

**WATERBURY PLANNING COMMISSION**  
**SPECIAL MEETING**  
**APPROVED MINUTES**  
**Tuesday, August 6, 2013**

Members present: Becca Washburn, Chair; Ken Belliveau; Mary Koen; Judi Kamien; Jason Wulff  
Staff present: Steve Lotspeich, Community Planner

The meeting was opened at 7:15 pm.

**CONSIDER THE REVISED SCHEDULE FOR REVIEW AND APPROVAL OF MUNICIPAL PLAN**  
Steve Lotspeich presented a revised schedule for the review and approval of the Municipal Plan that takes the minimum 30 day period between the transmittal of the approved Planning Commission draft to the elected officials and the date of the Select Board / Trustees public hearing. There was a discussion about modifying the schedule of hearings so that the Plan would move to the Selectboard as soon as possible with the intent of the Selectboard approving the Plan prior to it expiring. There was discussion of Steve getting legal opinion regarding warning two public hearings in quick succession. It was decided to finalize and approve the Planning Commission draft on August 12<sup>th</sup> and set the Commission's public hearing date for September 12<sup>th</sup>

**MUNICIPAL PLAN RE-WRITE**

The following comments were made on the draft plan.

**HISTORIC DEVELOPMENT**

The draft of this chapter is complete.

**DEMOGRAPHICS**

This chapter needs some additional charts and graphs that will be added by Brandy Saxton of the consultant firm, Place Sense.

**NATURAL RESOURCES**

The draft text is complete though the Goals, Objectives and Actions should be checked.

**ENERGY**

Jason Wulff will review the Goals, Objectives and Actions. The picture on the first page still needs to be changed. The target numbers in the Overview need to be deleted.

**LOCAL ECONOMY**

Steve L. and Brandy Saxton will add statistics and send to the Planning Commission for comment.

**TRANSPORTATION**

The reference to the Recreation Crossroads of Vermont needs to be deleted.

**COMMUNITY FACILITIES AND SERVICES**

Remove the section on television. The Goals, Objectives and Actions need to be reviewed and edited.

**INTRODUCTION**

Judi K. will revise and e-mail to Steve L. and the other Commissioners.

**HOUSING**

Steve L. will have Clare Rock review her comments on the text to make sure they have been addressed in the draft, then the comments will be deleted. The Commission reviewed the Goals, Objectives and Actions.

**LAND USE**

The project to develop a master plan for the downtown needs to be incorporated into the chapter text.

**LOCAL GOVERNMENT**

The Municipal Civic Building project needs to be described.

Additional edits were noted for all the chapters.

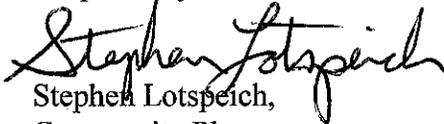
**NEXT MEETING:**

August 12, 2013

**ADJOURNMENT**

The meeting was adjourned at 9:50 pm.

Respectfully submitted:



Stephen Lotspeich,  
Community Planner

\*These minutes were approved on September 23, 2013.

08/12/13	Warn a Public Hearing to be held on 9/9/13	
08/12/13	Vote to approve the draft	
08/26/13	Regular meeting	
09/12/13	Planning Commission Public Hearing	