

**WATERBURY PLANNING COMMISSION  
MEETING  
APPROVED MINUTES  
Monday, October 8, 2012**

Members present: Kane Smart, Chair; Ken Belliveau, Jason Wulff  
Staff present: Patti Spence, Secretary  
Guest: David Taube, Times Argus

**MUNICIPAL PLAN RE-WRITE**

What is the scope of work for the consultant Brandy Saxton? Is she available for taking on specific statistical analysis and input in writing sections? Steve Lotspeich will discuss this with Brandy and get back to the Commission with her response.

K. Belliveau needs copies of chapters: Demographics, Transportation; Land Use

The Commission discussed various options to move forward and to get some chapters re-drafted. The following strategies were discussed:

- Keep pushing for assistance from outside groups by reminding them of the request and by giving them a deadline.
- Schedule a chapter at specific meeting dates and invite the outside groups to attend, with the intent to make some progress at least in note format on how that chapter will be completed.
- See if Brandy Saxton's contract allows hours for her to assist and how best to use that time.

**DRAFT ZONING AMENDMENTS**

The draft Zoning Amendments and the draft Introduction and Report were reviewed. Revisions to the draft Introduction and Report were made.

Jason Wulff moved and Ken Belliveau seconded the motion to approve the Planning Commission draft Zoning Amendments, Introduction and Report, dated October 8, 2012, and warn a public hearing on October 29, 2012 at 7:00 p.m. at the Thatcher Brook Primary School library.

The motion passed unanimously.

**OTHER BUSINESS**

The Commission discussed updated information on several of the on-going business items including the following:

- Main Street reconstruction project
- Moretown Landfill – we have not heard about the Planning Commission getting party status.

**MINUTES**

The minutes for the meeting held on September 24, 2012, were reviewed. Ken Belliveau moved and Jason Wulff seconded the motion to approve the minutes of September 24, 2012.

**VOTE:**

The motion passed unanimously.

**ADJOURNMENT:**

The meeting was adjourned at 8:43 p.m.

Respectfully submitted:



Patti Spence  
Secretary

\*These minutes were approved on November 12, 2012.\*