

# Parking Sub-Committee Minutes

November 25, 2014

NEXT MEETING: December 9, 2014 8:45am

Members present: Jeffrey L., Zoe G., Don S., Laura P., Fauna H., Natalie S., Celia, Alec T, Bill S., Steve L. Joby F.

## 1. Parking Recommendations:

The Committee went through each of the recommendations on the list that was e-mailed out to committee members prior to this meeting. There was a good amount of back and forth dialogue from both parties. Below are specific ideas or actions from our conversation.

## 2. Share and discuss recommendation with municipality.

Once data is inputted we can manipulate with the data, run reports and create visuals (charts) by totals for all six days, by specific parking areas (zones), times of the day, etc. to help support many of our recommendations. Trevor Luce from Ivy Computer is consulting with Kristin on these formulas in excel.

## 3. Data entry process.

Don, Natalie and Kristen have refined the data process; created zones and this will allow us to report in a variety of ways. System will allow us to track at different times of year. Trevor Luce has been very helpful with IT guidance. We are seeking help from committee members or others who can sit and enter data or read data to another person to enter it all. Goal is to have it all entered by Dec. 4<sup>th</sup>.

## 4. Key issues of discussion (in no particular order):

- Stripping can happen on Elm Street next spring. (Celia / Alec)
- Handicapped parking, do the current spaces meet regulations? More research needed to see if there are any ADA requirements for on street parking.
- If anyone see's streetlights that are out it is easiest to notify Pam in the town offices. Pam will forward to appropriate staff.
- In the last year the municipality has begun to hang international blue/white parking signs when replacing the green ones.
- Potholes need repaired on Bidwell lots and behind Stowe St Emporium – crumbling areas, further discussion needed.
- Historical parking discussions lead to discussion about researching past minutes to see the number of allowed reserved parking slots on the first Bidwell Lane lot.
- Delivery trucks – discussed issues related to delivery trucks these do not have simple solutions. This will take more discussion with our committee and some of the key businesses in the core area.
- Add 2 hour parking signs on Elm Street for the first 200'. Currently there is one in front of Garfield's and add one permanent sign on the side of Pro Pig.
- There is a "P" Parking identification sign ordered for the lot at 51 So Main Street to replace a missing sign.
- Lighted posts – flashing no parking when there needs to be a ban and blue light on some to identify public parking.

- At-risk parking – TD Bank, Mansfield Orthopedic, NSB; conversations of implication ongoing.
- Parking committee to review data and take into account the loss of spaces after Main Street Reconstruction.
- Enforcement: Is enforcing the 2-hour limit the prime goal? Yes. It is probably time to hire a very part-time person, 8-10 hours per week, random days of the week to write parking tickets and to do first follow up with those who don't pay. One consideration brought up: why should the village have to shoulder the cost of hiring a parking enforcement? Should this not be a shared expense with the town.
- Long discussion about employee parking. Two years ago, RW through the Economic Development Committee did an education with all the core downtown businesses about employees parking further away from prime retail parking spots. It helped for a while but lack of enforcement made this effort fail.
- Committee will notify business that parking at the former municipal building lot is available for employees.
- Both groups agreed to suggest making the Elm Street Municipal lot behind The Pig's new building a two-hour lot. Also agreed to make the Bidwell Lane parking lot between Stowe Street Emporium and Bridgeside Books two-hour and remove the two-hour limit from the Bidwell Lane Lot next to the auto parts store.
- One suggestion is to formally name the four parking areas that are on Bidwell Lane.

