

TOWN OF WATERBURY ZONING PERMIT APPLICATION

Please provide all of the information requested in this application.

Read the Zoning Regulations and familiarize yourself with the requirements. Failure to provide all the required information will delay the process of this application. Based upon the nature of the project you may need to submit additional information. For instructions on how to fill out this form please refer to the *Zoning Permit Application Instructions & Fee Schedule* available on the municipal website or at the municipal offices. Submit one copy of the completed application and a check payable to the *Town of Waterbury* according to the zoning fee schedule. For questions about the permit process, please contact the Zoning Administrator at 802-244-1012.

Date:	4/11/25	Application #:	020-25
Fees Paid:	50	+ \$15 recording fee =	65.00
Parcel ID #:	916-0057.V		
Tax Map #:	19-368.000		

CONTACT INFORMATION

APPLICANT

Name: Waterbury Common Market

Mailing Address: 57 S. Main St. Ste 3
Waterbury, VT 05676

Home Phone: 802-244-1561

Work/Cell Phone: 802-595-4280

Email: wafsmainstreet@gmail.com

PROPERTY OWNER (if different from Applicant)

Name: Wesley United Methodist Church

Mailing Address: PO Box 214
Waterbury, VT 05676

Home Phone: _____

Work/Cell Phone: 802-244-6677

Email: wtb.ski@comcast.net

PROJECT DESCRIPTION

Physical location of project (E911 address): 57 S. Main St.
Waterbury

Lot size: .5 Zoning District: _____

Existing Use: _____ Proposed Use: _____

Brief description of project: Install a wheelchair /
handicapped accessible ramp.

Cost of project: \$ 10,000 Estimated start date: June

Water system: municipal Waste water system: municipal

EXISTING

Square footage: _____ Height: _____

Number of bedrooms/baths: _____

of parking spaces: _____

Setbacks: front: _____

sides: _____ rear: _____

PROPOSED

Square footage: 115 Height: 4'

Number of bedrooms/bath: -/2

of parking spaces: 4

Setbacks: front: _____

sides: _____ rear: _____

ADDITIONAL MUNICIPAL PERMITS REQUIRED:

- ☐ Curb Cut / Access permit ☐ E911 Address Request
☐ Water & Sewer Allocation ☒ none of the above

[Additional State Permits may also be required]

Date created: Oct-Nov 2012 / Revised: July 2019

CHECK ALL THAT APPLY:

NEW CONSTRUCTION

- ☐ Single-Family Dwelling
☐ Two-Family Dwelling
☐ Multi-Family Dwelling
☒ Commercial / Industrial Building
☐ Residential Building Addition
☐ Comm./ Industrial Building Addition
☐ Accessory Structure (garage, shed)
☐ Accessory Apartment
☐ Porch / Deck / Fence / Pool / Ramp
☐ Development in SFHA (including repairs and renovation)
☐ Other _____

USE

- ☐ Establish new use
☐ Change existing use
☐ Expand existing use
☐ Establish home occupation

OTHER

- ☐ Subdivision (# of Lots: _____)
☐ Boundary Line Adjustment (BLA)
☐ Planned Unit Development (PUD)
☐ Parking Lot
☐ Soil/sand/gravel/mineral extraction
☒ Other wheelchair ramp

916.0057.V 368

SKETCH PLAN

Please include a sketch of your project, drawn to scale, with all required measurements - see *Zoning Permit Application Instructions*. You may use the space below or attach separate sheets. For plans larger than 11"x17" please provide a digital copy (pdf. file format) in addition to a paper copy.

see attached plan

SIGNATURES

The undersigned hereby applies for a Zoning Permit for the use described in this application to be issued on the basis of the representations made herein all of which the applicant swears to be complete and true.

