

**WATERBURY PLANNING COMMISSION**  
**SPECIAL MEETING**  
**APPROVED MINUTES**  
**Tuesday, July 30, 2013**

Members present: Ken Belliveau, Vice-Chair; Mary Koen; Judi Kamien  
Staff present: Steve Lotspeich, Community Planner; Patti Spence, Secretary

The meeting was opened at 7:00 pm with Ken Beliveau chairing the meeting.

**MUNICIPAL PLAN RE-WRITE**

Timeline reviewed:

1. Draft #1 needs to be ready to submit by 8/6/13.
2. A report needs to be submitted with the draft. S Lotspeich will work on that report.

HISTORY

Good to go as is.

ENERGY

Nice revision to goals and actions.  
No comments for any changes.

HOUSING

Clare Rock is still working on the re-write of this chapter.

NATURAL RESOURCES

The "natural features" map was handed out.

1. Consider a second map for wildlife including endangered species, deeryards, bear habitat.
2. The possibility of adding 500-year floodplain to the natural features map was discussed. Since we don't regulate the 500-year floodplain other than the context of critical facilities, the benefits of mapping this area are very limited.

Inserted comments were reviewed by Steve and he is aware and working on these.

Page 6.17, section 6.9, needs to be rewritten.

Page 6.19, action re: geomorphological assessment will be reworded

Steve to add a sentence regarding mapping.

Page 6.18, objective 1.10 - add a reference to participation in the FEMA sponsored Community Rating System (CRS).

Add an objective after 1.4 to support the efforts of local landowners to protect private holdings - encourage volunteer placement of land in conservation easements.

A wording change of "support the efforts of private landowners and local, regional ... to ...." was suggested.

## TRANSPORTATION

In all sections, search and change references to Routes 2 and 100 to read:  
U.S. Route 2 or VT Route 100

Reference or add objective to complete the Waterbury in Motion Bicycle/pedestrian Master Plan.

Very first paragraph - add a reference to southeastern Quebec after "eastern United States".

In section 8.3 "Pedestrian and Bicycle Circulation". reference to "walkable destination community"  
Make a positive reference to the sidewalk system in the Village.

Section 8.4 - Transit and Public Transportation

Under Rail Service – consider the possible return of the Montrealer train.

Regional Planning Commission is doing transportation maps with a table of projects that are in the planning and design process. This table can either be included or referenced in the text.

## COMMUNITY FACILITIES AND SERVICES

Child Care Services Section

Pages 9.7 - 9.10 is a section written in 2009 and includes goals and actions. This needs to be edited and merged with the section starting on page 9.11 "Child care services" that was edited by Brandy. Steve and Mary will review and update the text and data.

Page 9.11 change "church" to religious facility

Section 9.2 Cultural Facilities and Services

Add a section 9.2.3 for all the organizations and activities:

Telecommunication section needs updating.

Cemetery should go in another section

## HOUSING

Statically tie affordable housing to changing demographics.

Perhaps Section 5.7, Conclusion could be expanded.

Also in this section change the word "outdated" to a reference to affordable housing that is not of good quality.

(Is the Waitsfield plan worth looking at to see how they address affordability?)

## LAND USE

Future land use plan - how does this relate to the need for an updated future land use map. (Steve will review with Clare.)

The issue of what can go in the draft and then be amended before the final version was discussed.

Could move some of the language in to a goal or several goals.

Take the 9.11.19 goal and duplicate it or cross reference in the History Chapter.

Steve and Clare to continue to work on this section.

## LOCAL ECONOMY

### ACTIONS

Judi asked for input on the statement to "a resource appropriate for use" OK

Darren's statement regarding two statements that were then merged was discussed.

"Investing in the infrastructure that " .... "including public services ....; parking"

It was suggest that the language should be less specific. Judi stated a rewording that was agreed to by those present.

The income figures shown are in conflict with each other. Whether to take out or leave in livable wage stats was discussed. It was agreed that the statistics used should be consistent with housing chapter. Reference the study used.

### **NEXT MEETING:**

Tuesday, August 6, at 7:00 pm in the 2nd floor conference room of the Steele Block Building.

### **ADJOURNMENT**

The meeting was adjourned at 9:45 pm.

Respectfully submitted:



Patti Spence  
Secretary

\*These minutes were approved on August 26, 2013.\*

|             |  |                                     |
|-------------|--|-------------------------------------|
| 07/30/13    | Special Meeting – Review remaining draft chapters  | Steele Block, 2nd Floor             |
| 08/06/13    | Special Meeting – Finalize/approve draft plan, submit the draft #1 as required and warn the public meeting on the Municipal Plan | Steele Block, 2 <sup>nd</sup> Floor |
| by 08/15/13 | Warn a Public Hearing to be held on 9/9/13   |                                     |
| 08/12/13    | Regular meeting  |                                     |
| 08/26/13    | Regular meeting  |                                     |
| 09/09/13    | Planning Commission Public Hearing   |                                     |