

Date: _____
Fees Paid: _____ (includes recording fee)
Parcel ID #: _____
Tax Map #: _____

**TOWN OF WATERBURY**  
**REQUEST for ZONING COMPLIANCE LETTER**

The Town of Waterbury has zoning regulations as amended from time to time which govern the use and development of real property within the area of those laws. To request a letter, stating that a property is in compliance with the Town of Waterbury Zoning Regulations, please fill out this form and submit it with a check made payable to the Town of Waterbury, according to the fee schedule.

**CONTACT INFORMATION**

Requested by:  
Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
\_\_\_\_\_  
Work/Cell Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**PROPERTY INFORMATION**

Property Owner(s) Name: \_\_\_\_\_  
Property Address: \_\_\_\_\_  
\_\_\_\_\_  
Parcel ID #: \_\_\_\_\_ Tax Map #: \_\_\_\_\_

**ADDITIONAL INFORMATION**

Compliance letters are issued 7-10 days of request. If there is a closing or urgent deadline the process may be expedited. Please state your requested date to receive the Letter of Compliance below:

Deadline request: \_\_\_\_\_

Please indicate your preferred method of receiving the Letter of Compliance:

Hard copy in the mail                       Scanned copy via email                       Both

**SIGNATURES**    The undersigned hereby requests a Zoning Letter of Compliance for the above referenced property.

\_\_\_\_\_ date

**CONTACT**    Zoning Administrator: Phone: (802) 244-1018  
Mailing Address: Waterbury Municipal Offices, 28 North Main Street, Suite 1, Waterbury, VT 05676  
Municipal Website: www.waterburyvt.com