

WATERBURY PLANNING COMMISSION

Approved Minutes

Monday, February 14, 2022

Planning Commission: Alyssa Johnson (Chair); Martha Staskus; and Steve Karcher.
Staff: Steve Lotspeich (Planning and Zoning Director, Zoning Administrator)

Alyssa Johnson (Chair), opened the meeting at 7:08 p.m. at the Steele Community Room, 28 N. Main St. The Planning Commission (PC) members and staff participated in person and the meeting was also available via Zoom.

AGENDA REVIEW AND MODIFICATIONS

The agenda was reviewed and approved by consensus as drafted.

ANNOUNCEMENTS AND COMMENTS FROM THE GENERAL PUBLIC

There were none.

INTERVIEWS FOR ASST. PLANNING AND ZONING ADMINISTRATOR POSITION

MOTION:

At 7:10 p.m. Steve Karcher moved and Martha Staskus seconded the motion for the Planning Commission to enter into executive session to prepare for and conduct interviews for the Asst. Planning and Zoning Administrator, to include participation by staff member, Steve Lotspeich.

VOTE: The motion was approved 3-0.

MOTION:

At 9:10 p.m. Steve Karcher moved and Martha Staskus seconded the motion to come out of executive session.

VOTE: The motion was approved 3-0.

CONSIDER NOMINATION OF ASST. PLANNING & ZONING ADMINISTRATOR CANDIDATE

MOTION:

Steve Karcher moved and Martha Staskus seconded the motion to nominate Neal Leitner for the position of Assistant Planning and Zoning Administrator pending any employer requirements per the Town of Waterbury.

VOTE: The motion was approved 3-0.

NEXT MEETING

The next regular scheduled Planning Commission meeting will be held on Monday, February 28, 2022 at 7:00 p.m. This meeting will be a hybrid of in-person, and remote via Zoom.

ADJOURNMENT

The Planning Commission meeting was adjourned at 9:35 p.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "Steve Lotspeich". The signature is written in a cursive style with a large initial 'S'.

Steve Lotspeich, Acting Secretary