

**WATERBURY PLANNING COMMISSION**  
**Draft Minutes**

**Monday, June 9, 2025**  
**6:00 P.M.**

**Attendees**

Martha Staskus, Billy Vigdor, Dana Allen,

**Agenda review and possible modifications all in attendance**

No modifications were made.

**Announcements and General public comments**

Cilla is in attendance.

**Approval of May 12, 2025 Minutes**

Billy Vigdor moved to approve minutes as amended, Robbie Adler seconded.

Motion passed 4-0.

**Municipal Plan Update Tasks:**

**Discuss findings of Visioning Sessions and next steps**

The PC reviewed the spreadsheets that were compiled from the data collected at the visioning sessions. Each session has the data in its own spreadsheet. They want to combine all the spreadsheets into one document, with the sources of all the data cited. Billy Vigdor is going to write a process document to list the steps that were taken and what the PC did, so that the history is documented.

The PC then began review of the Land Use data that was collected and compiled into a spreadsheet. Comments regarding ADUs were placed under the Housing section, and removed from Land Use. After reviewing Land Use comments, they moved to Housing.

**Q&A session with Mike Miller, Montpelier Planning Director re: Town Plan Process**

Mike cautioned with dashboards, to stick with fixed things. Aspirations (big picture) goals (bite size pieces). Buzz words from aspirations were incorporated into goals. Goals were divided into “Maintain”, “Evolve” and “Transform”.

Strategies were discussed in relation to how to achieve the goals. Strategies were divided into “Continue”, “Amend”, and “New”.

Questions about how to address a topic that covers more than one chapter. Mike said the “Synergies” in the Montpelier Town Plan were used to bring those topics together.

Visioning statements per chapter versus an overarching visioning statement were discussed. Montpelier does not have an overarching statement, but does have chapter specific statements.

SE Group did all the GIS. Miller suggested that the town should have a GIS license so the SE Group does not have to transfer the GIS files at a later date.

## **Adjournment**

Meeting adjourned at 8:35 p.m.