Sara Whitehair
Applicant Signature

date

Robert Hanks Chair WMC Trustee
Property Owner Signature

date

CONTACT

Zoning Administrator Phone: (802) 244-1012

Mailing Address: Waterbury Municipal Offices, 28 North Main Street, Suite 1, Waterbury, VT 05676

Municipal Website: www.waterburyvt.com

OFFICE USE ONLY

Zoning District/Overlay: _____

Review type: ☐ Administrative ☐ DRB Public Warning Required: ☐ Yes ☐ No

DRB Referral Issued (effective 15-days later): _____

DRB Mtg Date: _____ Decision Date: _____

Date Permit issued (effective 16-days later): _____

Final Plat due (for Subdivision only): _____

Remarks & Conditions: _____

Authorized signature: _____ Date: _____

REVIEW/APPLICATIONS:

☐ Conditional Use ☐ Waiver

☐ Site Plan

☐ Variance

Subdivision:

☐ Subdv. ☐ BLA ☐ PUD

Overlay:

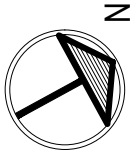
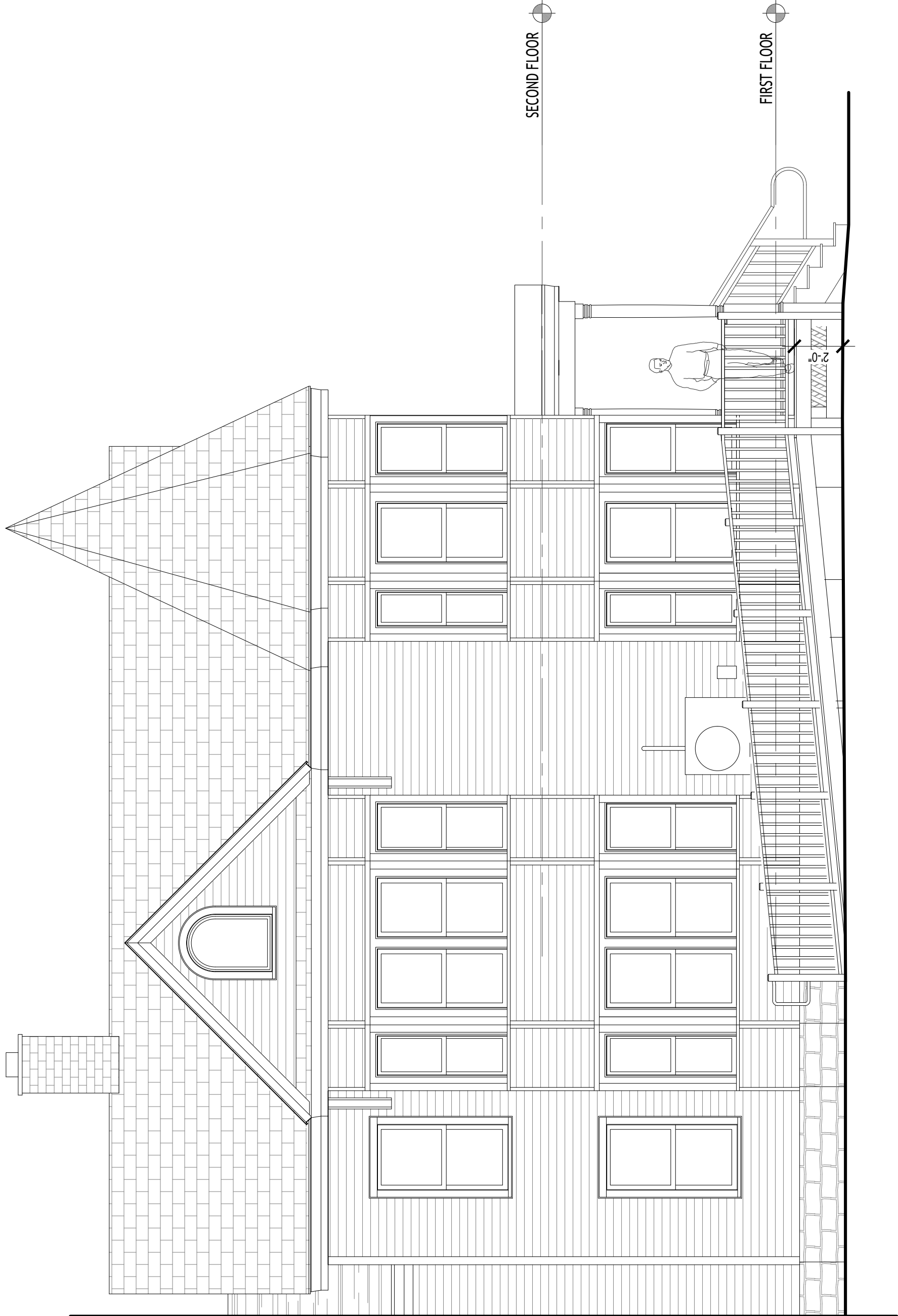
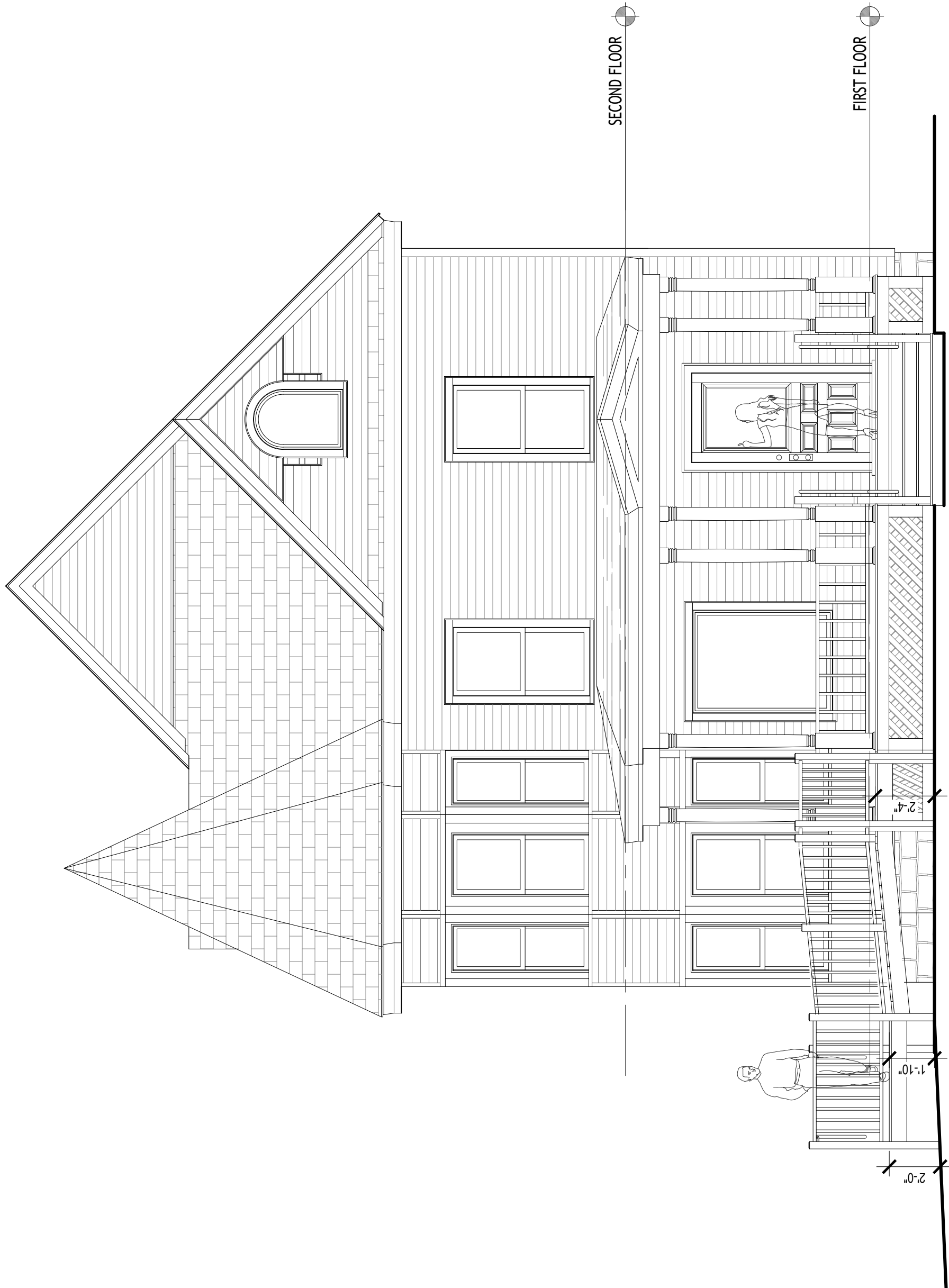
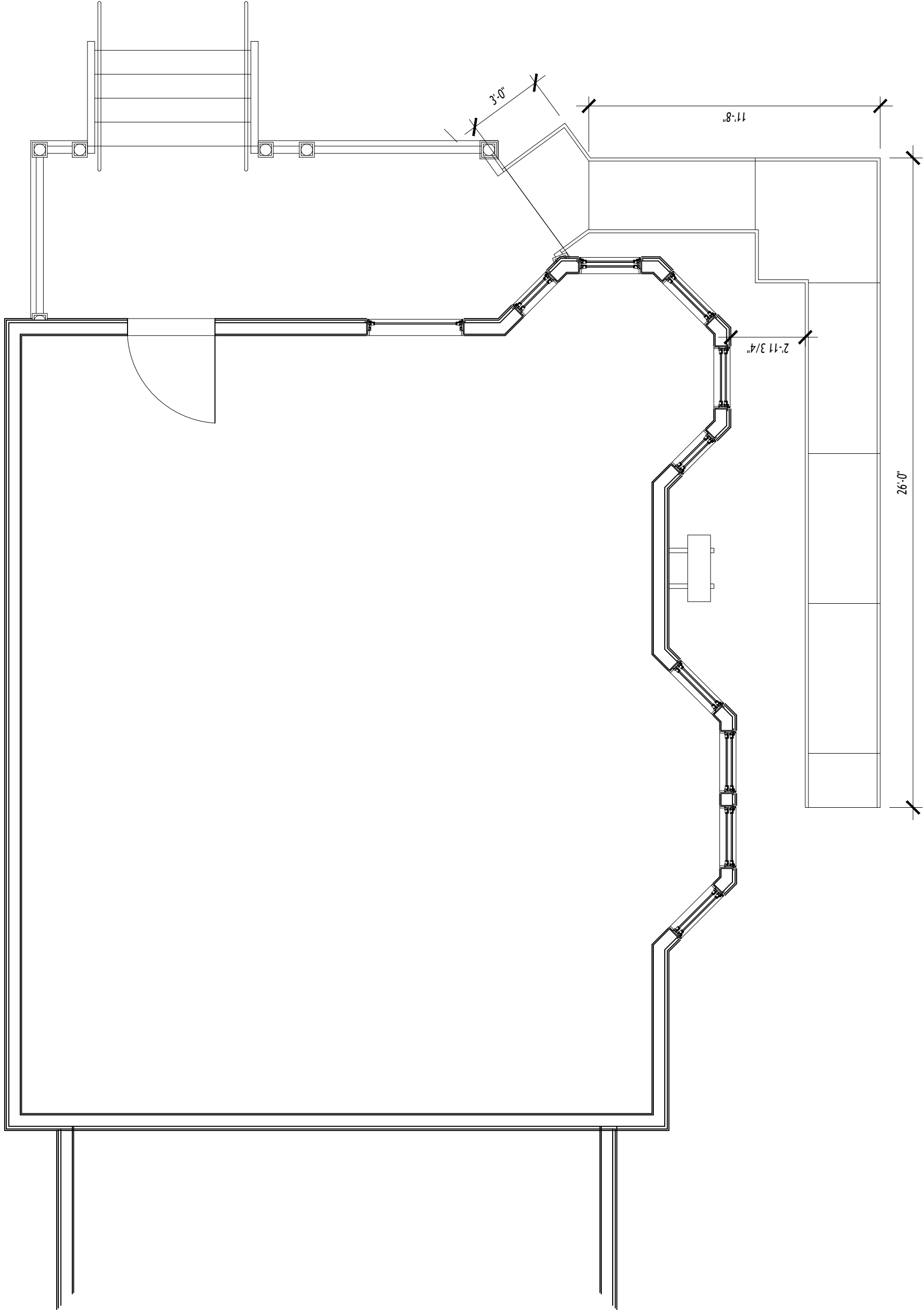
☐ DDR ☐ SFHA ☐ RHS ☐ CMP

☐ Sign

☐ Other _____

☐ n/a

Exhibit B



Sheet Number

A1.00

PROPOSED
FLOOR PLAN &
ELEVATIONS

Date
09.24.2025

Revision Log

Project / Client

WATERBURY
COMMON
MARKET
WATERBURY, VT

Title