

WATERBURY PLANNING COMMISSION

Approved Minutes

Monday, July 9, 2018

Planning Commission: Ken Belliveau, Chair; Martha Staskus, Eric Gross, Mark Ray

Staff: Steve Lotspeich, Community Planner; Patti Spence, Secretary

Public: Alyssa Johnson, Economic Development Director, Dave Lachtrupp, developer.

The Chair opened the meeting at 7:10 p.m. at the Municipal Center at 28 N. Main Street

AGENDA REVIEW AND MODIFICATIONS

No changes were requested.

ANNOUNCEMENTS AND COMMENTS FROM THE GENERAL PUBLIC

There were none.

DISCUSS MUNICIPAL PLAN UPDATE INCLUDING THE DRAFT ENERGY PLAN AND ENERGY CHAPTER

1. The introduction for each of the chapters needs to be written indicating the updates or give a synopsis of the changes by chapter in the Introduction.
 - a. Steve will do this starting on Tuesday.
 - b. It was suggested to make a list or a table that identifies “focused updates”.
2. The maps don't take in to account the zoning rewrite in the downtown area.
3. The land use update deals primarily with the forest fragmentation and connectivity update and mapping.
4. Include footnote/s on the map (addressing Eric's concern).
5. Consider having one natural resources map that includes everything and can be updated as changes are made. Steve explained that the current Natural Features and Wildlife Resources maps are referenced in the Zoning Regulations so don't want to confuse that regulatory reference.
6. LOCAL ECONOMY – needs some figures/tables that didn't transfer in from the file transfer.
7. On page 31 the use of lower case vs. upper case was discussed for the goals, objectives, and actions. Capitalize the first letter or each heading word.
8. Page 30 – confirmed there was an endorsement date
9. HOUSING – a rewrite was done in 2013 and not updated in this version
 - a. Identify/qualify sources of information/data.
 - b. Housing costs – Martha wants this to be addressed or called out and updated.
10. NATURAL RESOURCES
 - a. Steve made the updates that were brought forward at the June 25th meeting.
 - b. The forest resources and wildlife connectivity map was updated and reviewed with Clare
 - c. Wildlife corridors were addressed.
11. ENERGY CHAPTER – starting on page 69 is a total rewrite.

- a. This chapter needs some formatting changes to be consistent with the rest of the document.
- 12. TRANSPORTATION – no changes since a rewrite was done in 2013.
- 13. FACILITIES AND SERVICES
 - a. Needs some formatting updates and pagination.
- 14. PUBLIC SAFETY
 - a. Rewrite done.
- 15. RECREATION
 - a. Added some information on trails (added section 11 and 12)
 - b. Actions added – see tracked changes version.
- 16. LOCAL GOVERNMENT (rewrite by Bill Shepeluk)
 - a. Edit paragraph on page 123 (as noted by Steve)
 - b. Page 132 – why is there a question mark – does it reference the table?

Steve will continue to make these recommended changes and suggested a motion to warn this draft in the Waterbury Record for the public hearing.

Notice needs to go out regarding the August 13th public hearing to the adjacent towns of Worcester, Bolton, Middlesex, Worcester, Duxbury, and Stowe, CVRPC, and the state Dept. of Housing and Community Development, at least 30 days before the hearing. That notice and the complete Draft #1 of the Plan will go out on Friday, July 13th.

MOTION

Eric Gross moved and Mark Ray seconded to approve Draft #1 of the Municipal Plan update with the changes made tonight, including the draft Energy Plan, and warn a public hearing on the draft Plan for August 13, 2018 at 7:15 p.m.

VOTE

Passed 4 - 0.

REVIEW OF PRIOR MINUTES

Mark Ray moved and Eric Gross seconded the motion to approve the minutes of May 14, 2018, as amended.

VOTE

Passed 4 - 0.

Eric Gross moved and Martha Staskus seconded the motion to approve the minutes of June 11, 2018, as amended.

VOTE

Passed 4 - 0.

Next meeting, July 23, 2018: Prepare for the public hearing on the draft Municipal Plan, including the draft Energy Plan, to be held on August 13th.

ADJOURNMENT

The meeting was adjourned at 09:00 p.m.

Patti Spence

Respectfully submitted,

Patti Spence

Secretary