

WATERBURY PLANNING COMMISSION MINUTES

**Monday, August 24, 2026
6:00 P.M.**

Planning Commission: Dana Allen, Kati Gallagher, Monica Callan, Billy Vigdor
Staff: Neal Leitner
Attendance In Person and Zoom: None
Call to Order: 6:00 pm

Agenda review and possible modifications

- Add a discussion of Better Connections
- Add an update on an information request

Announcements and General Public Comments

None

Approval of August 10th minutes

Tabled

Better Connections

- Kati updated the Commission on the status of the Better Connection grant.
- The Commission discussed using the experience to develop a Waterbury transportation plan.
- Kati and Monica will identify how other towns have created transportation master plans.

Town Plan Outreach Wrap-Up Discussion

- The Commission discussed progress with public outreach to date.
- The following are outstanding items:
 - Poster and postcards with QR Codes: Kati
 - Lawn sign and cost estimates: Kati and Neal
 - Distribute stakeholder emails: Neal
 - DEV public service announcement: Monica
 - School newsletters: Robbie
 - Look for Winterfest sign stakes: Billy
 - Post outreach message August 25 on FPF: Billy
 - Update outreach message to include tips to facilitate review: Billy
 - Prepare schedule of FPF posts: Billy

CVRPC Regional Plan Discussion and Potential Comments

- The Commission will submit a letter regarding changes to the Future Land Use Map.
- The Commission will review comments of the Housing Task Force and Conservation Commission and possibly join in those comments.

Housing Task Force Housing Study Grant Discussion

- Discussed the responses received by the Housing Task Force to a request for information to conduct an infill analysis.

Phase 2 Bylaw Process, Technical Amendments, and Phase 1 Amendments

- The Commission will review the 2016 Unified Development Bylaws and the Place Sense Draft prepared to update the 2016 Unified Development Bylaws.
- The Commission will review technical amendments to the 2016 Unified Development Bylaws when received from Town counsel.
- The Commission will seek public comment on the Phase 1 Bylaws as well as those provided by the

Development Review Board.

8:03 p.m. Adjourned