

TOWN OF WATERBURY, VERMONT

SITE PLAN REVIEW

Any use shall be subject to site plan review by the DRB.

Office Use Only:

Date: _____	Application #: _____
DRB review fee: \$100 ☐ PAID ☐ n/a (part of another permit)	
Parcel ID #: _____	
Tax Map #: _____	

This Site Plan Review application sheet **supplements the general Zoning Permit application**. Please provide all of the information requested on both forms as it pertains to your project. Failure to provide all the required information will delay the process. Submit one copy of the completed application and payment by check (Town of Waterbury) or online at www.waterburyvt.com (3% processing fee), according to the zoning fee schedule. **For questions about the permit process, please contact the Zoning Administrator at 802-244-1012 or zoning@waterburyvt.com.**

Please respond to the following questions, attaching additional pages as necessary.

SUBMISSION REQUIREMENTS: Per Section 301(b) of the Waterbury Zoning Regulations, a complete site plan application should show the following, drawn to the largest practical scale -

- Location & dimensions of lot lines, names of adjacent landowners, all easements, utilities, and existing and proposed structures.
- All access to public streets or roads, parking and service areas, pedestrian walkways, curbs, and stormwater drainage.
- Pedestrian and vehicular circulation, including parking lot layout, entrances to structures, signs, and lighting.
- Building elevations and footprints.
- Detailed site grading and landscaping, indicating existing and proposed trees, shrubs, and ground cover.
- For hard copy plans larger than 11" x 17", please also submit a digital plan.

PROJECT SUMMARY:

REVIEW CRITERIA: Please ensure your application materials address each of the following:

- | | |
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| ☐ Adequacy of traffic access | ☐ Adequacy of circulation and parking |
| ☐ Adequacy of landscaping and screening (excluding exterior lighting) | |
| ☐ Requirements for the Route 100 zoning district (if applicable) | |
| ☐ Special considerations for projects bordering Rt 100, Rt 2, or I-89 | |