

WATERBURY PLANNING COMMISSION MINUTES

**Monday, July 14, 2025
6:00 P.M.**

Planning Commission: Martha Staskus, Dana Allen, Robbie Adler, Kati Gallagher

Staff: Neal Leitner

Public in attendance: none

The meeting was called to order at 6:00 p.m. in the municipal offices at 28 N. Main Street.

Agenda Review and Modifications

PC will have a new representative at the Housing Task Force. Kati Gallagher is changing her focus to the Better Connections Grant management, so she cannot be the representative on the Housing Task Force.

Update on Housing Targets meeting with CVRPC:

CVRPC will be at the November 3rd Select Board meeting to discuss the Act 250 Tiers in Waterbury. The PC will create a recommendation for the Selectboard and CVRPC by that meeting for the areas that the town would like to be included in Tier 1B.

Announcements and public comments

None

Approval of June 23, 2025 Minutes

Dana Allen motioned to approve as amended the minutes of June 23rd.

The motion was seconded by Robbie Adler.

Motion approved 4-0.

Municipal Plan Update Process

Scheduling meetings with stakeholders

The PC would like to meet with committees to discuss their input and survey responses. The PC ran through the schedule of PC meetings through January. The PC discussed preliminary dates to invite each committee to discuss their chapters. The chair of the PC and staff met with EFUD to discuss outreach. The PC will

record the meetings for SE Group. Staff will update SE Group with the preliminary schedule so they can compile the information gathered for the PC. Staff will ask SE Group to attend the PC meeting on August 11th to meet with the PC. The 7/17 Housing task force will be attended by Dana Allen or Martha Staskus.

The survey on aspirations, goals, and strategies was sent out to stakeholders prior to the meeting.

Town website and planWTB website review

The PC reviewed the town website and the planWTB site to discuss updates. Updates will be made to planWTB. Town website updates, such as adding emails for the PC members will be made as well.

8:07 p.m. Adjournment