

# TOWN OF WATERBURY ZONING PERMIT APPLICATION

Please provide all of the information requested in this application.

Date: 12/3	2/2021 Application #: 116-21
Fees Paid:	800 + \$15 recording fee = \$840
	916-0104.V
Tax Map #:	19-414.000

Read the Zoning Regulations and familiarize yourself with the requirements. Failure to provide all the required information will delay the process of this application. Based upon the nature of the project you may need to submit additional information. For instructions on how to fill out this form please refer to the *Zoning Permit Application Instructions & Fee Schedule* available on the municipal website or at the municipal offices. Submit one copy of the completed application and a check payable to the *Town of Waterbury* according to the zoning fee schedule. For questions about the permit process, please contact the Zoning Administrator at 802-244-1018.

# **CONTACT INFORMATION**

APPLICANT	PROPERTY OWNER (if different from Applicant)
Name: SEAM Properties, LLC	Name: Same as applicant
Mailing Address: 10 Scott Lumson	Mailing Address:
PO Bex 694, Waterbury, V+05676	
Home Phone: (902) 318 -0358	Home Phone :
Work/Cell Phone: (902) 318-0358	Work/Cell Phone:
Email: Scotte. Jamson Choneywell.com	Email:
PROJECT DESCRIPTION	CHECK ALL THAT APPLY:
Physical location of project (E911 address): 104 South Materbury Vt 05676 Lot size: -22 Ac Zoning District: Villayi Mixed	Two-Family Dwalling
Existing Use: Apt. & Office Proposed Use: Existing	+ 3 unit apt. Commercial / Industrial Building
Existing Use: The Proposed Use	a Residential Building Addition
Brief description of project: The project 15 a bound	Comm./ Industrial Building Addition
adjustment (tu make 104.46 Ac.) and a	
3 unit apartment building to replace	Accessory Apartment
barn at 104 Sc, Main Sto	Porch / Deck / Fence / Pool / Ramp
Cost of project: \$ 200,000 Estimated start date:	ropairs and repovation)
Water system: <u>Muncipal</u> Waste water system: <u>M</u>	Unc per other
EXISITING Apt & OFFICE , PROPOSED 3.00	1 Apt. tu Replace Betablish now use
Square footage: 1000 Height: 30 ± Square footage: 100 excludes purches 2/2	Height:
Number of bedrooms/baths: $3/3$ Number of bedrooms	$b/bath: \underline{G/B}_{G}$ $\Box$ Change existing use
# of parking spaces: # of parking spaces:	8 Expand existing use
Setbacks: front: 14 to purch Triple* Setbacks: front: 9	$\square$ Establish home occupation
F' 20' 111' F' 17'	
sides: 5 / 20 rear: 114 sides: 5 / 12 5<8 0/uns	rear: □ Subdivision (# of Lots:) X Boundary Line Adjustment (BLA)
ADDITIONAL MUNICIPAL PERMITS REQUIR	
🗆 Curb Cut / Access permit 🛛 🗆 E911 Address Request	$\Box$ Parking Lot
$\checkmark$ Water & Sewer Allocation $\Box$ none of the above	□ Soil/sand/gravel/mineral extraction
[Additional State Permits may also be requ	

Date created: Oct-Nov 2012 / Revised: July 2019

SKETCH PLAN

Please include a sketch of your project, drawn to scale, with all required measurements - see *Zoning Permit Application Instructions*. You may use the space below or attach separate sheets. For plans larger than 11"x17" please provide a digital copy (pdf. file format) in addition to a paper copy.



Refer to Design Plans

**SIGNATURES** The undersigned hereby applies for a Zoning Permit for the use described in this application to be issued on the basis of the representations made herein all of which the applicant swears to be complete and true.

Applicant Signature × 12/7/2021 date X 12 7 2020 date Property Ovner Signature

CONTACT Zoning Administrator Phone: (802) 244-1018 Mailing Address: Waterbury Municipal Offices, 28 North Main Street, Suite 1, Waterbury, VT 05676 Municipal Website: www.waterburyvt.com

	OFFICE USE ONLY	
Zoning District/Overlay:		REVIEW/APPLICATIONS:
Review type:  Administrative	e	Conditional Use     Waiver
DRB Referral Issued (effectiv	/e 15-days later):	□ Site Plan □ Variance
DRB Mtg Date:	Decision Date:	Subdivision:
Date Permit issued (effective	G Subdy. G BLA G PUD	
Final Plat due (for Subdivisio	Overlay:	
Remarks & Conditions:	□ DDR □ SFHA □ RHS □ CMP □ Sign □ Other	
Authorized signature:	Date:	o n/a



Date:	Application #:
Fees Paid:	(\$15 recording fee already paid
Parcel ID #:	
Tax Map #:	

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# TOWN OF WATERBURY SITE PLAN REVIEW INFORMATION

This Site Plan Review information sheet supplements the Zoning Permit Application. Please provide all of the information requested on both forms. Read the Zoning Regulations and familiarize yourself with the requirements. Failure to provide all the required information will delay the process. Submit one copy of the completed forms and a check payable to the *Town of Waterbury* according to the zoning fee schedule. For questions about the permit process please contact the Zoning Administrator at 802-244-1018.

# **PROJECT DESCRIPTION**

Brief description o	f project: The p	roject 15 a	bound	lary line,	adjustmen	J-
	. 46AL) and a		A	0	itment	
Building to	replace an	existing	barn	at 104	So, Main	St.
		J				

# SITE PLAN REVIEW CRITERIA

Please utilize the check list to ensure your proposal addresses each relevant Site Plan Review criteria:

- Adequacy of traffic access
- Adequacy of circulation and parking
- V Adequacy of landscaping and screening (including exterior lighting)
- \_\_\_\_\_ Requirements for the Route 100 Zoning District
- Special considerations for projects bordering Route 2, Route 100, or Interstate 89

# SITE PLAN SUBMISSION REQUIREMENTS

Before an application for site plan review is considered complete, the applicant shall file a site plan, clearly drawn to the largest practical scale, showing the following:

- Location and dimensions of lot lines, names of adjacent landowners, all easements, utilities, and existing and proposed structures.
- All access to public streets or roads, parking and service areas, pedestrian walkways, curbs and stormwater drainage.
- Pedestrian and vehicular circulation, including parking lot layout, entrances to structures, signs, and lighting.
- Building elevations and footprints.
- Detailed site grading and landscaping, indicating existing and proposed trees, shrubs, and ground cover.
- Two copies of all plans.
- For plans larger than 11"x17" please submit a digital plan set in addition to the paper copy (pdf. file format).

## CONTACT Zoning Administrator Phone: (802) 244-1018

Mailing Address: Waterbury Municipal Offices, 28 North Main Street, Suite 1, Waterbury, VT 05676 Municipal Website: www.waterburyvt.com



# TOWN OF WATERBURY CONDITIONAL USE INFORMATION

Date:	Application #:
Fees Paid:	(\$15 recording fee already paid)
Parcel ID #:	
Tax Map #:	

This Conditional Use (and Setback Waiver) information sheet supplements the Zoning Permit application. Please provide all of

the information requested on each form. Read the Zoning Regulations and familiarize yourself with the requirements. Failure to provide all the required information will delay the process. Submit one copy of the completed forms and a check payable to the Town of Waterbury according to the zoning fee schedule. For questions about the permit process, please contact the Zoning Administrator at 802-244-1018.

# PROJECT DESCRIPTION

Brief description of project: The project	it is a boundary	line adjustment (TO
make 104 .46 acres) and	a proposed .	3 unit a purtmont
building to replace an		
Building to replace an	EXISTING DUIT	) $u_1$ $10$ $1$ $x$ , $u_{1}u_{1}$ $s_{1}$
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# CONDITIONAL USE CRITERIA

Please respond to the following; you may answer on a separate sheet and attach additional pages and supporting materials:

- Describe how the proposed use will not have an undue adverse impact on the capacity of existing or planned community facilities to accommodate it (including roads and highways, municipal water or sewer systems, school system, fire protection services): Refer to attached letter
- 2. Describe how the proposed use will not have an undue adverse impact on the character of the area affected as defined by the Municipal Plan and the zoning district in which the proposed project is located:
  - 11
- Describe how the proposed use will not violate any municipal bylaws and ordinances in effect: 3.
  - 11
- Describe any devices or methods to prevent or control fumes, gas, dust, smoke, odor, noise, or vibration:
  - 11
- 5. For removal of earth or mineral products which is not incidental to a construction, landscaping, or agricultural operation, a removal project must meet specific conditions outlined within Section 302 of the Waterbury Zoning Regulations. Are the conditions included within the Application Submittals?

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CONTACT Zoning Administrator Phone: (802) 244-1018 Mailing Address: Waterbury Municipal Offices, 28 North Main Street, Waterbury, VT 05676 Municipal Website: www.waterburyvt.com



Date:	Application #:
Fees Paid:	(\$15 recording fee already paid)
Parcel ID #:	
Tax Map #:	

# TOWN OF WATERBURY OVERLAY DISTRICT INFORMATION

This Overlay District information sheet supplements the Zoning Permit Application. Please provide all of the information requested on both forms. Read the Zoning Regulations and familiarize yourself with the requirements. Failure to provide all the required information will delay the process. Submit one copy of the completed forms and a check payable to the *Town of Waterbury* according to the zoning fee schedule. For questions about the permit process please contact the Zoning Administrator at 244-1018.

# PROJECT DESCRIPTION

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Brief description of project: The pro	lect is a bo	undary line	adjustment
(to make 104 . 46 Ac.) and	a proposed	3 unit as	partment
building to replace an			
Doriding to replace air	MISTING DU		

Fill out only the relevant section(s) & utilize the following checklists to ensure your plans include all the required information.

# DOWNTOWN DESIGN REVIEW OVERLAY DISTRICT (DDR)

## DESIGN STANDARDS:

For Historic Structures (applying to all structures listed on the National Register of Historic Places):

- Original materials or materials typical of the architectural style are preserved or replaced with like materials to the extent feasible and appropriate.
- Historic building features shall be preserved or replicated to the extent feasible and appropriate.

