



Parking Committee Minutes
Monday, April 11, 2016 • Steele Community
Room
NEXT MEETING: Tuesday, May 10, 8:30am
Steele Community Room

In attendance: Zoe Gordon, Natalie Sherman, Laura Parette, Kristin Kassis, Don Schneider

Guests: Richard Bryant, Stantec and Lefty Sayah

Parking Committee Chair: Natalie will take over Don's role due to his work obligations.

Signage update: Natalie reported that brand new signs with the correct hours of parking restrictions have been installed. Only area that appears to not be posted is the Elm Street side of Prohibition Pig. The corrected Winter Ban signs will be replaced this summer.

Parking data collection/work with Stantec: Kristen provided an overview of work to date and provided thoughts for the future and next steps.

Stantec seems satisfied with our data collection process. They would like to see data on the impact of the new 2-hour parking restrictions since the last time data was collected. The committee will look at end of May data collection for 2 days. Now that the new signs are up and the enforcement officer will be in place that info should provide interesting data. We will utilize the RW volunteer corps to assist with data collection.

Stantec recommended we collect business data on employee count, hours of operation, sq. footage, # of seats in restaurants, etc. That would help figure out long-term (employees) and short-term (visitor) parking needs. **Stantec** to assist with the composition of a business data survey.

Having an understanding of vacancies will aid in forecasting future parking needs. Much discussion about adding facilities (new lots). Stantec can assist with lot screening. **Zoe** to bring a tax map to the next meeting and the committee will mark up suggested areas/land where parking could be added. **Zoe** also to look at the VDAT report where an excellent rendering was done on how an attractive parking garage could be added to the TDBank space.

Next steps/other:

-**Laura** to draft a large format parking map that will be hung at each of the Municipal lots to direct people to parking alternatives.

-Stantec contract has been signed by the Trustees and just needs to be mailed/emailed.

-**Karen N or Zoe** to email the downtown businesses with a parking reminder (signs are up, enforcement will begin, please do your part, etc).

-**Kristin** to contact Stanley Blow III (stanley@waterburyrecord.com) at the Waterbury Record about doing an updated piece on what the parking committee is up to, work with Stantec, ongoing data collection, etc.