

WATERBURY PLANNING COMMISSION
APPROVED MINUTES
Monday, April 22, 2013

Members present: Becca Washburn, Chair; Jason Wulff; Judi Kamien; Mary Koen
Staff present: Steve Lotspeich, Patti Spence

Guest: Darren Winham, Economic Development Director for Town & Village of Waterbury

The meeting was opened at 7:00 p.m.

REVIEW AND APPROVE MINUTES

The minutes for April 8, 2013 were reviewed.

MOTION:

Jason Wulff moved and Judi Kamien seconded the motion to approve the minutes of April 8, 2013.

VOTE:

The motion passed unanimously.

MUNICIPAL PLAN RE-WRITE

Local Economy Chapter

Guest: Darren Winham

Darren presented a "draft" overview for the chapter including the following:

1. His document outlines areas he suggests the plan focus on including Enterprise Zones/Growth Centers.
2. Economic Development Tools
3. Infrastructure
4. Regulation
5. A consideration of form-based code zoning

Action:

1. Add stakeholders who may not be included in this draft.
2. The Board has been formed for the Local Economic Development Corporation. They will have monthly meetings starting Wednesday, 4/24/13.
3. Darren will prepare a complete draft for a second meeting on this chapter scheduled for 5/20/13.

Local Government Chapter

This chapter was not reviewed because Steve Lotspeich still has to meet with Brandy Saxton to update the statistics in this chapter and revise the text. The draft chapter will be prepared, distributed to the Commissioners, and reviewed on May 13th.

ZONING AMENDMENTS

The Select Board and Trustees met on April 15th and the draft zoning amendments, including the subdivision chapter, were adopted with the deletion of the words “and significant natural communities” in the definition of Significant Natural Resources.

PLANNER'S REPORT

1. Steve reported on the following state permitting activity.
 - a. Thatcher Brook Inn site Act 250 review is on-going.
 - b. Ashford Lane homeowners – prohibition on having dogs due to deer over-wintering yards (ANR response) is under appeal.
2. State Office Complex – there is an upcoming zoning permit review meeting with the Development Review Board on May 2nd.

Timeline for revising the Municipal Plan (updated 4/22/13)

04/08/13	Historic Development Demographics	Jason Brandy
04/22/13	Local Economy	Jason, Darren Winham, Consultant
05/13/13	Housing Demographics Local Government	Becca Steve Steve, Consultant
05/29/13	Natural Resources Local Economy Local Government	Becca, WCC Darren Winham Steve Lotspeich
06/10/13	Land Use Transportation	Ken, Consultant
06/24/13	Community Facilities & Services Energy	Becca Jason
7/8/13	Loose Ends	
7/22/13	Loose Ends	

ADJOURNMENT

The meeting was adjourned at 9:00 p.m.

Respectfully submitted:



Patti Spence

Secretary

These minutes were approved on May 13, 2013.