For projects within the Historic/Commercial Sub-District:

- New building designs shall reinforce historic streetscape patterns, including orientation and setbacks.
- New buildings shall maintain overall height, size, massing, scale, and proportions compatible with those of buildings in the vicinity.
- New additions are designed to complement and be compatible with the original structure.
- □ Project design reinforces a pedestrian streetscape.
- On-site utilities shall be buried and utility boxes are screened from public view if the utilities along the street serving that structure are also buried.
- Buildings, or portions thereof, having eaves heights of 20feet or less above ground level incorporate moderately to steeply pitched roofs, unless the another roof type is appropriate.

For projects within the Mixed-Use Sub-District:

- Building sites, including road and pedestrian networks, are designed in a manner that is integrated and compatible with adjoining parcels and areas.
- A proposed project located next to or facing a historic structure incorporates similar or complementary building features.
- New buildings are oriented to front upon, and relate both functionally and visually to, primary access roads.
- On-site parking is situated to the rear or on the sides of structures, where feasible and appropriate.
- The primary facades of principal structures are clearly defined through the placement of one or more prominent entryways, pedestrian walkways, or landscaping features.
- Building facades and rooflines are designed so as to reduce the perceived mass, scale, and uniform impersonal appearance of large buildings and additions, and to provide visual interest.
- Clearly defined pedestrian walkways are provided through parking areas, between buildings, and from public sidewalks to the site.

## SUBMISSION REQUIREMENTS:

- /All information required under Site Plan (see Site Plan Application)
- Proposed architectural elevations (for each exterior wall) showing door and window types and placement, and other exterior details
- A description of all materials to be used on the exterior of building
- D Photos of the existing building(s) on the site and adjacent and facing parcels
- □ For demolition of a structure listed on the National Register of Historic Places see additional requirements within the Regulations.

# RIDGELINE, HILLSIDE, STEEP SLOPE OVERLAY DISTRICT (RHS)

### **REVIEW STANDARDS:**

- \_\_\_\_ For both Minor & Major Development Projects see Conditional Use Criteria
- \_\_\_\_ For Major Development Projects:
  - \_\_\_\_ Screening
  - \_\_\_\_ Access
  - \_\_\_\_ Placement of Structures
  - \_\_\_ Exterior Lighting
  - \_\_\_\_ Clearcutting and Pre-Development Site Preparation
  - \_\_\_\_Natural Resources
  - \_\_\_\_ Building Design

### SUBMISSION REQUIREMENTS :

- \_\_\_\_ Minor Development Projects (1,200–1,499 FIE)
  - All information required under Site Plan
     Review (see Site Plan Review Application)
  - Completed Conditional Use Application
- \_\_\_\_ Major Development Projects (1,500 & up FIE)
  - All information required under Site Plan Review (see Site Plan Review Application)
    - Completed Conditional Use Application
  - □ Grading Plan
  - D Visibility Studies
  - □ Stormwater Drainage/Erosion Control Plan
  - Landscape Plan
  - □ Access Plan □ Natural Features

## SPECIAL FLOOD HAZARD AREA OVERLAY DISTRICT (SFHA)

### DESIGN STANDARDS:

\_\_\_\_\_All development is reasonably safe from flooding \_\_\_\_\_All fuel storage tanks are either elevated or floodproofed. All substantial improvements and new construction (including fuel storage tanks) meet the following criteria:

- \_\_\_\_\_ Designed, operated, maintained, modified and adequately anchored to prevent flotation, collapse, release, or lateral movement of the structure
- \_\_\_\_\_ Constructed with materials resistant to flood damage
- \_\_\_\_\_ Constructed by methods and practices that minimize flood damage
- Constructed with electrical, heating, ventilation, plumbing and air-conditioning equipment and other service facilities that are designed and/or located so as to prevent water from entering or accumulating within the components during conditions of flooding
- All new subdivisions and other proposed developments that are greater than 50 lots or 5 acres, whichever is the lesser shall include within such proposal base flood elevation data. See Regulations for additional subdivision standards.
- The fully enclosed areas below the lowest floor that are useable solely for parking of vehicles, building access, or storage in an area other than a basement are designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exit of floodwaters.
- A non-residential, appurtenant structure of 500 sf or less need not be elevated to or above the base flood elevation in this area, provided the structure is placed on the building site so as to offer the minimum resistance to the flow of floodwaters
- In Zones AE, A, and A1 A30 where base flood elevations and/or floodway limits have not been determined, new construction and substantial improvement shall not be permitted unless it is demonstrates additional standards (see Regulations)
- All new construction and substantial improvements of residential structures within Zones A1-30, and AE must have the lowest floor of all residential structures (including basement) elevated to at least one foot above the base flood level.
- All manufactured homes are installed using methods and practices which minimize flood damage. Manufactured homes must be elevated on a permanent foundation such that the lowest floor of the manufactured home is at least one foot above base flood elevation, and they must be anchored to an adequately anchored foundation to resist flotation collapse, or lateral movement.
- All new construction and substantial improvements of non-residential structures within Zones A1-30, and AE shall:
- Have the lowest floor (including basement) elevated to at least two feet above the base flood level; or
- Be designed so that below the base flood level the structure is water tight with walls substantially impermeable to the passage of water with structural components having the capability of resisting hydrostatic and hydrodynamic loads and



effects of buoyancy to a point at least two feet above the base flood level.

- D Where a non-residential structure is intended to be made watertight below the base flood level a registered
- D professional engineer or architect shall develop and/or review structural design
- \_\_\_\_\_ Adequate drainage paths shall be required around structures on slopes to guide floodwaters around and away from proposed structures.
- \_\_\_\_\_ The flood carrying and sediment transport capacity within the altered or relocated portion of any watercourse shall be maintained, and any alteration or relocation shall not result in any decrease of stream stability.
- \_\_\_\_\_Bridge and culverts, which by their nature must be placed in or over the stream, must obtain a stream alteration permit from the Agency of Natural Resources, if required.

#### SUBMISSION REQUIREMENTS:

- Plans in triplicate, drawn to scale, showing the location, dimensions, contours, and elevation of the lot; the size and location on the site of existing or proposed structures, fill or storage of materials; the location and elevations of streets, water supply, and sanitary facilities; and the relation of the above to the location of the channel, floodway, and base flood elevation
- Specifications for building construction and materials, floodproofing, mining, dredging, filling, grading, paving, excavation, or drilling, channel improvement, storage of materials, water supply, and sanitary facilities
- Base flood elevation data for all subdivisions, new construction, and substantial improvements
- The elevation, in relation to mean sea level, of the lowest floor, including basement, of all new construction or substantial improvement of structures
- Where floodproofing is used in lieu of elevation, the elevation, in relation to mean sea level, to which any structure or substantial improvement will be floodproofed

- Where an application requires Board review the application shall include certification by a registered professional engineer or architect demonstrating that the proposed development will not increase base flood elevations more than 0.25 foot
- Certification by a registered professional engineer or architect demonstrating compliance with the elevation requirements
- □ A description of the extent to which any watercourse will be altered or relocated as a result of the proposed development
- □ A Vermont Agency of Natural Resources Project Review Sheet for the proposal
- Proposed floodproofing must be supported by a FEMA Floodproofing Certificate

CERTIFICATE OF COMPLETION: Upon completing the project the Applicant must apply for and receive a Certificate of Completion to ensure the project conforms to the Special Flood Hazard Area Regulations. See Certificate of Completion Application for additional information.

**CONTACT** Zoning Administrator Phone: (802) 244-1018 Mailing address: Waterbury Municipal Offices, 28 North Main Street, Suite 1, Waterbury, VT 05676 Municipal Website: www.waterburyvt.com



Date:	Application #:
Fees Paid:	+\$25 Plat (\$15 recording fee already paid)
Parcel ID #:	
Тах Мар #:	

# TOWN OF WATERBURY SUBDIVISION INFORMATION (BLA & PUD)

This Subdivision/Boundary-Line Adjustment/Planned-Unit Development information sheet supplements the Zoning Permit Application. Please provide all of the information requested on both forms. Read the Zoning Regulations and familiarize yourself with the requirements. Failure to provide all the required information will delay the process. Submit one copy of the completed forms and a check payable to the *Town of Waterbury* according to the zoning fee schedule. For questions about the permit process please contact the Zoning Administrator at 802-244-1018.

# PROJECT DESCRIPTION

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Brief d	escription of	projec	t: The	projec	t 15 a	bound	dary	line a	ajusin	ini	- mgri
104	. 46 ac	as)	and	'a P	ropuse	ed ?	3 Uni	1 api	atmer	N D.	Ilding
to	replace	an	erist	ing	barn	at	104	So.	Main	St.	$\cup$
10											

# SUBDIVISION & BOUNDARY LINE ADJUSTEMENT (BLA) CHECKLIST

Please utilize the following check list to ensure your application contains all the required information.

Check one (A1, A2, B1, or B2):

A1) Boundary Line Adjustment which affects fewer than five (5) lots

A2) 
Subdivision of land into fewer than four (4) lots, including the original parcel and not located within the RT 100
Zoning District or the Ridgeline/Hillside/ Steep Slope Overlay District

**REVIEW CRITERIA for A projects** 

Relevant criteria in Section 401, Dimensional Requirements

Section 504, General Dimension, Location, and Height Requirements

**B1**) □ Boundary Line Adjustment which affects five (5) or more lots

**B2**) Division of land into four (4) lots or more, including the original parcel and/or located within the RT 100 Zoning District or the Ridgeline/Hillside/ Steep Slope (RHS) Overlay District

REVIEW CRITERIA for B projects (See Section 1202 review criteria)

D Relevant criteria in Section 401, Dimensional Requirements

- 🗆 Section 504, General Dimension, Location, and Height Requirements
- □ Will not have undue adverse impact on existing or planned municipal facilities
- Will not have undue adverse impact on the character of the area
- Will not have undue adverse impact on water quality or impacts to soil
- □ Will not have undue adverse impact on scenic resources or historic sites
- □ Will not have undue adverse impact on significant natural resources
- □ For the division of land in the RT 100 Zoning District see Section 1202(b) for additional criteria
- □ For the division of land in the RHS Overlay District see Section 1202(c) for additional criteria

SUBMISSION REQUIREMENTS (for both A and B projects)

Draft plat / site plan map, of sufficient scale, showing the following:

Existing and proposed parcel boundaries

Existing and proposed parcel acreages

Existing and proposed structures and setbacks

Existing and proposed easements (incl. but not limited to right-of-ways, power, water + sewer, other utilities)

## PLANNED UNIT DEVELOPMENT CHECKLIST (PUD)



Please utilize the following check list to ensure your application contains all the required information.

