

WATERBURY PLANNING COMMISSION
Approved Minutes
Monday, September 25, 2023

Planning Commission: Martha Staskus (Chair), Kati Gallagher, Billy Vigdor, Mary Koen, Dana Allen
Staff: Neal Leitner
PC Liaison: Alyssa Johnson
Public in attendance: None

The meeting was opened at 7:00 p.m. in the SAL Room in the municipal offices, 28 N. Main St.

AGENDA REVIEW AND MODIFICATIONS

A modification to add Preparation for UDBP-1 roll-out & document formatting.

ANNOUNCEMENTS AND COMMENTS FROM THE GENERAL PUBLIC

No announcements were made. Members of the public were not present.

REVIEW AND APPROVAL OF PRIOR MEETING MINUTES

The draft minutes for the meeting held on September 18th, 2023 were reviewed.

Mary Koen motioned to approve the September 18th minutes as presented, it was seconded by Billy Vigdor.

Motion passed 5-0.

PREPARATION FOR UDBP-1 INFORMATIONAL BYLAW OPEN HOUSE MEETING

The PC discussed document roll-out with the UDBP-1 zoning bylaw update. A PC member stated that they should be specific on what they want public input on. It was agreed that a final document should not be released at the informational hearing. A PC member was concerned about how we are equitably engaging with everyone. The PC was appreciative of the SE Groups online materials, but they are also looking forward to hearing about SE Groups traditional outreach materials at the October 5th meeting. The PC decided to focus the upcoming meeting with Gabby Voeller at the SE Group on operational matters.

OTHER PLANNING COMMISSION BUSINESS

Gabby Voeller from the SE Group met with the PC via Zoom to discuss operational plans for the October 5th Waterbury Bylaw Update Open House. Matters such as mapping, informational stations at the open house and the walking tour were discussed.

OTHER PLANNING COMMISSION BUSINESS

The ZA report was tabled to the next PC meeting on October 2nd. Alyssa Johnson mentioned that Mike Bishop attended the Housing Task Force meeting to introduce himself as the new Zoning Administrator and discuss housing priorities in Waterbury.

NEXT MEETING

The next regular PC meeting is scheduled for Monday, October 2nd, 2023 at 7:00 p.m. in the municipal offices in the Municipal Center.

ADJOURNMENT

The PC meeting was adjourned at 9:45 p.m.

Respectfully submitted,

Danny Velez, Secretary