

WATERBURY PLANNING COMMISSION
SPECIAL MEETING
APPROVED MINUTES
Monday, March 26, 2012

Members present: Kane Smart, Chair; Rebecca Washburn; Craig McKenzie
Staff present: Stephen Lotspeich, Patti Spence

Kane Smart, Chair, convened the meeting at 7:00 p.m.

MINUTES

The minutes of March 12, 2012 are pending approval due to lack of a quorum.

ZONING AMENDMENTS

The Draft Zoning Amendments for subdivision review were discussed.
A draft letter addressed to John Grenier, the new Chair of the Selectboard, regarding options for regulating subdivisions was discussed.

MUNICIPAL PLAN RE-WRITE

This topic was not discussed due to the lack of a quorum.

LONG TERM COMMUNITY RECOVERY PLAN

Upcoming meetings include the following:

Thursday, March 29th 5:30 - 6:30 p.m.

Waterbury Fire Station

Project leaders/champions meeting.

Thursday, May 3rd

A day-long meeting will be held, possibly at the Armory. The intent of the meeting is to present The Long-term Community Recovery Plan and find sponsors and potential funders for the projects. More information will follow.

OTHER BUSINESS

Wednesday, April 18th, at 7pm. Crossett Brook Middle School Library.

North Moretown intersection, Rte. 2 at Juniper's Fare, presentation.

There have been no applications for the Village/Town vacant Planning Commission positions and volunteers are needed.

We have invited two staff members from the Regional Planning Commission to be here at the April 9th meeting at 7:15 p.m. Due to a lack of a quorum on April 9th, Steve will try rescheduling to April 23rd or after.

PLANNER'S REPORT

Steve circulated information on a Planning and Zoning Forum on April 11th. The focus will be on developmental review and enforcement.

The agenda is on the VLCT web site or via Steve. The town will pay the registration fee for any Planning Commission members who want to attend.

Route 100 and Route 2 intersection traffic study is underway. The next meeting is on April 18th at 7:00 pm at Crossett Brook Middle School.

Three sites are being looked at for Town Offices:

1. Site behind where Village Library is located.
2. Municipal building and possible acquisition of two vacant houses nearby.
3. Stanley Hall location.

Working on two grant applications:

1. ADA improvements for the sidewalk on Bidwell Lane.
2. Economic Development Administration grant for an Economic Disaster Recovery Director.

NEXT MEETING:

April 9th meeting CANCELLED due to the lack of a quorum.

April 23rd will be the next meeting.

ACTION ITEMS:

ITEM		
11/28: Chapter 2 Historical Information	Distribute and ask for input from Revitalizing Waterbury, Historical Society and community members.	Steve to distribute; Craig to receive and edit.
3/12: Draft a recommendation to bring to the Selectboard	Kane to send out prior to or at least by the next meeting.	K Smart
3/12: Update the draft zoning amendment.	Steve and Kane to work on these and prepare for the Selectboard's review.	S Lotspeich, K Smart
3/12: Chapter 2	Updates w/feedback	C McKenzie
3/12: Pursue new members	A Schnarr	E Nealy
3/12: Business survey	Are there commercial businesses to send the survey to?	J Wulff
3/26: Advertise open PC positions	Exit 10 and Front Porch Forum	C McKenzie
3/26: Post RFQ's for Municipal Plan community survey and statistical update Consultants	Have details for 1st meeting in May	S Lotspeich

ADJOURNMENT:

The meeting was adjourned at 7:50 p.m.

Respectfully submitted:


Patti Spence
Secretary

*These minutes were approved on April 23, 2012 *