#### SUBMISSION REQUIREMENTS

Y

A) SITE PLAN: Submit one or more site plan maps, of sufficient scale, showing the following:

The name and address of the person or firm preparing the map, the scale, and the north arrow

The boundaries of the property, and adjacent land uses and property owners

Existing features, including contours, bodies of water, floodplains, wetlands, aquifer protection areas, existing vegetation, significant wildlife habitat, existing land uses, structures, historic structures, streets, utilities, easements, and deed restrictions

The locations of proposed structures, building lots, land uses, streets, driveways, parking and loading spaces, pedestrian walkways, utility lines, lighting, water supply sources, and sewage disposal areas

The location and features of proposed undeveloped land

Landscaping plans, screening, proposed site grading, and incorporation of existing vegetation and features

Submit 2 copies, if the plan(s) are larger than 11"x17" also provide a digital copy in pdf. file format.

**B) NARRATIVE DESCRIPTION & SUPPORTING INFORMATION:** 

A statement describing the character and proposed uses of the undeveloped land, including the nature of proposed public uses.

A statement on the impact of the development on public roads and other public infrastructure such as schools, sewer systems, or public water systems, if appropriate.

Articles of association, bylaws, or declarations of condominium that relate to provisions for undeveloped land, design controls, land use restrictions, recreation, parking areas, or other facilities used, owned, or maintained in common.

A description of how the project meets each of the standards in Section 705, including justification for any density bonuses that are requested.

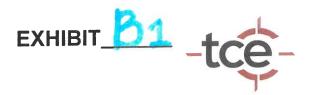
PUDs that include nonresidential uses or structures must also apply for site plan approval for the nonresidential portions of the project. Please include a Site Plan Application.

PUDs that included uses that are conditional in the district for which they are proposed must also apply for and obtain conditional use approval for those uses. Please include a Conditional Use Application.

Submit 2 paper copies and a digital copy in pdf. file format.

Refer to attached letter

**CONTACT** Zoning Administrator Phone: (802) 244-1018 Mailing Address: Waterbury Municipal Offices, 28 North Main Street, Suite 1, Waterbury, VT 05676 Municipal Website: www.waterburyvt.com



December 22, 2021

Steve Lotspeich Community Planner / Zoning Administrator Town of Waterbury 28 North Main Street Suite #1 Waterbury, VT 05676

> SEAM Properties, LLC - 104 So. Main Street RE: Zoning Permit & Site Plan & Conditional Use Review & Subdivision Information & Overlay District Information TCE # 21-125

Dear Mr. Lotspeich:

Trudell Consulting Engineers (TCE) hereby submits the enclosed information and documentation on behalf of SEAM Properties, LLC (SEAM) (the "Applicant") for a Zoning Permit, including Site Plan and Conditional Use Review on the property located at 104 South Main Street in Waterbury Village.

This letter addresses the requested information per the Town and Village of Waterbury Zoning Regulations (the "Regulations") dated May 16, 2016 and includes the following information: brief narratives of (A) the project, (B) the project goal, and the (C) project architecture; as well as the (D) site plan requirements, (E) conditional use criteria, and (F) a list of submission elements.

A completed Zoning Plan Application with the requisite fee of \$840.00 is also being submitted.

#### A. Project Description

The .22-acre parcel is located at 104 South Main Street in Waterbury Village. The project parcel is in the Village Mixed Residential (VMR) zoning district. The parcel currently contains two buildings. One is a twounit apartment with a chiropractic office and the second building is a vacant barn. There is one existing curb-cut off of Main Street.

The project proposes a new 3-unit apartment building to replace the existing barn. The site development includes the new building, minor widening of the existing driveway, sewer service, water service, electrical service, parking spaces and general site work. The minimum lot size for this project is 20,000 square feet (.46 acres). The project includes a boundary line adjustment (BLA) between 14 South Main Street (Lot 1) and 112 South Main Street (Lot 2). The BLA increases the size of Lot 1 to .46 acres and decreases the size of Lot 2 to .83 acres. Refer to Boundary Line Adjustment Survey Plat sheet S1-01.

The site access will continue to be the 104 South Main Street curb cut at the west end of the parcel. New parking is located east of the barn and the balance of parking is in the existing large parking lot that goes with Lot 2 (112 South Main Street). A total of 8 new parking spaces are proposed with this project. With the BLA all 8 spaces are on Lot 1.

Civil Engineering Environmental Services Land Surveying Landscape Architecture

42 Mapleville Depot Road St. Albans, VT 05478 802 528 5116

178 Blair Park Road Williston, VT 05495 802 879 6331

www.tcevt.com



Conditional Use Application TCE Project#: 21-125 104 So. Main St., Waterbury Village December 23, 2021

The project site already includes mature landscaping in close proximity to the proposed apartment building and no additional landscaping is being proposed, other than some small shrubs and perennials around the new building in a few locations.

The domestic water service for the proposed apartment building will be provided by the Town of Waterbury municipal system by way of a new service connection. The wastewater service will be provided by the Town of Waterbury municipal system by way of a new gravity sewer service connection. Both sewer and water are in close proximity to the proposed apartment building. Refer to the Site Plan sheet C2-01.

#### B. Project Goal (3 Unit Apartment Building)

SEAM will transform a vacant barn building in disrepair and close to collapse, into a productive three-unit residential apartment building. Every effort has been made to create a site that fits with the surroundings.

#### C. Project Architecture

The Architectural Plans were done by Brian Touchette and are included with this letter. They include a North Elevation, South Elevation, West & East Elevation, Connector Elevation (showing the car port), Floor Plans, Foundation Layout Plan, Parting Wall Detail and Foundation Detail. The design of the proposed building is intended to fit in with the village character of the area. The proposed apartment building lines up with the existing 2-unit residential apartment building and they are connected by a car port.

The proposed building is a simple gabled form that resembles a small barn. It is behind the existing apartment building and has limited visibility from Main Street. It is intended to infill the site and provide a quiet setting for the added apartment units.

The building material will employ typical rural building materials to fit in with the village setting: The walls will be sided in similar fashion to the existing apartment building any many of the surrounding buildings. The roof will be standing seam metal roofing matching the existing apartment building and a majority of buildings in the direct vicinity.

#### D. Site Plan Review Criteria

#### Adequacy of Traffic Access

Traffic access to the parcel will be via the existing curb cut. The project also provides an easement for use of the 110 South Main Street curb cut, as a secondary access for ingress and egress.

The three added apartment units will not add any significant traffic to the area. It is anticipated the average daily traffic for this site will be about 10 vehicle trips per day for each of the 3 units for a total of 30 trips per day. Given the location of this project in the Village and the pedestrian connect ability to the stores, restaurants and recreational areas (the park is close by), we expect these vehicle trip generation, numbers to be even lower as tenants can walk to various venues using the sidewalk system along Main

		2	of 4		
Civil Engineering	Env	ironmental Services	Land Surveying	Landscape	Architecture
478 Blair Park Road W	illiston, VT 05495	802 879 6331	42 Mapleville Depot Road	St. Albans, VT 05478	802 528 5116
		WWW.tC	evt.com		



Conditional Use Application TCE Project#: 21-125 104 So. Main St., Waterbury Village December 23, 2021

Street. The peak hour vehicle trips expected for this project are about 2 per unit for a total of 6 vehicle peak hour trips in the morning and slightly more in the evening peak hour.

#### Adequacy of Circulation and Parking

Four parking spaces for this project are on the east side of the building along the northern boundary line and four more spaces are on the west side of the large existing paved parking lot. This provides parking for 8 vehicles or 2 per proposed apartment unit. There is no change to the existing parking for the existing two-unit apartment building and chiropractic office. The project can utilize either the 104 South Main Street curb cut or the 110 South Main Street curb. An easement allows use of the 110 South Main Street curb cut and it is currently being used by the occupants of both 104 South Main Street and the Office and Workshop at 112 South Main Street. Site distance at either of the curb cuts provide for safe access onto Main Street similar and consistent with the surround curb cuts. Refer to the Site Plans and Boundary Line Adjustment Survey Plat.

### Adequacy of Landscaping and Screening (including exterior lighting)

The proposed three-unit apartment building will replace the existing barn and will not look significantly different to the current conditions. The site and surrounding area already contain mature landscaping and has limited space for added landscaping. As such we are not proposing any landscaping other than some shrubs and perennials around the building in a few locations. We are not proposing any parking lot lighting and currently none exists. The only lighting anticipated is a building mounted light at the building entrance and a motion sensor light on the east and west ends for security. The lights mounted on the building at the entrance will be shielded and downcast.

#### E. Conditional Use Criteria

4

1. Describe how the proposed use will not have an undue adverse impact on the capacity of existing or planned community facilities to accommodate it (including roads and highways, municipal water or sewer systems, school system, fire protection services):

The project will not have an undue adverse impact on the capacity of the existing or planned community facilities. The proposed 3-unit apartment building that replaces the existing defunct barn will connect to the municipal water system via the existing water service that comes into the property. The wastewater is also proposed to be connected to the existing sewer main that runs along the east side of the site. The project has received approval for sewer and water allocation. The project will not result in a significant increase of traffic. The project will not result in a significant increase in children attending the schools. The new building will be less of a fire hazard then the current barn.

# 2. Describe how the proposed use will not have an undue adverse impact on the character of the area affected as defined by the Municipal Plan and the zoning district in which the proposed project is located:

The project will not have an undue adverse impact on the character of the area. The parcel is in the Village Mixed Residential (VMR) zoning district. The project meets the dimensional requirements for the district and proposes uses that are permitted, pending conditional use approval. The building utilizes building materials that fit in the village setting and the landscaping is already in place with mature trees that will remain. This project is consistent with the character of the area.

	3 of -	4	
Civil Engineering	Environmental Services	Land Surveying	Landscape Architecture
478 Blair Park Road Williston, VT (	05495 802 879 6331	42 Mapleville Depot Road St. Albans	, VT 05478 802 528 5116
	www.tcevt.	com	



Conditional Use Application TCE Project#: 21-125 104 So. Main St., Waterbury Village December 23, 2021

With regard to the Municipal Plan, the project is located in the Village Mixed Residential (VMR) zoning district and the proposed use is consistent with the Municipal Plan. The project aligns with the goals of the Waterbury Municipal Plan in providing more housing in the Village area.

