

WATERBURY PLANNING COMMISSION MINUTES

**Monday, April 27, 2026
6:00 P.M.**

Planning Commission: Dana Allen, Billy Vigdor, Kati Gallagher, Monica Callan
Staff: Neal Leitner, Cheryl Casey
Attendance In Person and Zoom: Julia Randall from the SE Group

Agenda review and possible modifications

none

Announcements and General public comments

none

Approval of minutes

Billy Vigdor motioned to approve the 3/23 minutes as amended. It was seconded by Kati Gallagher.
Motion approved 3-0-1 abstention

Kati Gallagher motioned to approve the 4/13/26 as amended. It was seconded by Billy Vigdor.
Motion approved 4-0.

Municipal Plan Update Tasks

The PC and Julia Randall discussed “Tracking Progress”, a section within each chapter. The PC decided on taking a broader tracking metric rather than a more granular tracking metric. The PC agreed that “Tracking Progress” should include implementing the strategies identified in each chapter.

Local Economy Chapter Review

- Billy to confirm Waterbury population growth for the Local Economy Chapter
- Katie to determine the rate of Waterbury's economic growth for the Local Economy Chapter.

Energy Chapter Review

- PC is not required to update the 2018 Enhanced Energy Plan
- Billy to revise Table 2 to focus on percent changes and simplify and reorganize the Table 2 discussion.
- Decided to include maps in the storyboard, following the Montpelier model
- PC will need to decide how to collect data on energy efficiency infrastructure (RBES) and renewable energy incorporated into new building permits.
- Julia Randall will revise "What We Heard" and circulate for PC review.

Municipal Services and Flood Resilience Review

-- Final drafts will be circulated by Wednesday for PC review. PC review due Friday and staff provide drafts to CVRPC on Monday.

Other Chapter Timing

-- Katie to provide transportation draft prior to next meeting

-- Dana to draft Natural Resources and Land Use and circulate in time for review at the PC's May 26 meeting

--- Community Services: Dana to check with Robbie

-- Monica to draft the Historic and Cultural Resources Chapter and circulate in time for review at the PC's June 8 meeting.

Next Meeting

- Final Review of Energy

- Initial Review of Energy and Transportation

8:45 p.m. Adjournment