

WATERBURY PLANNING COMMISSION MINUTES

**Monday, June 22, 2026
6:00 P.M.**

Planning Commission: Dana Allen, Billy Vigdor, Robbie Adler, Kati Gallagher, Monica Callan
Staff: Neal Leitner
Attendance In Person and Zoom: Julia Randall from the SE Group

Agenda review and possible modifications

Add a discussion of the CVRCP Future Land Use Map
Add a discussion of the Pathways Trails Steering Committee presentation
(tabled at the end of the meeting)

Billy moved to amend the agenda, seconded by Robbie. Approved 4-0.

Announcements and General public comments

None

Approval of minutes

Billy moved to approve the 6/08 minutes as amended. It was seconded by Robbie.

Motion approved 4-0.

Chapter Review

General Comments Applicable to the entire Town Plan

- Need to determine accessibility requirements for the Town Plan, e.g., access for the visually impaired.
- [Search Town Plan to change Revitalizing Waterbury to Discovery Waterbury.]

Introduction (First Part)

- Staff to prepare a list of community organizations the Planning Commission reached out to.
- The list will be created in a pdf and a link to the pdf will be inserted into the chapter, include the landowners in the Shutesville Hill wildlife corridor.
- Staff and Billy to prepare a list of organizations and stakeholders that attended the meetings addressing specific chapters.
- Robbie to insert a link to the survey results.
- SE group will complete the list of “secondary” chapters to show the public where it can find relevant material related to each chapter. The PC decided not to use the term “synergies.”
- This part of the Introduction is ready to be made into a Story Map and shared with the CVRCP for comment.

Demographics (Section of Introduction)

- Robbie will update the “take aways” section of the Demographics Section to reflect possible decline in population and the implications for planning.
- PC agreed that ongoing review should ensure that Key Takeaways in the Demographics Section is consistent with particular chapters.
- The detailed demographics information will be reformatted, changed to a pdf and linked to the Demographics Section

Historic and Cultural Resources Chapter

- Create a pdf of the Historical Society presentation summarizing Waltherbury's history and insert a link in the Historical and Cultural Resources Chapter.

Future Land Use (FLU) Map (Billy Recused)

- Decided not to send a letter to the CVRCP asking for the Future Land Use Map to incorporate growth areas around all of the Edward Farrar Utility District. This will be communicated to Martha Staskus.
- A general discussion about the FLU ensued.

Next Steps

- Dana to circulate link to the story map version of the Town Plan
- By July 6, each PC member is to go through their chapter and insert or approve photos.
- By July 6, each PC member is to review the maps in the entire Town Plan.
- Add a meeting on July 6 at 6:00 pm.
- Seek comments from CVRCP and incorporate them either before (if time permits) or as part of the public comment process.

Scheduling

- July 6 (Special Meeting): Review the revised Introduction, Demographics and Historical and Cultural Resources chapters and sections.
- July 13: Mop up on the entire Plan, Pathways Trails Steering Committee Presentation.
- July 27: Finalize Plan.
- July 31: Make Plan publicly available.

9:35 p.m. Adjournment