3. Describe how the proposed use will not violate any municipal bylaws and ordinances in effect:

The project will meet municipal bylaws and ordinances. The project complies with the dimensional requirements, setbacks, lot coverage, site access, sign, and parking requirements as described in the Regulations.

4. Describe any devices or methods to prevent or control fumes, gas, dust, smoke, odor, noise, or vibration:

The project will not create fumes, gas, dust, smoke, odor, noise, or vibration once construction is complete. Any disturbance that is created during construction will be controlled using best practices to reduce and limit any construction impacts from the project.

5. For removal of earth or mineral products which is not incidental to a construction, landscaping, or agricultural operation, a removal project must meet specific conditions outlined within Section 302 of the Waterbury Zoning Regulations. Are the conditions included within the Application Submittals?

This is not applicable to the project as no removal of earth or mineral products is proposed.

#### F. List of Submission Elements

- 1. Cover Letter and Narrative (this document)
- 2. Completed Zoning Permit Application Form
- 3. Complete Conditional Use Application Form
- 4. Completed Site Plan Application Form
- 5. Subdivision Application Form
- 6. Overlay District Application Form
- 7. Architectural Plans
- 8. Civil Site Plans
- 9. Boundary Line Adjustment Plat

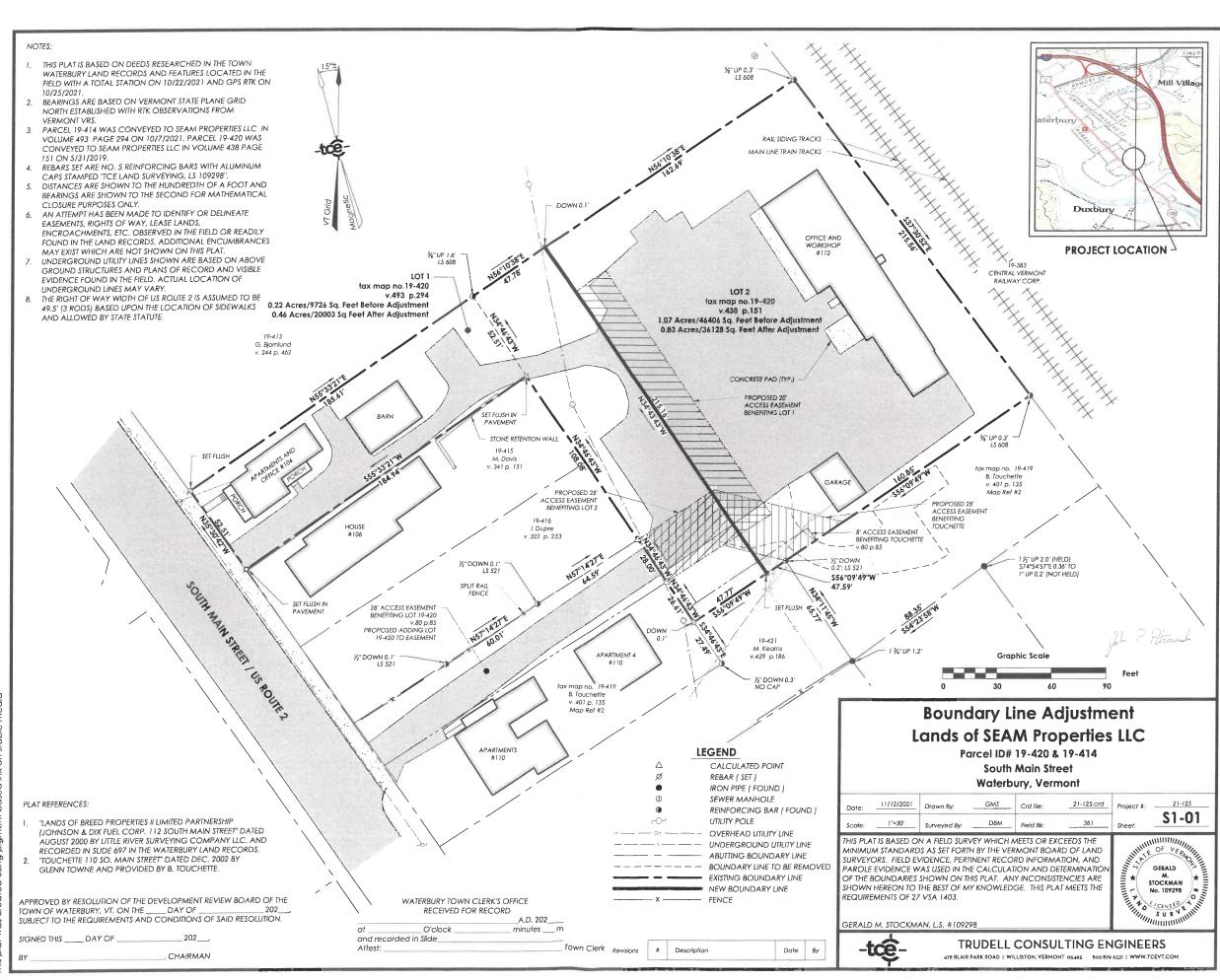
If you have any questions or need additional information, please do not hesitate to contact me directly at (802) 879-6331 x101 or by email at john.pitrowiski@tcevt.com.

Sincefelv

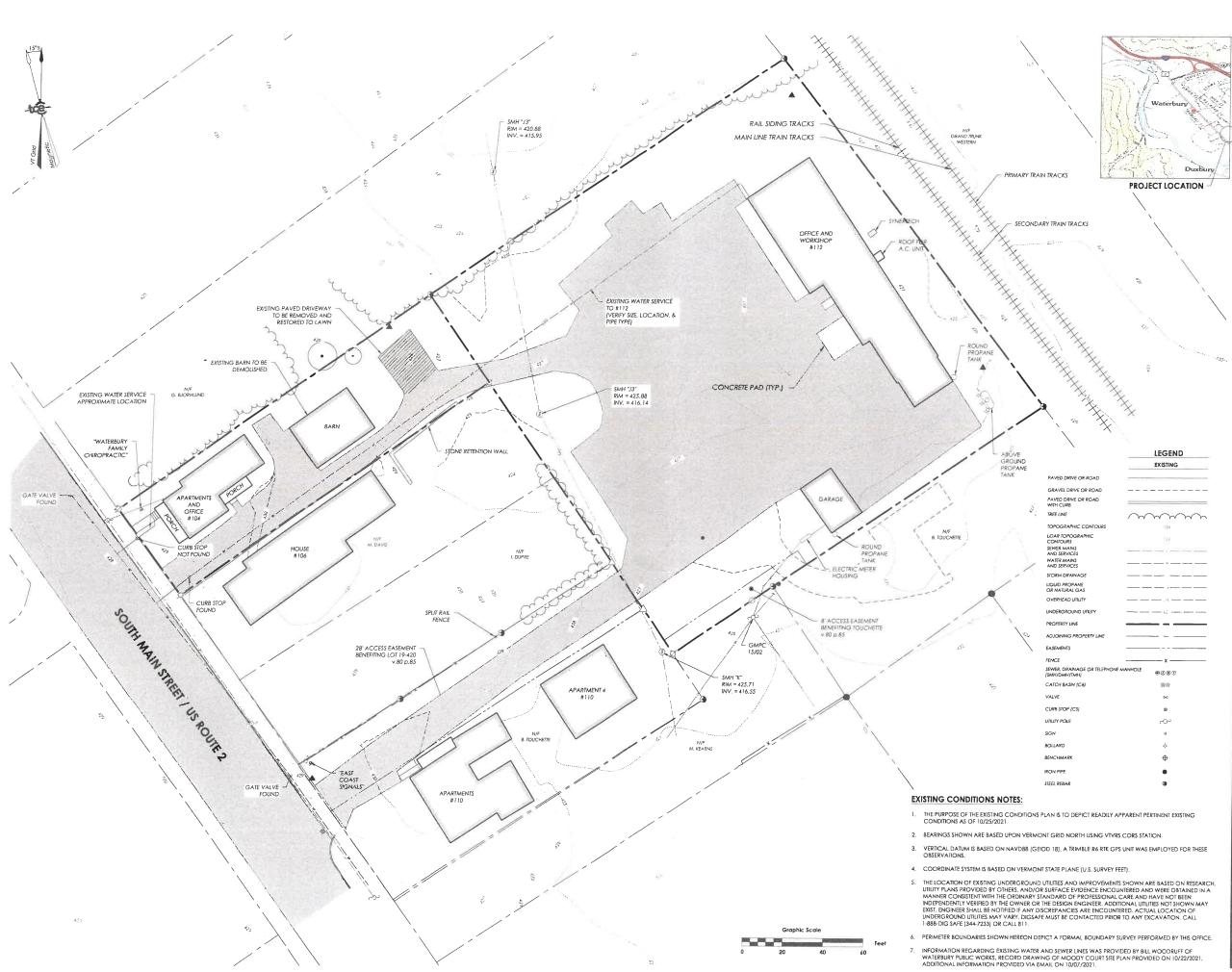
/John Pitrowiski, PE Trudell Consulting Engineers

4 of 4				
Civil Engineering	Environmental Services	Land Surveying	Landscape Architecture	
478 Blair Park Roud Williste	n, VT 05495 802 879 6331	42 Mapleville Depot Road - S	t. Albans, VT 05478 - 802 528 5116	

www.tcevt.com









Use of These Drawings 1. Unless otherwise noted, these Drawings are inlended for preferrinary personing, coordination with other disciplines or utilities, and/or approval from the regulatory authorities. They are not intended as construction drawings unless noted as such ar marked approved by a seguidatory authority.

s such or marked approved by a regulatory authority. 2. By use of these downling to construction of the Project, the Owner represents that they have serviceed, approved, and accepted the downling, botherial of accessory permits, and have met with all appleable parties/disciplines, including but not limited to, the Engineer and the Architect, to issue these plans are properly coordinated including, but not limited to, the Engineer and the Architect, to issue these plans are properly coordinated including, but not limited to, contract documents, specifications, owner/contractor agreements, building and mechanical plans, printer and public utilities, and other periment permits for construction.

