

Waterbury Tree Committee / WTC Meeting Minutes

Tuesday, December 3, 2019 at 5:30 pm

Location: Waterbury Town library --- second floor meeting room.

Attendees: Jack Carter, Chuck Kletecka, Barb Blauvelt. Steve Lotspeich, Jane Brown

1. **Agenda review:** The agenda was reviewed and no changes were made.
2. **Public comment & announcements:** There were no members of the public present and no announcements were made.
3. **Review and approve minutes for last meeting held on May 22, 2019:** The minutes were reviewed and approved as drafted. They including a walk along Winooski St. to identify potential tree planting sites.
4. **Roadside Ash Tree inventory:** WTC assisted the Central Regional Planning Commission with the inventory in town. The inventory is completed with help from WTC members. The data has been processed.
5. **Emerald Ash Borer Management Plan:** We are ready to get started on the EAB Management Plan with Redstart, a forestry/wildlife management firm from Bradford/Corinth VT. They completed the Randolph EAB Management Plan. A kick-off meeting will be held in December.
6. **The Annual Tree Committee Report:** We can use the 2018 Report as a model for our 2019 Report . Jack Carter agreed to write up the annual report.
7. **The Caring for Canopy grant:** The grant program from the Vt. Dept of Forests Parks and Recreation will take applications in January. Jane Brown offered to help Steve Lotspeich on the grant. Steve will bring some paper copies of the grant program materials to our next meeting.
<https://vtcommunityforestry.org/programs/financial-assistance/caring-canopy-grants>
8. **Master Plan for the Maple St. Cemetery:** A master plan is needed for the landscaping for the cemetery. We should complete that to guide us on future tree planting.
9. **Branch Out Burlington 2020 sale:** This sale is for bare root trees. We should consider ordering a few low-cost trees since they are cheaper and easy to handle once picked up. We should also continue with Evergreen Gardens as they have done a good job on tree planting since the town crew is generally too busy.

10. Tree Planting Budget: Steve is putting together a budget for 2020 and we are requesting a greater amount than previous years to include tree planting at a few key locations. The Caring for Canopy grant funds and match will be included in this budget request.

The meeting adjourned at about 6:45 pm