

WATERBURY PLANNING COMMISSION
APPROVED MINUTES
Monday, March 11, 2013

Members present: Becca Washburn, Chair; Jason Wulff; Ken Belliveau
Staff present: Steve Lotspeich, Patti Spence

The meeting was opened at 7:00 p.m.

MUNICIPAL PLAN RE-WRITE

Draft Energy Chapter

Jason wrote up some notes regarding changes and additions to the draft that was presented by Duncan McDougall and Alan Pierce. The revised draft should be ready for the March 25th meeting.

Rebecca suggested getting feedback from the survey Senator Doyle put out as there was a question related to energy.

Invite LEAP to the March 25th meeting

Transportation Chapter

The Transportation Chapter was discussed briefly. Ken and Steve have met to review the needs for updating the chapter. Steve G, Municipal Planning Commission, contacted Rebecca to say he was happy to assist; the contact information was passed along to Ken. The statistical update is being done by Brandy Saxton then Steve Gladczuk, the Transportation Planner with CVRPC, will the draft.

Timeline for revising the Municipal Plan

1. Ken suggested that we check with the CVRPC to see if they can review the draft plan prior to it going to the Selectboard.
2. The draft Time Line for preparation, review and approval of the Plan was reviewed. There are only nine meetings left before a draft Municipal Plan should be complete. The following schedule for Chapter review was developed:

03/25/13	Energy/Transportation	LEAP, Ken
04/08/13	Historic Development/Demographics	Jason, Brandy
04/22/13	Local Economy & Government	Steve, Jason, Darren
05/13/13	Housing	Becca, Steve
5/27 (reschedule)	Natural Resources	Becca, WCC

mtg.)		
06/10/13	Land Use/Transportation	Ken, Consultant
06/24/13	Community Facilities & Services	Becca
7/8/13	Loose Ends	
7/22/13	Loose Ends	

Mapping Needs

The following maps were identified as needing revision and will be discussed in detail at the next Planning Commission meeting. All of these maps will be re-created or revised by the Geographic Information System (GIS) staff at the Central Vermont Regional Planning Commission (CVRPC):

- The Historic Resources maps need to be re-created in GIS format to include our listed historic districts and buildings outside the districts that are individually listed on the National and State Registers of Historic Places.
- see if we can find a student or intern who might assist with this.
 - Natural Features 1 and 2
 - Water Resources
- needs updated terminology
- add layer for public conserved lands
 - Wildlife Resources
- reference rare, threatened, endangered species and the other natural resources identified for review in the new subdivision regulations
- note: we need to be consistent with the labels on the maps
- should we add wildlife corridors??
 - Mineral Resources - ok
 - Soil Suitability - look for advice from CVRPC
 - Transportation - needs updating; mapping projects vs. listing projects was discussed; put the goals in the text.
 - Roads - reclassify, get town road data. Three road types - collector, connector, arterial
 - Utilities - add the areas served by the public water and sewer systems
 - Land use, land classification - current map may be have too many categories to be clear
- check what other towns have done
- have the conservation commission take a look at it
- what is most useful for development

REVIEW AND APPROVE MINUTES

The minutes for February 25, 2013 were reviewed.

Planning Commission Approved Minutes, 3-11-13

MOTION:

Jason Wulff moved and Ken Belliveau seconded the motion to approve the minutes of February 25, 2013.

VOTE:

The motion passed unanimously.

PLANNER'S REPORT

Steve updated the Commission on the Thatcher Hill LLC project, which was approved by the DRB on 3/7/13. Traffic issues were addressed in part by not allowing traffic from the main parking lot for the new inn to exit onto Crossroad.

The Act 250 application for reconstruction of the State Office Complex is scheduled for submittal within the next two weeks.

ZONING ADMINSTRATOR'S REPORT

TOWN ZONING PERMITS

Permit #	Applicant/Owner	Location	Project	Action
04-13-T	Viens	Evergreen Woods	BLA	APPROVED
05-13-T	Fishman	538 Guptil Rd.	access. apt & childcare	requested additional info
06-13-T	Flint	379 Middlesex Notch Rd.	2-lot subdivision (RHS)	referred to DRB
7-13-T	Macleod	327 Gregg Hill Rd.	res porch & deck	APPROVED
8-13-T	Woodard	Lakeview Terrace	sign	APPROVED
9-13-T	Reed / Schindler	Bear Creek Rd.	BLA	APPROVED
10-13-T	Farr	303 Farr's Landing	residential garage	APPROVED

VILLAGE ZONING PERMITS

Permit #	Applicant/Owner	Location	Project	Action
02-13-V	Grace	134 S Main St.	Flood repairs	Requested additional info
03-13-V	Grace	136 S Main St.	flood repairs	Requested additional info
04-13-V	Grace	144 S Main St.	flood repairs	Requested additional info
05-13-V	Thatcher Hill LLC	1017 Waterbury-Stowe Rd.	site plan revision for Inn	approved by DRB 3/7/2013

OTHER BUSINESS

On March 7th there was a well-attended design workshop regarding the Municipal Civic Complex development. The comments from the meeting were compiled and are available. The next public meeting is scheduled for Thursday, March 25th at 7:00pm at St. Leo's Hall.

ADJOURNMENT:

The meeting was adjourned at 9:15 p.m.

Respectfully submitted:

A handwritten signature in cursive script that reads "Patti Spence". The signature is written in black ink and is positioned below the text "Respectfully submitted:".

Patti Spence
Secretary

These minutes were approved on March 25, 2013.