Owner and Architect, are responsible for final design and location of buildings shown, including an area measured a minimum fitre (5) teet around any building and coordinating final vifility connections shown on these plans.

Prior to using these plans for construction layout, the user shall contact TCE to ensure the plan contains the most current revisions.

Concernencement 5. These Drawings are specific to the troject and are not transferable. As instrument of service, these drawings, and copies thered, unriaded by TCE or the soccurity property. Changes to the drawings may only be made by TCE. If errors or amissions are discovered, they shall be brought to the attention of TCE immediately.

If is the User's responsibility to ensure this copy contains the most current revisions.



Project Tille

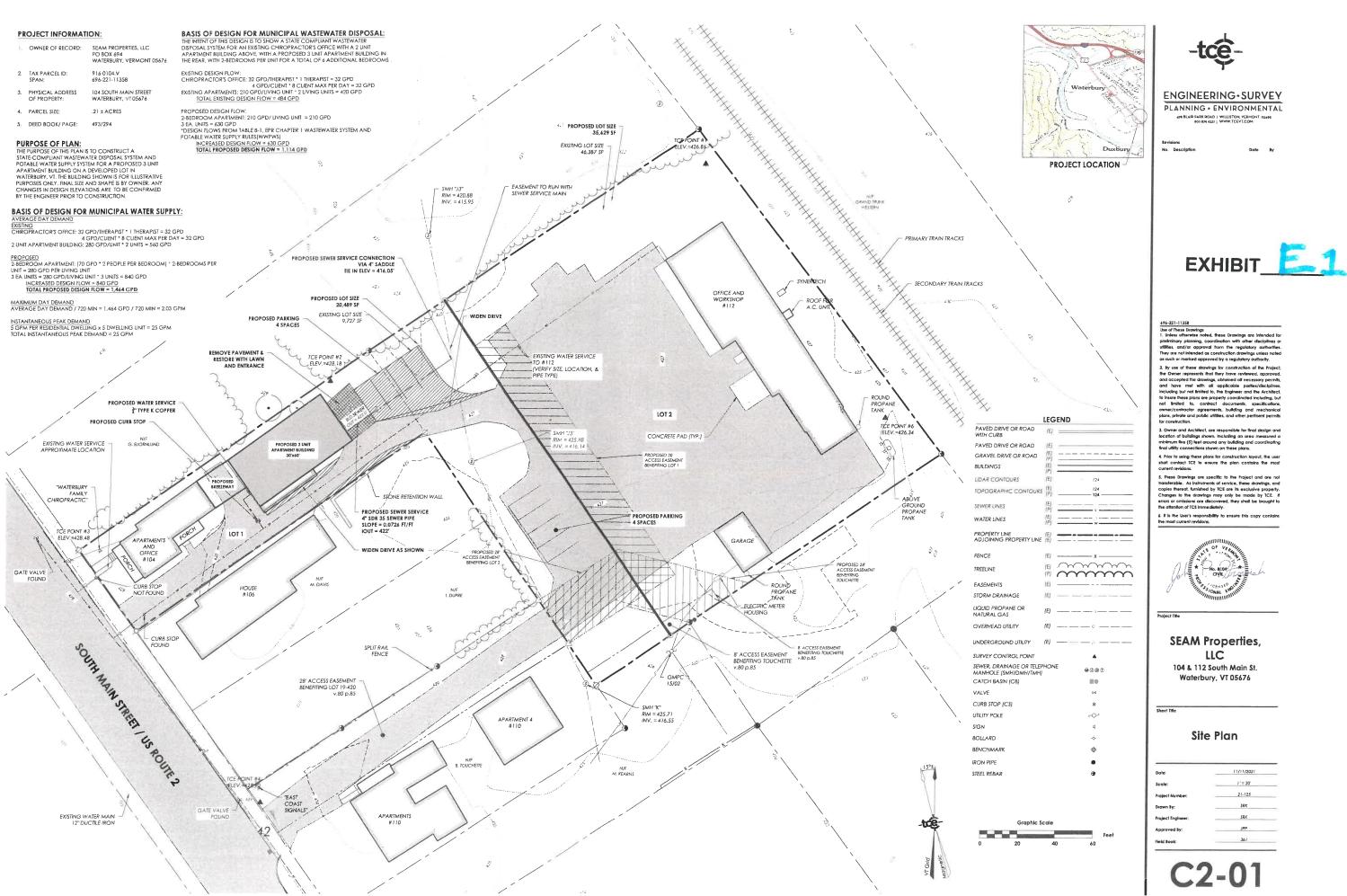
Lamson 104 & 112 South Main St. Waterbury, VI 05676

Sheet Title

#### Existing Conditions& **Demolition Plan**

Date:	10/28/2021
Scale:	1'=20'
Project Number:	21-125
Drawn By:	DBM
Project Engineer:	5RK
Approved By:	JPP
Field Book:	361

C1-01



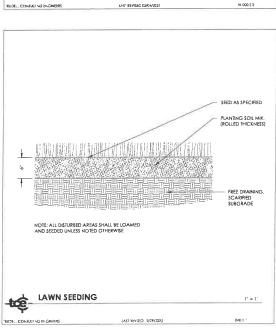


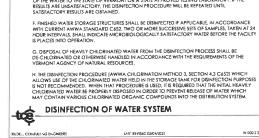
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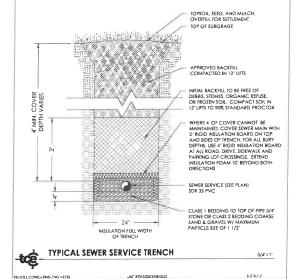
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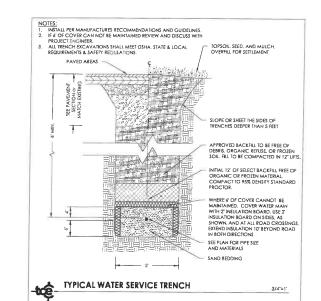
8. THE NEW LINE SHALL BE FLUSHED AT A VELOCITY OF NOT LESS THAN 2.5 FEET PER SECOND (OPEN 2-1/2 INCH HYDRANT CONNECTION), FLUSH FOR A PERIOD DEFERMINED BY THE PROJECT ENGINEER FOR THE LENGTH OF MAIN TO BE DISINFECTED.

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\*ALL TESTING SHALL BE PERFORMED IN THE PRESENCE OF THE TOWN ENGINEER OR PUBLIC WORKS DEPARTMENT AND PROJECT ENGINEER (AS DESIGNATED BY OWNER).

**DISINFECTING WATER MAINS AND SYSTEMS** 

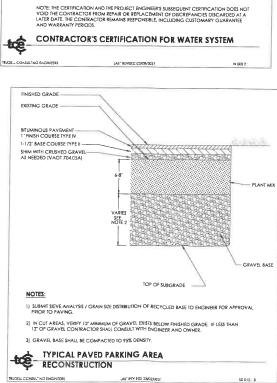




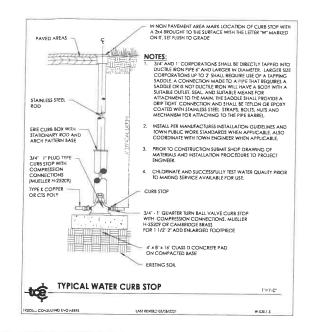
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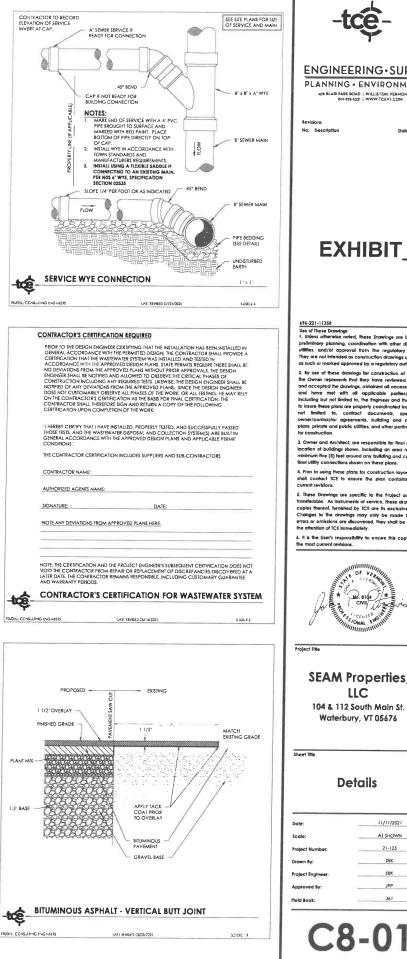
RUDH: CONSULTING ENGINEER

SIGNATURE:

CONTRACTOR TO RECORD ELEVATION OF SERVICE

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### **ENGINEERING-SURVEY**

PLANNING . ENVIRONMENTAL 426 BLAIR PARK ROAD | WILLISTON, VERMONT 05495 802 879 6331 | WWW.TCEVT.COM



Date By

494-231-11350 Use of These Drawings 1. Unless otherwise noted, these Drawings are Intended for preliminary planning, coordination with other disciplines or utilities, and/or approval from the regulatory authorities, they are not intended as construction drawings unless noted as such or marked approved by a regulatory authority.

2. By use of these drawings for construction of the Project the Owner represents that they have reviewed, approved, The Owner represent that they have reviewed, approved, and accepted the drawing, obtained all necessary permits, and have met with all applicable parties/datajoins, including but on timited to, the trajneet and the Architect, to insure frees plant are properly coordinoted including, but out in findled to, contract documents, specifications, awar/contractor agreements, building and machanical plans, pironis and public utilities, and other pertinent permit for construction.

