

WATERBURY PLANNING COMMISSION
Unapproved Minutes
Monday, November 22, 2021

Planning Commission: Alyssa Johnson (Chair); Martha Staskus; and Mary Koen.
Staff: Steve Lotspeich (Planning and Zoning Director, Acting Zoning Administrator)

Alyssa Johnson (Chair), opened the meeting at 6:40 p.m. at the Steele Community Room, 28 N. Main St. The Planning Commission (PC) members and staff participated in person and the meeting was also available via Zoom.

AGENDA REVIEW AND MODIFICATIONS

The agenda was reviewed and approved by consensus as drafted.

ANNOUNCEMENTS AND COMMENTS FROM THE GENERAL PUBLIC

There were none.

INTERVIEWS FOR ASST. PLANNING AND ZONING ADMINISTRATOR POSITION

MOTION:

At 6:43 p.m. Mary Koen moved and Martha Staskus seconded the motion for the Planning Commission to enter into executive session to prepare for and conduct interviews for the Asst. Planning and Zoning Administrator, to include participation by staff member, Steve Lotspeich.

VOTE: The motion was approved 3-0.

MOTION:

At 9:24 p.m. Mary Koen moved and Martha Staskus seconded the motion to come out of executive session.

VOTE: The motion was approved 3-0.

CONSIDER NOMINATION OF ASST. PLANNING & ZONING ADMINISTRATOR CANDIDATE

MOTION:

Mary Koen moved and Martha Staskus seconded the motion to nominate Keith Osborne for the position of Assistant Planning and Zoning Administrator pending any employer requirements per the Town of Waterbury.

VOTE: The motion was approved 3-0.

NEXT MEETING

The next regular scheduled Planning Commission meeting will be held on Monday, December 13, 2021 at 7:00 p.m. This meeting will be a hybrid of in-person, and remote via Zoom.

ADJOURNMENT

The Planning Commission meeting was adjourned at 9:26 p.m.

Respectfully submitted,

Steve Lotspeich, Acting Secretary