

WATERBURY PLANNING COMMISSION
SPECIAL MEETING
APPROVED MINUTES
Monday, August 12, 2013

Members present: Becca Washburn, Chair; Ken Belliveau; Mary Koen; Judi Kamien; Jason Wulff
Staff present: Steve Lotspeich, Community Planner; Patti Spence, Secretary

The meeting was opened at 7:00 pm.

MUNICIPAL PLAN RE-WRITE

TRANSPORTATION

Change the photo to the Link Express Bus or some more frequently used mode of transportation than a train.

Fix the table reference from *-1 to 8-1 and *-2 to 8-2.

Add back in the paragraph that references the 2011 legislation on complete streets.

ENERGY

Page 63 - put the overview back in in the text. Change the text that is overlaying the photo. Maybe change the photo to solar panels

Page 71 - action #1, take out the numbers and the 2nd half of the sentence; add at the end of the sentence "to the greatest extent possible" (in lieu of the numerical reference)

Page 72 - action #5, break in to 3 separate statements.
#13 - LEAP (not LEAD)

HOUSING

Mary will edit as noted below and will forward to Steve by 10am.

Add chart of types of households to section 5.2, as table 5-1. For "Household composition", attribute the source.

Generate a chart of Average Household Size by area, but do as line graph; add in section 5.2.

(LONG TERM EDITING GOAL: Make reference to Area Median Income (AMI) in a consistent way. Are utilities inclusive?

Eliminate the conclusion.

Add action: Explore participation in the FEMA sponsored Community Rating System in order to reduce the anticipated increase in flood insurance premiums.

LOCAL ECONOMY

Go back to original final draft.
Replace the photo.

Check reference to "merger" and see what it says. This to make sure a reference to merger would be inclusive of changes that would need to be part of this issue. In the Facilities chapter, merger is referenced in context of the expansion of sewer facilities.

DEMOGRAPHICS

Ken to provide comments to Steve by 10am tomorrow.

NATURAL RESOURCES

Becca to get any requests to Steve by 10am tomorrow.

FACILITIES

Change photo to Fire Station.

Mary to send Childcare facility section to Steve by 10am tomorrow.

Take out reference to "2nd library" on page 85 & 86, says "two facilities" in several places that it is incorrect.
Health and Social Services referrals list needs to be updated.

Page 89 - reference to Ice Center needs to have the dates changed to completion date.

Rework sections on Police and Fire facilities.

Rework Emergency Medical Services section.

Page 95 - take out the paragraph referencing the 2000 GMP application for re-licensing the Waterbury Dam generation facility.

Page 96 - italicize the names of the newspapers.

Get rid of reference to PDA's.

Telecommunication - take out the first paragraph.

(LONG TERM EDITING: Reflect the survey results for facilities and services)

(LONG TERM EDITING: section 9.10 Communication Facilities & Services)

Becca to review the goals, objectives and actions for this chapter.

Make sure to include activation of fiber optic services.

Make downtown area in to a Free WiFi area.

LAND USE

Mary to review and provide comments to Steve.

LOCAL GOVERNMENT

Judi reviewed local government.

Page 102 - Merger, needs to go back to most recent text. If there is a call out it should be repeated in the body of the text.

INTRODUCTION

Review the current version.

Page 2 - don't italicize

Waterbury or Town = all of Waterbury.

Village = incorporated Village area only.

GENERAL FORMATING

Chapter # and name on each page added to the footer.

Title page Town and Village of Waterbury, **Vermont**.

Fix references to Waterbury Village - Town or all of Waterbury.

No call outs, return to all the original goals and objectives.

MOTION

Ken Belliveau moved and Jason Wulff seconded the motion to approve Draft #1 of the proposed 2013-2018 Municipal Plan with minor revisions to be made as determined tonight, and schedule the public hearing on Thursday, September 12, 2013 at 7:00 pm at the Main St. Fire Station.

VOTE: The motion passed unanimously

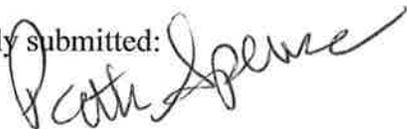
NEXT MEETING:

August 26, 2013

ADJOURNMENT

The meeting was adjourned at 9:45 pm.

Respectfully submitted:



Patti Spence

Secretary

These minutes were approved on August 26, 2013.

08/12/13	Warn a Public Hearing to be held on 9/12/13	
08/12/13	Vote to approve the draft	
08/26/13	Regular meeting	
09/12/13	Planning Commission Public Hearing	