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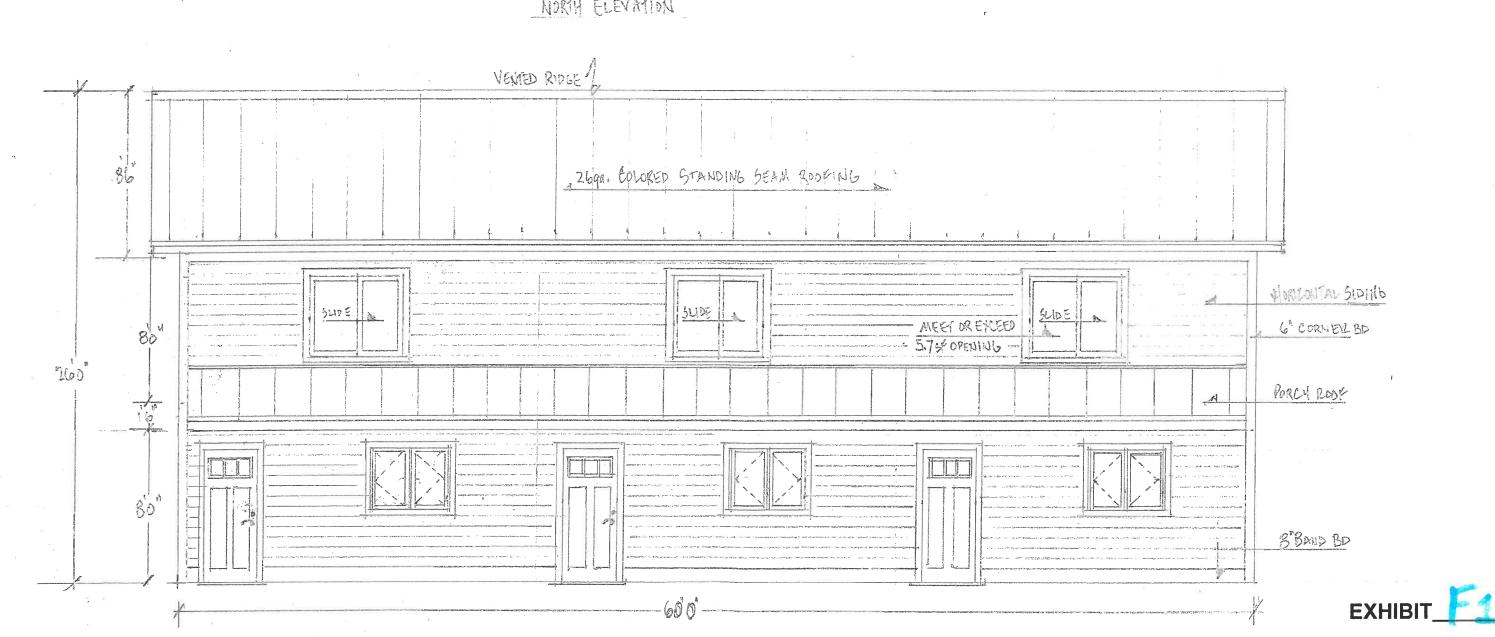


#### **SEAM Properties**, LLC

104 & 112 South Main St. Waterbury, VT 05676

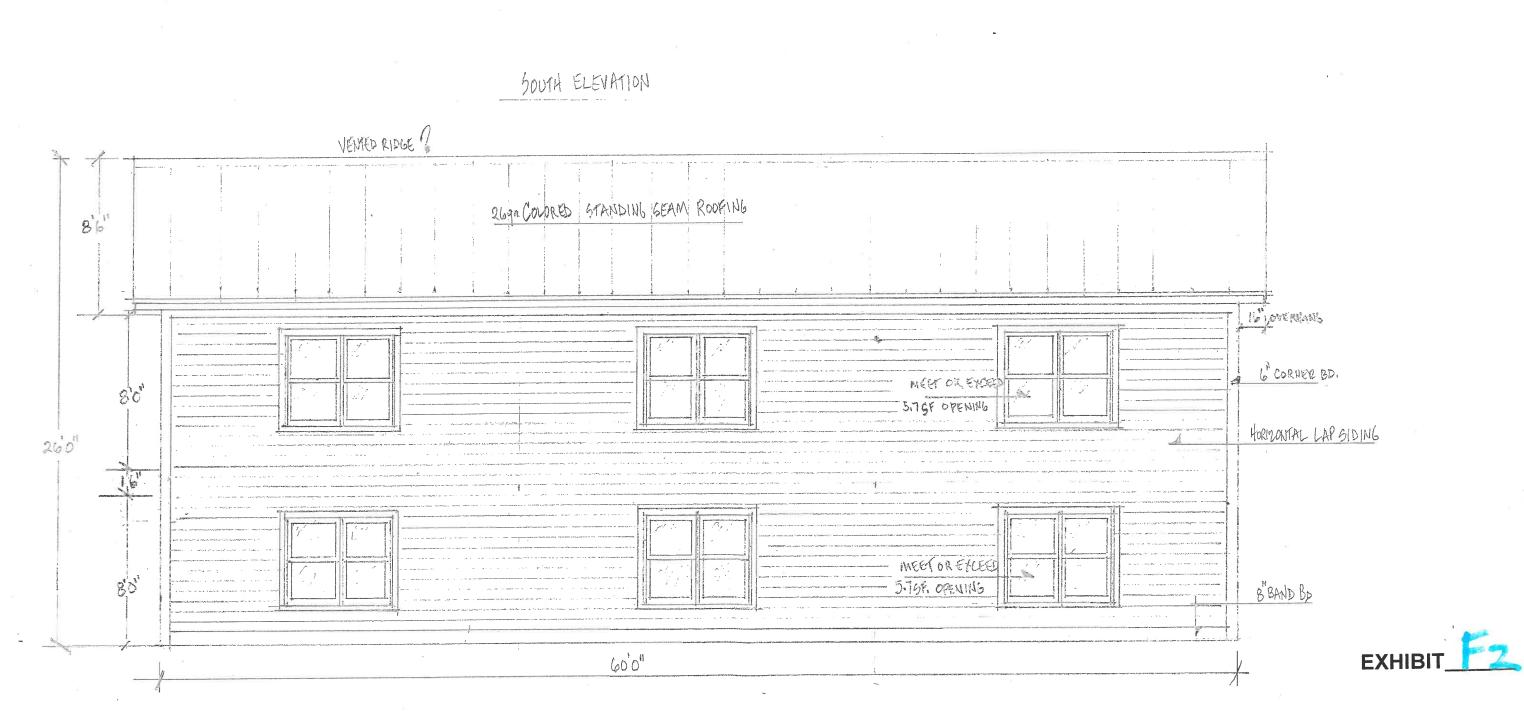
#### Details

Dote:	11/11/2021
Scale:	AS SHOWN
Project Number:	21-125
Drawn By:	SRK
Project Engineer:	SRK
Approved By:	JPP
field Book:	361

