

**WATERBURY PLANNING COMMISSION**  
**SPECIAL MEETING**  
**APPROVED MINUTES**  
**Wednesday, July 24, 2013**

Members present: Becca Washburn, Chair; Ken Belliveau; Mary Koen; Judi Kamien, Jason Wulff  
Staff present: Steve Lotspeich, Community Planner; Patti Spence, Secretary

The meeting was opened at 7:00 pm.

**MUNICIPAL PLAN RE-WRITE**

Timeline reviewed:

1. Draft #1 needs to be ready to submit by 8/6/13.
2. A report needs to be submitted with the draft. S Lotspeich will work on that report.

**INTRODUCTION**

The plan "Introduction" was submitted by Judi Kamien.

Comments:

- a. Change the # of State returning workers to 1,000.
- b. What are the "challenges"? Reference the aftermath of "Irene".
- c. Change the word "home" in reference to Ben & Jerry's being located here. It is not really the home base for the corporation.
- d. What are the primary goals?
  1. promoting business diversity
  2. improving housing in respect to natural resources
  3. improving pedestrian and local traffic
  4. Community siting standards for renewable energy project
  5. Identifying opportunities for expansion for the growth centers
  6. Promotion of business and amenities they need to bring people to the Village such as parking, etc.

**LOCAL ECONOMY**

1. Section 4.4.2 - take out references to specific businesses
2. Work on transition from Waterbury Village to the triangle area of Waterbury Center.

Business activity shift to Route 100 vs. triangle area.

**HOUSING**

The pricing and affordability of homes and location of affordable housing in Waterbury was discussed. Also the most affordable housing tends to be older housing that is predominantly located in the Village of Waterbury.

Mary to send comments and suggestions to Steve and/or Clare. Clare to "own" the chapter. Mary to work on the goals and objectives section.

Look at the Vermont Housing Data site to get up-to-date statistical information.  
Discussed AMI index regarding affordability and how to incorporate that data.  
Mary to continue working on this chapter with Clare.

**NATURAL RESOURCES**

1. Examine ways of funding the Conservation Fund and work this into the narrative section plus the Goals, Objectives, and Actions.

**ENERGY**

1. Promote the LEED certification program for creating energy efficient buildings with the understanding that many architects and builders are reluctant to pay the extra cost of certification even though many of the new buildings are being designed and constructed to LEED standards.

**AGENDA FOR JULY 30th:**

The Transportation, Land Use, Local Government, and Community Facilities will be reviewed at the next special meeting.

**NEXT MEETING:**

Tuesday, July 30, at 7:00 pm in the 2nd floor conference room of the Steele Block Building.

**ADJOURNMENT**

The meeting was adjourned at 9:30 pm.

Respectfully submitted:

Patti Spence  
Secretary



\*These minutes were approved on August 26, 2013.\*

07/30/13	Special Meeting – Review remaining draft chapters	Steele Block, 2nd Floor
08/06/13	Special Meeting – Finalize/approve draft Plan and warn the public meeting on the Municipal Plan	Steele Block, 2 <sup>nd</sup> Floor