

**WATERBURY PLANNING COMMISSION**  
**Approved Special Meeting Minutes**  
**Friday, October 14, 2016**

Planning Commission: Chair: Ken Belliveau, Becca Washburn, Mary Koen, Sarah McShane

Staff: Steve Lotspeich, Community Planner;

The Chair opened the meeting at 5:35 p.m. at the Municipal Center at 28 N. Main St.

**AGENDA REVIEW AND MODIFICATIONS**

There were no changes made to the agenda

**COMMENTS FROM THE GENERAL PUBLIC**

There were no members of the public attending.

**MUNICIPAL PLANNING GRANT**

The Municipal Planning Grant application to re-write certain sections of the Zoning Regulations was discussed. Steve L. circulated the Resolution for Municipal Planning Grant application that needs to be signed by the Chair of the Planning Commission prior to being presented to the Select Board on Monday, October 17<sup>th</sup> for their approval and signature.

**MOTION:**

Becca Washburn moved and Sarah McShane seconded the motion to authorize Ken Belliveau to sign the Resolution for Municipal Planning Grant application on behalf of the Planning Commission.

**VOTE:**

The motion was approved unanimously, 4-0.

**REVIEW OF MINUTES:**

The draft minutes for September 12, 2016 were reviewed.

**MOTION:**

Becca Washburn moved and Mary Koen seconded the motion to approve the minutes for the Planning Commission meeting held on September 12, 2016.

**VOTE:**

The motion was approved unanimously, 4-0.

The draft minutes for September 26, 2016 were reviewed.

**MOTION:**

Becca Washburn moved and Sarah McShane seconded the motion to approve the minutes for the Planning Commission meeting held on September 26, 2016, as amended.

**VOTE:**

The motion was approved unanimously, 4-0.

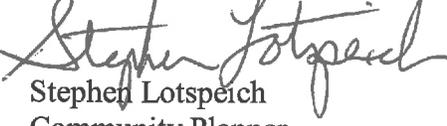
**OTHER BUSINESS**

No additional business was conducted.

**ADJOURNMENT**

The meeting was adjourned at 5:47 pm.

Respectfully submitted,

  
Stephen Lotspeich  
Community Planner