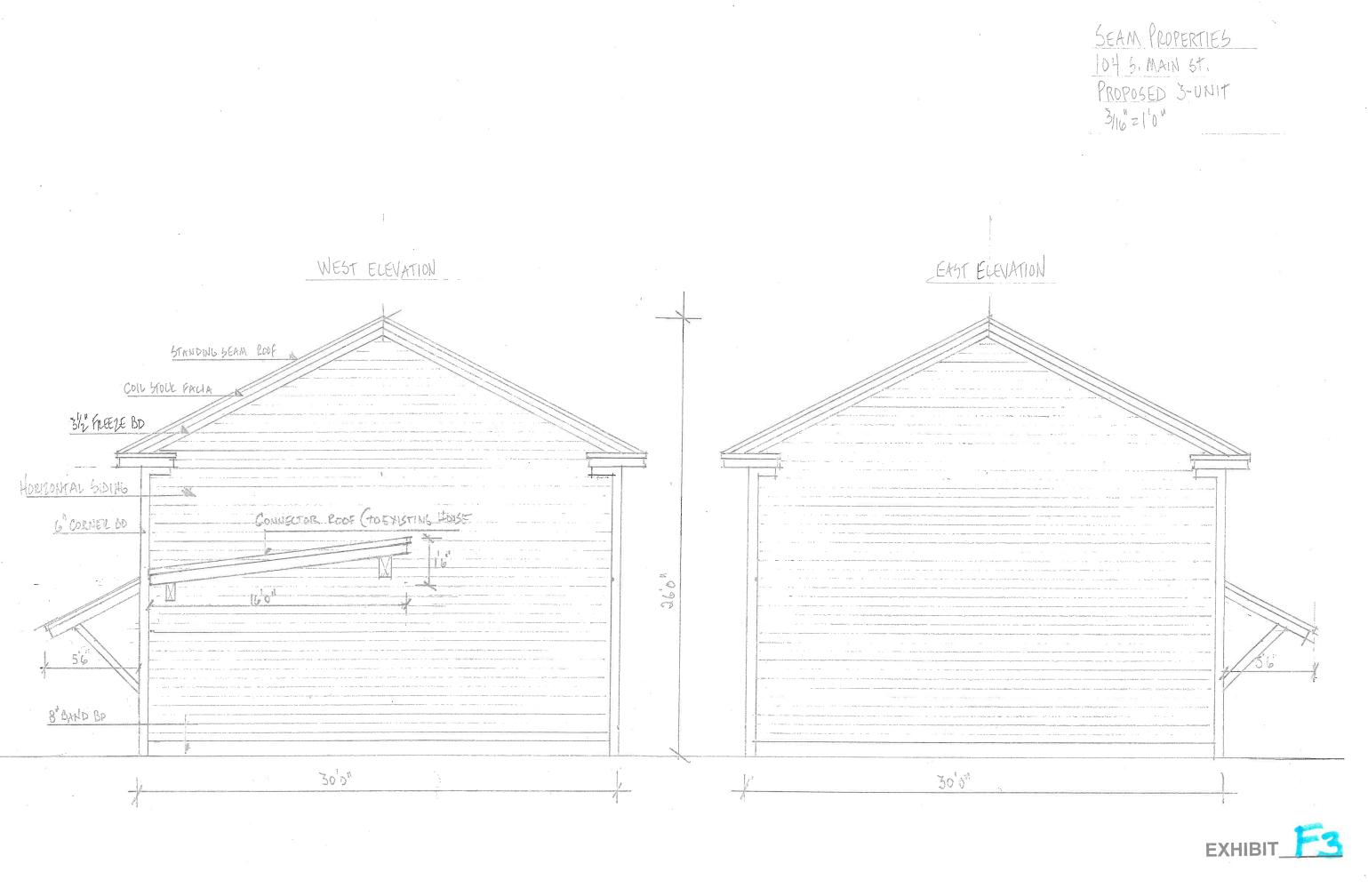


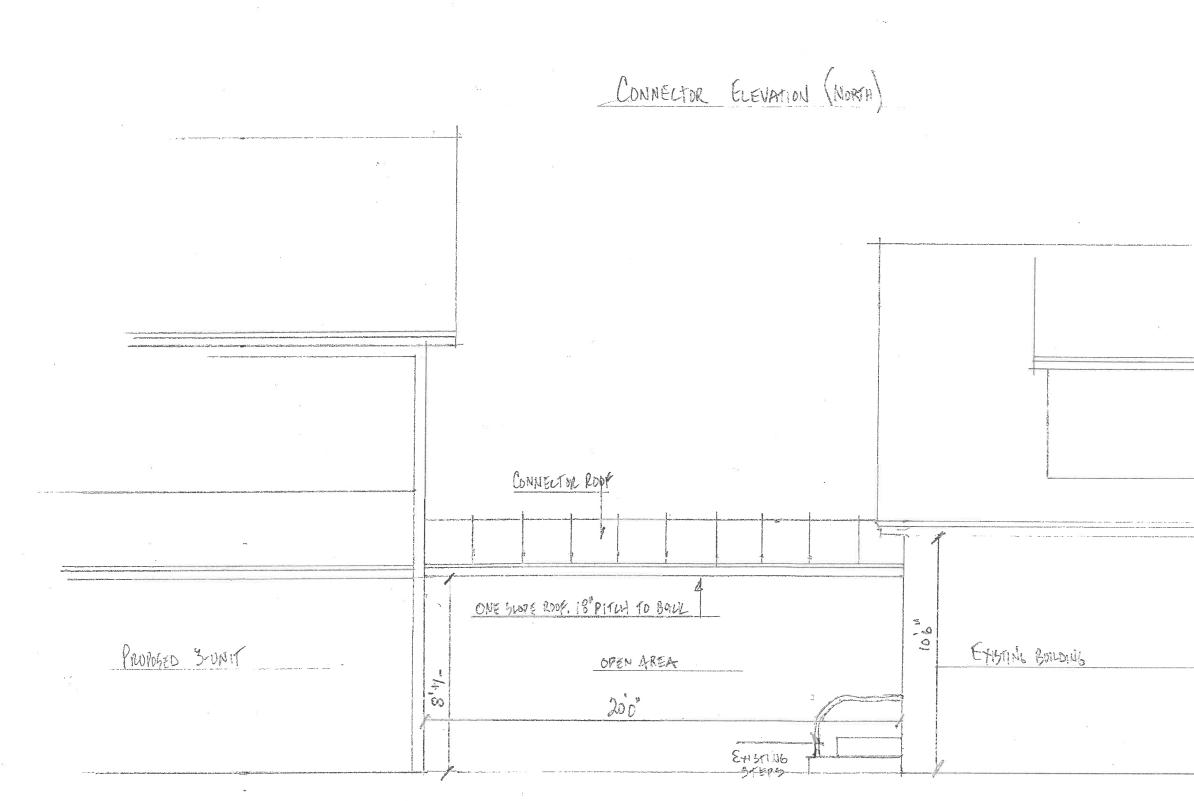
# NORTH ELEVATION

SEAM PROPERTIES 1046.MAIN 65 PROPOSED 3-UNIT 3/16=10



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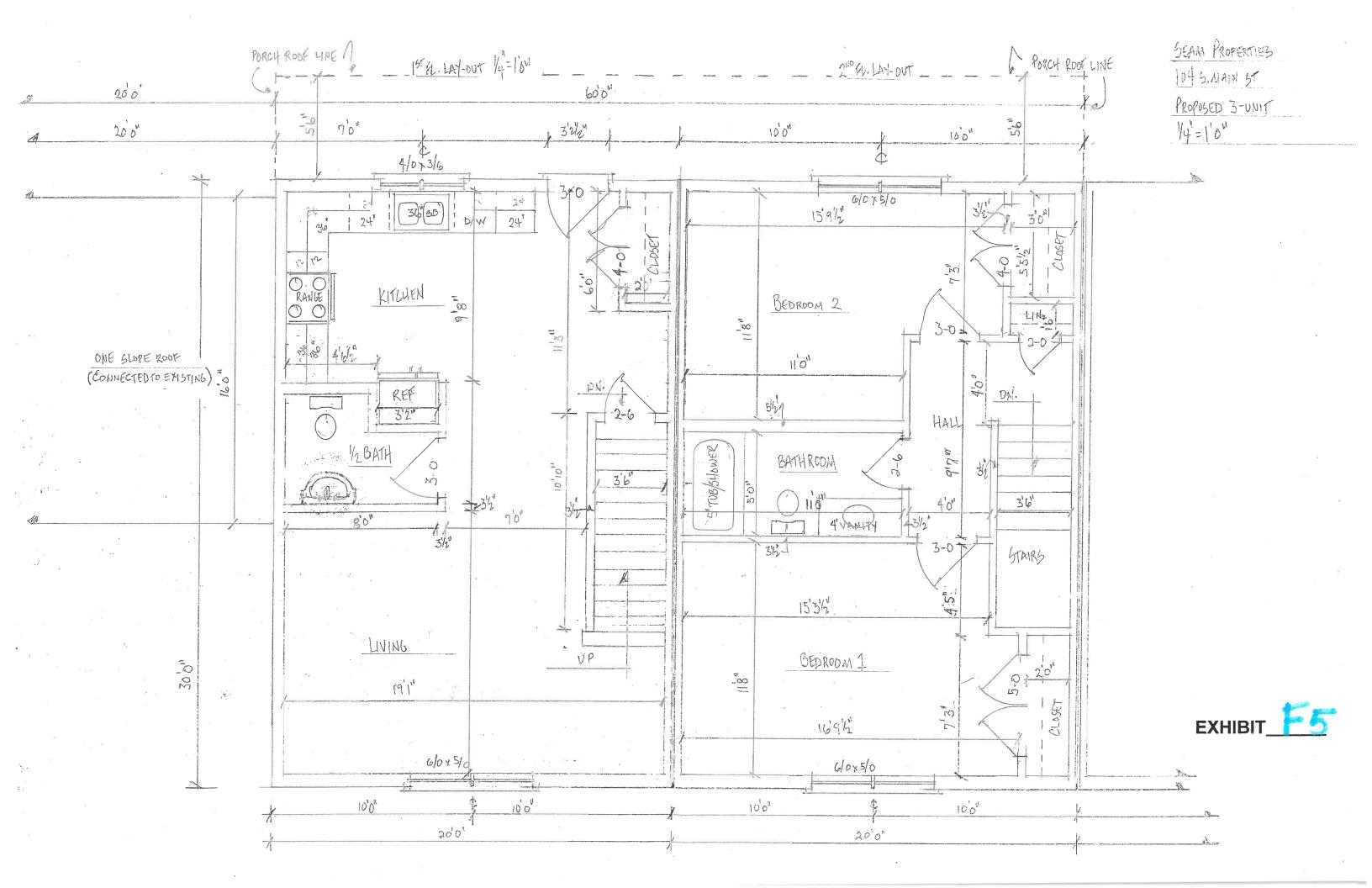


