

# **WATERBURY PLANNING COMMISSION**

## **Unapproved Minutes Monday, July 27, 2020**

Planning Commission: Ken Belliveau, Chair; Mary Koen; Katya D'Angelo; Eric Gross; Martha Staskus

Staff: Steve Lotspeich, Community Planner; Bill Shepeluk, Municipal Manager; Patti Martin, Secretary

The Chair opened the meeting at 7:02 p.m. Steve Lotspeich was in the Municipal Center located at 28 S. Main Street hosting the ZOOM meeting. The Planning Commissioners participated via ZOOM.

### **AGENDA REVIEW AND MODIFICATIONS**

No modifications were made to the agenda.

### **ANNOUNCEMENTS AND COMMENTS FROM THE GENERAL PUBLIC**

There were none.

### **CONDUCTING FUTURE PLANNING COMMISSION MEETINGS**

The Planning Commission had a discussion with Bill Shepeluk, the Municipal Manager, on how to conduct future Planning Commission meetings in light of the COVID 19 pandemic, including their preferred option of meeting in person. The Select Board and the other municipal boards and commissions will be waiting until at least October before meeting in person to see how the start of the school year impacts the statistics for the pandemic.

Bill agreed that the Planning Commission can meet starting with the next meeting on August 24<sup>th</sup> at the Municipal Office, but requests that the meetings start earlier, such as 6:00 or 6:30 p.m. He also requested that the meetings also be conducted via Zoom so that the public can choose to participate remotely.

The Commission agreed that a start time of 6:00 p.m. will work for all members. The next meeting will be August 24<sup>th</sup> at 6:00 p.m. in the Municipal Center.

The agenda for that meeting was discussed. It was agreed that the draft Unified Development Bylaws need to be broken down in to workable “chunks” and assigned to specific meeting dates. Steve will distribute the most recent tracked changes draft of the draft Bylaws and include some ideas on how to separate the draft Bylaws into sections to work on in multiple phases.

### **REVIEW OF MINUTES**

#### **MOTION**

Eric Gross moved and Katya D'Angelo seconded the motion to approve the minutes of June 8, 2020, with amendments as discussed.

Vote: The motion was approved 5 - 0.

**OTHER BUSINESS**

There was none.

**ADJOURNMENT**

The meeting was adjourned at 7:45 p.m.

Respectfully submitted,

Patti Martin, Secretary