_____
4)	_____	_____
5)	_____	_____

PROPOSED SIGN DIMENSIONS

Length: _____ Height: _____ Width: _____ Sq. Footage: _____
 For ground signs, setbacks from property lines:
front: _____ *sides:* _____ *rear:* _____
 For projecting signs, height above pedestrian way: _____
 Will sign block entry/exit line of site: Yes No
 If Yes, please describe: _____

CHECK ALL THAT APPLY:

- New sign
- Addition to existing sign
- Replacement sign
- Other _____

SIGN USE

- Commercial / Industrial
- Residential
- Other _____

SIGN STRUCTURE

- Freestanding
- Attached to building
- Single-sided
- Double-sided
- Other _____

SIGN PRESENCE

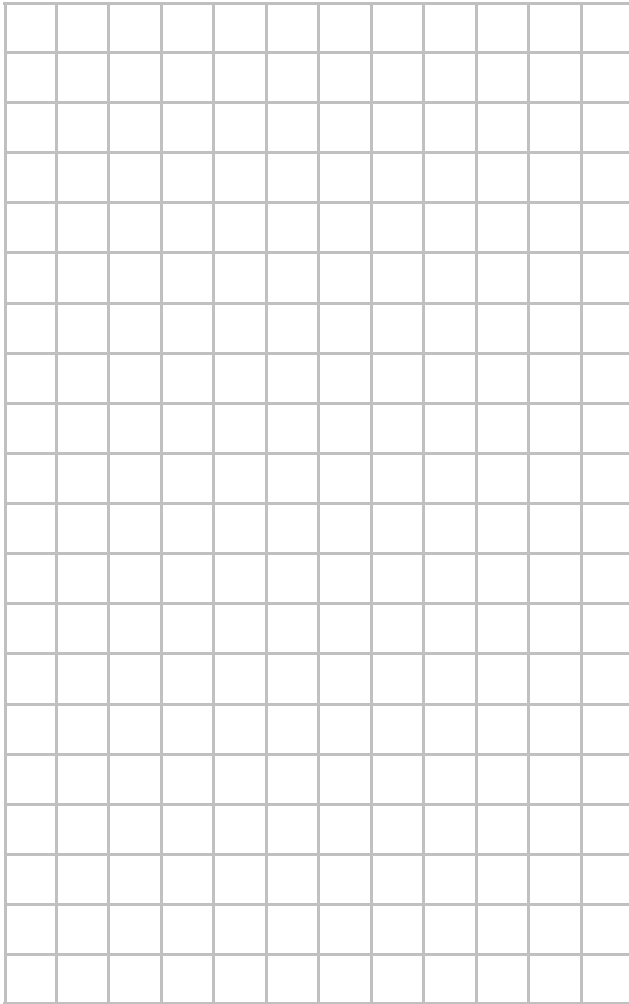
- Permanent
- Temporary—*please insert timeframe*
 From: _____
 To: _____

SIGN ILLUMINATION

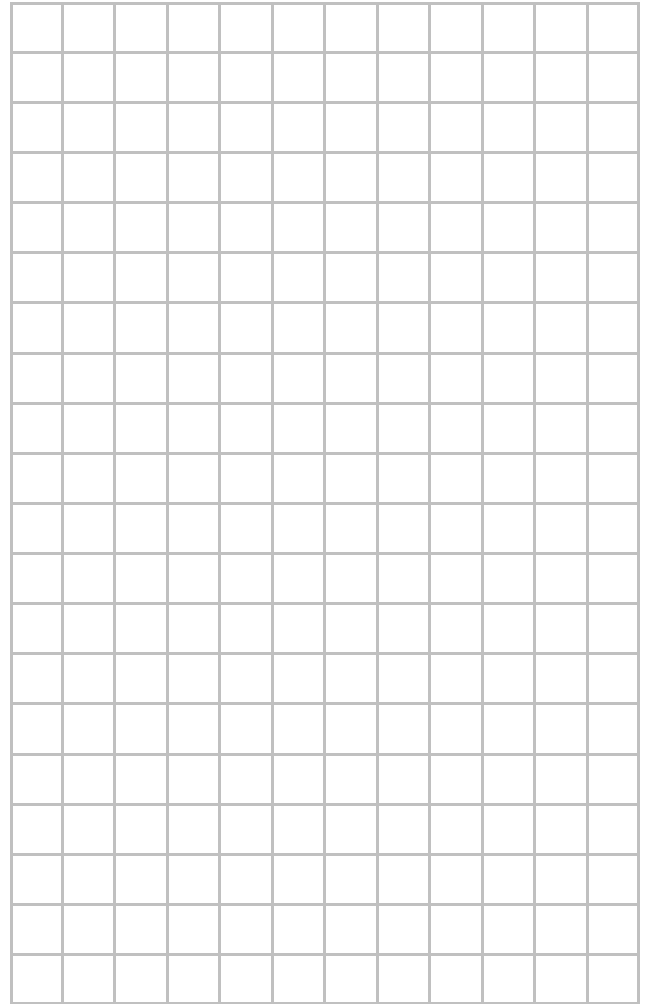
- Down lit
- Up lit
- Illuminated from within
- None
- Other _____

SKETCH PLANS Please include 2 sketch plans of your proposal, drawn to scale with all dimensions labeled. You may use the space below or attach separate sheets. For plans larger than 11"x17" please provide a digital copy in addition to a paper copy.

A) Site Plan— Please sketch property boundaries, building locations and sign location.



B) Elevation— Please sketch sign structure including supports and illumination,



SIGNATURES The undersigned hereby applies for a Zoning Permit for the use described in this application to be issued on the basis of the representations made herein all of which the applicant swears to be complete and true.

Applicant Signature date

Property Owner Signature date

CONTACT Zoning Administrator Phone: (802) 244-1018
Mailing Address: Waterbury Municipal Offices, 28 North Main Street, Suite 1, Waterbury, VT 05676
Municipal Website: www.waterburyvt.com

OFFICE USE ONLY

Zoning District/Overlay: _____

Date Permit issued (effective 16-days later): _____

Remarks & Conditions: _____

Authorized signature: _____ Date: _____