

**WATERBURY PLANNING COMMISSION**  
**Approved Minutes**  
**Monday, November 6, 2023**

Planning Commission: Martha Staskus, Kati Gallagher, Dana Allen, Mary Koen,  
Staff: None  
Public in attendance: None

The meeting was called to order at 7:00 p.m. in the municipal offices at 28 N. Main Street.

**AGENDA REVIEW AND MODIFICATIONS**

No Agenda changes.

**ANNOUNCEMENTS AND COMMENTS FROM THE GENERAL PUBLIC**

No announcements. No General Public in attendance.

**APPROVAL OF PRIOR MEETING MINUTES**

Dana moved and Kati seconded the motion to approve the minutes of October 30, 2023.  
Approved 3-0-1.

**REVIEW USE DEFINITIONS**

The Commission reviewed Use Definitions and completed through “Recreation, Outdoors”.  
Auto or Equipment Repair Service, Bed and Breakfast, Freight Transportation Services, Clinic or  
Outpatient Care Services Several have questions for Neal to provide comment.

**SE GROUP UPDATE AND SCHEDULING**

SE Group provided scheduling information to provide Storyboards. Dana will request to send as soon as completed for PC review. Noelle provided 2 emails with questions which the PC reviewed and agreed on reply answers. Martha to send the email. Overall, SE Group should refer to Appendix for P/C/X Uses in each Zoning District. Parking is to follow S100 or the current 2016 Zoning Regulations.

**NEXT MEETING**

The next regular Commission meeting is scheduled for Monday, November 13, 2023 at 7:00 p.m. in the SAL room in the library in the Municipal Center.

Agenda Items to include:

1. Finish Use Definitions
2. Dimensional Standards Review with Neal’s input
3. Dimensional Definitions and standardization of those tables throughout the Zoning Districts.
4. SE Group Update

**ADJOURNMENT**

Motion to adjourn by Dana, Second by Mary. Unanimous. The PC meeting was adjourned at 9:17 p.m.

Respectfully submitted,