

Date: \_\_\_\_\_ Application #: \_\_\_\_\_  
**OFFICE USE ONLY** Fees Paid: \$50 + \$15 recording fee = \_\_\_\_\_  
Parcel ID #: \_\_\_\_\_  
Tax Map #: \_\_\_\_\_

**TOWN OF WATERBURY**  
**ZONING APPLICATION for SIGN PERMIT**

**Please provide all of the information requested** on this application.  
Read the Zoning Regulations at the web page below to familiarize yourself with the requirements. **Failure to provide all the required information will delay the processing** of this application. Submit this application and payment (check make out to *Town of Waterbury* or credit card) to the Zoning Administrator:

zoning@waterburyvt.com | 28 N. Main St. Suite 1, Waterbury, VT 05676 | 802-244-1012

For regulations, application instructions, and online payments: [www.waterburyvt.com/departments/zoning](http://www.waterburyvt.com/departments/zoning)

**APPLICANT**

Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
\_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

**PROPERTY OWNER (if different from Applicant)**

Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
\_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

**SIGN DESCRIPTION**

Physical Location of project (E911 Address):  
\_\_\_\_\_  
\_\_\_\_\_

Reason for sign: \_\_\_\_\_

Statement on sign: \_\_\_\_\_

Estimated construction date: \_\_\_\_\_

List all existing signs on property and square footage:

	SIGN	SQ. FT
1)	_____	_____
2)	_____	_____
3)	_____	_____
4)	_____	_____
5)	_____	_____

**PROPOSED SIGN DIMENSIONS**

Length: \_\_\_\_\_ Height: \_\_\_\_\_ Width: \_\_\_\_\_ Sq. Footage: \_\_\_\_\_

For ground signs, setbacks from property lines:

*front:* \_\_\_\_\_ *sides:* \_\_\_\_\_ *rear:* \_\_\_\_\_

For projecting signs, height above pedestrian way: \_\_\_\_\_

Will sign block entry/exit line of site:  Yes  No

If Yes, please describe: \_\_\_\_\_  
\_\_\_\_\_

**CHECK ALL THAT APPLY:**

- New sign
- Addition to existing sign
- Replacement sign
- Other \_\_\_\_\_

**SIGN USE**

- Commercial / Industrial
- Residential
- Other \_\_\_\_\_

**SIGN STRUCTURE**

- Freestanding
- Attached to building
- Single-sided
- Double-sided
- Other \_\_\_\_\_

**SIGN PRESENCE**

- Permanent
- Temporary—  
*From:* \_\_\_\_\_  
*To:* \_\_\_\_\_

**SIGN ILLUMINATION**

- Down lit
- Up lit
- Illuminated from within
- None
- Other \_\_\_\_\_

**SKETCH PLANS** Please include 2 sketch plans of your proposal, drawn to scale with all dimensions labeled. You may use the space below or attach separate sheets. For plans larger than 11"x17" please provide a digital copy in addition to a paper copy.

A) Site Plan— Please sketch property boundaries, building locations and sign location.

B) Elevation— Please sketch sign structure including supports and illumination,

**SIGNATURES**

The undersigned hereby applies for a Zoning Permit for the use described in this application to be issued on the basis of the representations made herein, all of which the applicant swears to be complete and true.

\_\_\_\_\_  
Applicant Signature date

\_\_\_\_\_  
Property Owner Signature date

**OFFICE USE ONLY**

Zoning District/Overlay: \_\_\_\_\_

Date Permit issued (effective 16-days later): \_\_\_\_\_

Remarks & Conditions: \_\_\_\_\_

\_\_\_\_\_

Authorized signature: \_\_\_\_\_ Date: \_\_\_\_\_