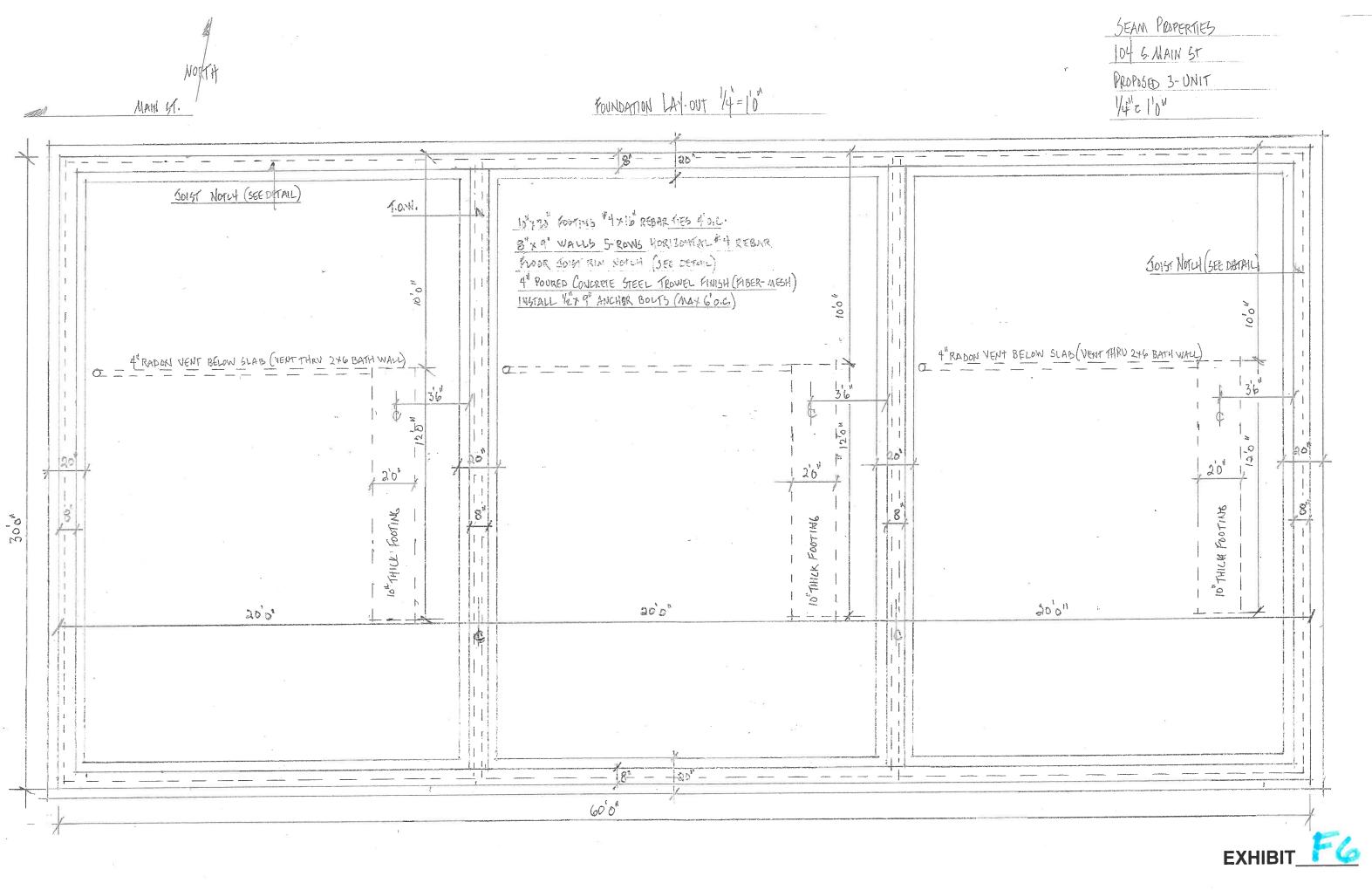
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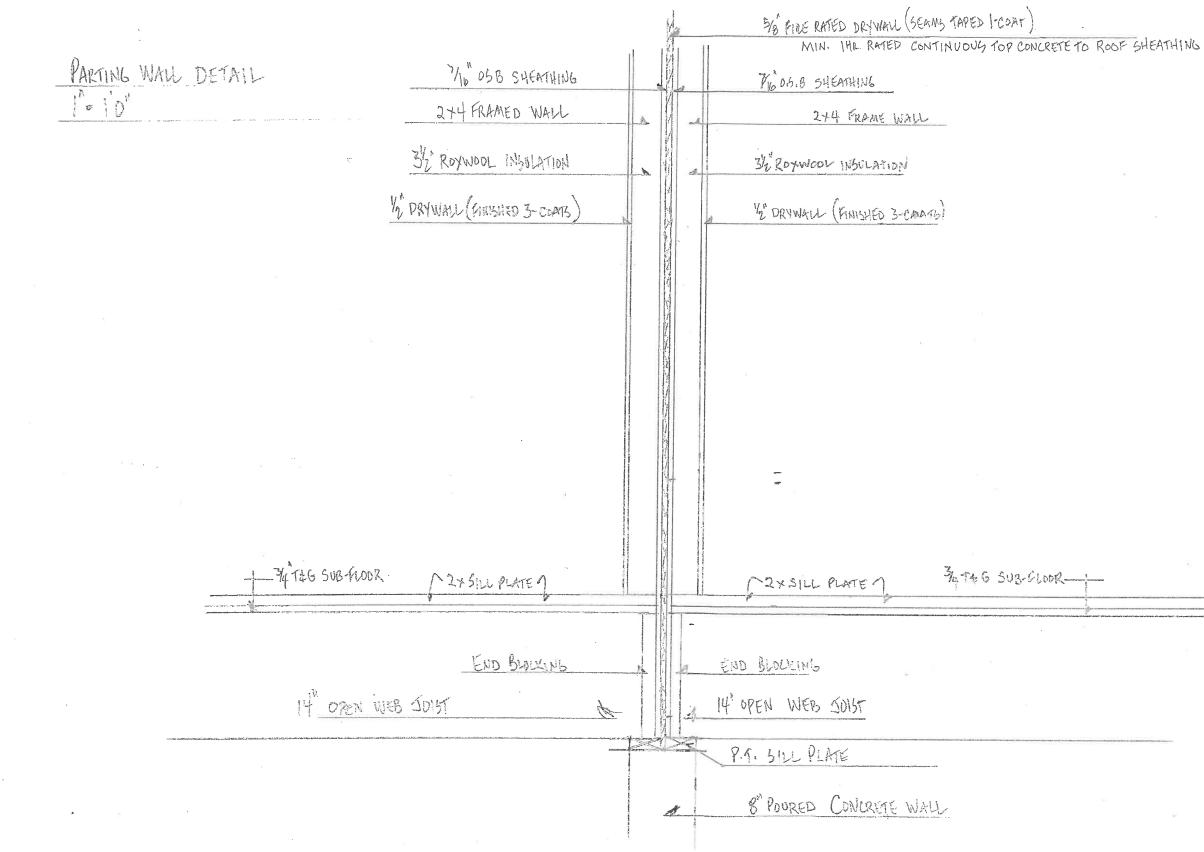
SEAM PEOPERTIES 104 3. MAIN ST. PROPOSED 3-UNIT 1/41/21/01



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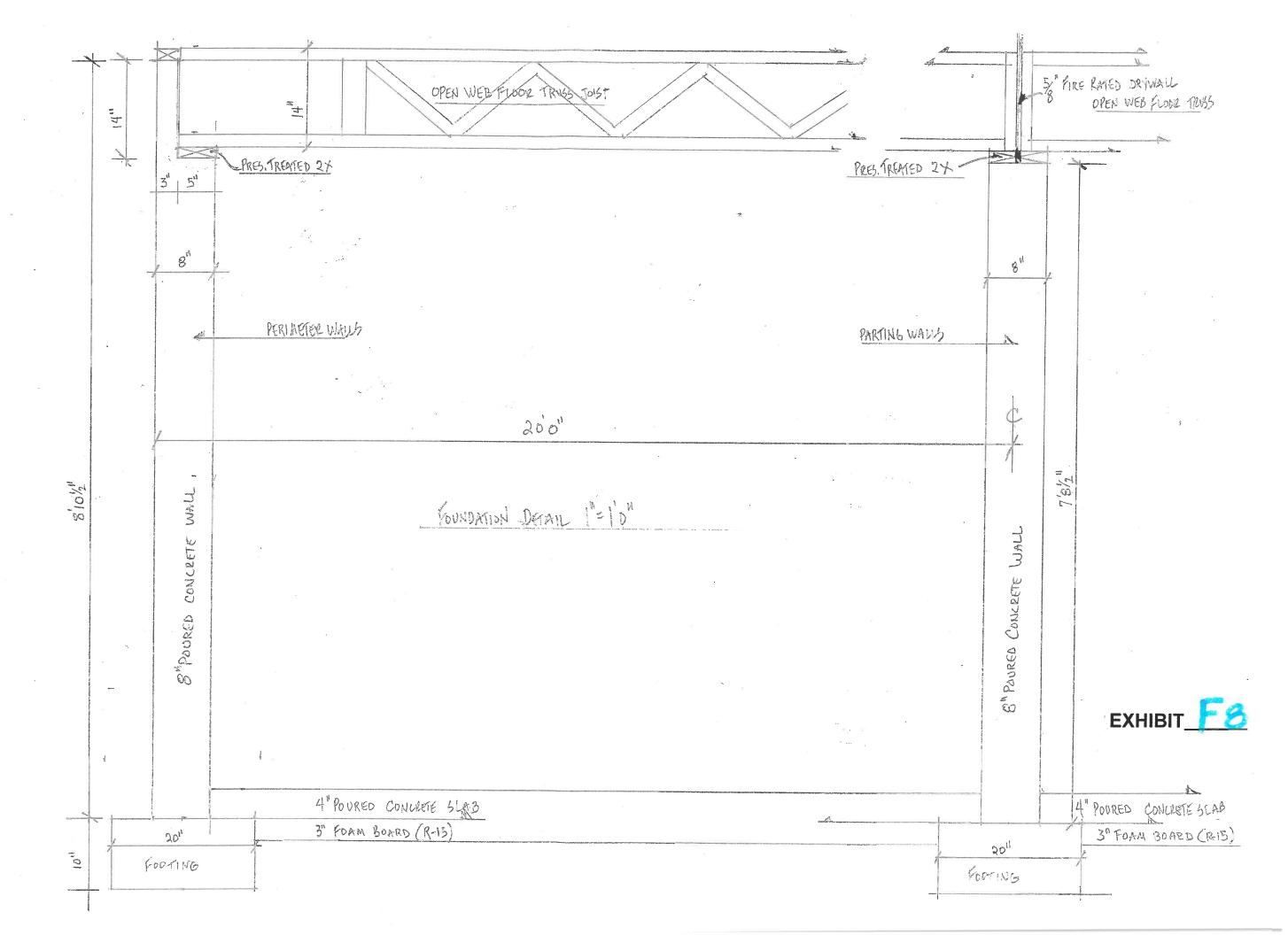






SEAM PROPERTIES 104 S. MAIN ST PROPOSED 3- UNIT 1"=1'D"









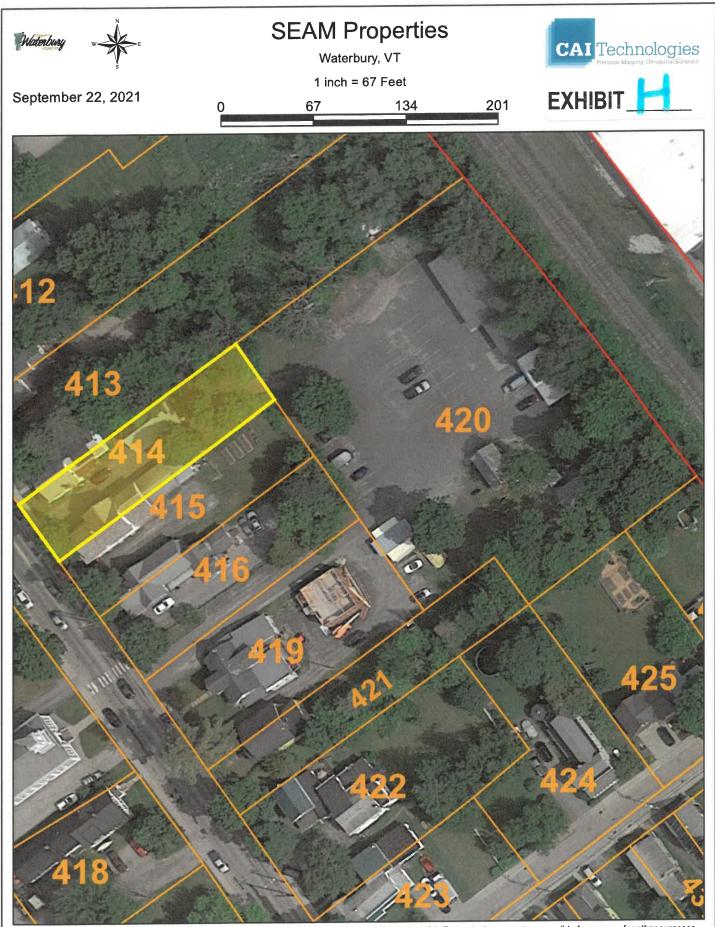












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