

**WATERBURY PLANNING COMMISSION**  
**Draft Minutes**  
**Monday, August 27, 2018**

Planning Commission: Ken Belliveau, Chair; Martha Staskus; Mary Koen

Staff: Steve Lotspeich, Community Planner; Patti Spence, Secretary

Conservation Commission: Alan Thompson

Public: Alyssa Johnson, Economic Development Director; Tracy Sweeney

The Chair opened the meeting at 7:05 p.m. at the Municipal Center at 28 N. Main Street

**AGENDA REVIEW AND MODIFICATIONS**

No changes were requested.

**ANNOUNCEMENTS AND COMMENTS FROM THE GENERAL PUBLIC**

There were none.

**APPROVAL OF MINUTES**

Martha Staskus moved and Mary Koen seconded to approve the minutes of August 13<sup>th</sup>, 2018, with changes.

Vote: Motion approved 3- 0

**MUNICIPAL PLAN DRAFT – SHUTESVILLE WILDLIFE CORRIDOR**

Allan Thompson, Chair of the Conservation Commission was present to discuss mapping of the Shutesville Hill wildlife corridor and implications of this map in the draft Municipal Plan. The mapping was done by the Conservation Commission in conjunction with the state Dept. of Fish and Wildlife, the Nature Conservancy, and other members of the Shutesville Hill Wildlife Partnership. The Conservation Commission is asking that an overlay for this corridor, as shaded in purple in the map presented, be included in the draft Municipal Plan.

Concern was raised by Planning Commission members that this mapping project so far is valuable but has not been vetted through a public hearing process that would including a wider group of the private land owners that would be involved in the mapped area and the Waterbury Select Board.

Steve suggested that this map be approached from a land use perspective and not be included in this Municipal Plan, other than as an action item. Currently action item 18 (page 69 of the draft) deals with wildlife crossings and corridors. Martha suggested changing the wording of this action item to include the Shutesville hill area.

The following language for this action item was agreed on:

“Advance the work of the Conservation Commission to engage in a public process for wildlife corridor mapping in order to focus conservation efforts and consider further protections for wildlife corridors. An emphasis will be placed on the Shutesville Hill wildlife corridor.”

## **REVIEW OF MUNICIPAL PLAN DRAFT #1**

The following edits were discussed and agreed on:

1. update table of contents once the tracked changes are accepted
2. page 23, “exceed 5,100”
3. page 24, #4 waterbury is well posed to “leverage”
4. search capital “V” vs small “v” in the word “village”
5. page 31, Vtrans vs Dept of Transportation (Steve to confirm correct reference)
6. page 32, misspelling of “committee”
7. page 32, needs to add “recreational” after commercial and industrial, to the last line
8. page 34, need to include the area along route 2 between Waterbury Village and Little River Rd. Change language to read: “Encourage further development of the industrial district along Route 2 west of Waterbury village and the roundabout.”
9. page 38, Whalley Park - “were” built / then on page 41 and in the shaded sentence that is stated again
10. page 42, delete the reference to Whaley Park
11. page 45, “originally targeted demand”
12. page 47, #6, “to further reduce” (fix #'s)
13. page 55, “these maps that are currently in draft” (there may need to be an action item)
14. page 65, add reference to Waterbury Tree Committee in paragraph dealing with Emerald Ash Borer and change “will” to “may” in first line.
15. page 69, see changes in previous discussion with Allan Thompson
16. page 80, Steve already added language regarding the need to form a working group to implement the Energy Plan
17. page 84, and instead ...; VTrans updating study
18. page 83, climbing “lanes”
19. page 85, fig. 27 – needs an updated table
20. page 89, fix the references to Waterbury “village” and correct references to the pedestrian links to the State Office Complex that were added
21. page 90, change the references to GMTA/CCTA to all be GMT
22. page 92, delete the first action item under Multi-modal and re-number the remaining actions
23. page 98, change to “The Children's Room” - also mention afterschool programs
24. page 100, reference to Mansfield Orthopedics – add Express Care
25. page 103, correct the spelling of WATA
26. page 107, in sentence regarding trash collection and recycling services, add private haulers and “collectors”.
27. page 112, add “downtown” to Waterbury village in action #10 and re-number following actions
28. page 113, Add action item #15. “Support the work of the Waterbury Area Trails Alliance (WATA).”
29. page 139, singular for word “corridor”

30. page 143, action item 3 to inventory and map scenic resources is o.k.

**MOTION**

Mary Koen moved and Martha Staskus seconded the motion to approve Draft #2 of the Municipal Plan with the recommended changes as reviewed and agreed on, to be transmitted to the Waterbury Select Board.

Vote: Motion approved 3 - 0

**NEXT MEETING**

**September 10, 2018:** Discuss follow-up to the presentation of Draft #2 of the Municipal Plan update, including the draft Energy Plan, to the Select Board on September 4<sup>th</sup>. **Note:** This meeting will be held in Steele Community Room at the Municipal Center located at 28 N. Main St.

**ADJOURNMENT**

The meeting was adjourned at 09:25 p.m.

Respectfully submitted,

Patti Spence  
Secretary