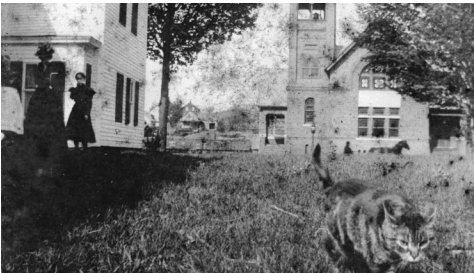


# EDWARD FARRAR UTILITY DISTRICT

## *Annual Report*

FOR THE YEAR ENDING DECEMBER 31, 2020



*Four photos: top left; 51 South Main Street taken from Foundry Street 1895,  
top right; looking down South Main Street 1905-1910,  
bottom left; looking north across South Main Street 1910-1915,  
bottom right; taken about 1955.*

**The 2020 Annual Report is dedicated to the Elias Marsh,  
Cephas Wells and Thaddeus Crossett families,  
that from late 1700 to early 1900 owned, built, and lived at  
51 South Main Street for more than 140 years.**

**INFORMATIONAL MEETING: MAY 4 AT 7PM VIA ZOOM**

**VOTING BY AUSTRALIAN BALLOT:**

**MAY 12 FROM 7AM TO 7PM AT THE MUNICIPAL COMPLEX**

The Edward Farrar Utility District Commissioners meet on the second Wednesday of the month at 4:30pm at the Municipal Office, currently via Zoom video conference.

For meeting agendas, minutes, and Municipal contact information, please visit the Municipal website at [www.waterburyvt.com/boards/utility](http://www.waterburyvt.com/boards/utility).

## 2020 Annual Report Dedication

Marsh Wells Crossett House 51 South Main Street

The 2020 Edward Farrar Utility District Annual Report is dedicated to the families of Elias Marsh, Cephas Wells and Thaddeus Crossett. These are the early settlers in Waterbury who built and lived in the structures located at 51 South Main Street that housed the Waterbury Municipal offices in August 2011 when tropical Storm Irene hit Vermont. The damage resulting from the over turned fuel oil tank in the basement resulted in damage making it uneconomical to restore the building. The Voters approved funds to have the building taken down. The Commissioners hired Deconstruction Works to take the building down in a manner that a maximum amount of material could be recycled and reused. This deconstruction was completed in the spring of 2019 and since then, the lot has provided parking to help offset spaces lost during the Main Street reconstruction.

First Owner **Elias Marsh** - Research on the ownership of the lot indicate that it was owned by Elias Marsh at the time of his death on July 6, 1802. Elias was the oldest son of James Marsh, Waterbury's first settler. Elias was born in Connecticut in 1768 and came with his father to Waterbury in the spring of 1784. From his probate estate records we learned that his wife's name was Charity and he had two sons at the time of his death, Steven age 10 and Elias age 2. C.C. Parker, in his 1866 history of Waterbury, reports that Elias lies buried in an unmarked grave in the Village Cemetery. No information is known about the fate of his wife Charity and sons.

Second owner **Cephas Wells** is the next owner of the lot and likely builder of the current building, came to Waterbury in 1805 with his brother Roswell Wells. Cephas was a tanner by trade and had sufficient funds to construct a substantial house. The current house was estimated to have been constructed in the 1815 to 1820 period. Cephas died a fairly wealthy person in 1849. His wife Cynthia died in 1869 and his sister-in-law Electa Corse lived in the house until she died in 1872. Cephas, his wife Cynthia, and her sister Electa are buried in the Village Cemetery.

Third owner **Thaddeus B. Crossett** was the next owner of the building purchasing it in 1869 from the estate of Cynthia Wells. Thaddeus Crossett lived in the house until his death in 1900 and his wife Rosanne Crossett lived there until her death in 1934. Thaddeus and his wife Roxanne are also buried in the Village Cemetery.

Historical writings report that the house of Cephas Wells was one of only five houses in town that were painted. Another house that was painted was the similar house of Dan Carpenter located across the street at 60 South Main Street which was constructed in 1816.

The residents of Waterbury are indebted to these three families Marsh, Wells and Crossett for their efforts to construct and maintain this grand structure to watch over the life on Main Street in Waterbury for the first 100 years. The citizens of Waterbury have missed the 51 South Main structure's grand presence but the process to respectfully remove the grand structure has yielded much information about the early settlers and their life in Waterbury. The Utility District Commissioners contracted with Elliot Lothrop of Heritage Building of Huntington to prepare a report on details of construction of the building. This report will be given to the Waterbury Historical Society and a program presented to the public to document the history of the lot, the building, and the settlers who lived there. In this way the grand structure of 51 South Main will continue to assist in enlightening future generations on the history of Waterbury.

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**WARNING OF THE ANNUAL MEETING  
OF THE  
EDWARD FARRAR UTILITY DISTRICT  
MAY 12<sup>th</sup>, 2021**

**The inhabitants of the Edward Farrar Utility District (EFUD) who are legal voters in the District are hereby notified and warned to meet to conduct business by Australian ballot at the Waterbury Municipal Center at 28 North Main Street from 7:00 o'clock in the forenoon to 7:00 o'clock in the afternoon on May 12<sup>th</sup>, 2021 to act on Articles listed below.**

A virtual public informational meeting will be held by ZOOM, to allow for questions and discussions on these matters, on Tuesday May 4<sup>th</sup>, 2021 at 7:00 p.m. The link to the meeting will be located on the Town's website at <https://www.waterburyvt.com/boards/utility> under the Edward Farrar Utility District agendas and on the home page under Latest News.

**ARTICLE 1:** To elect by Australian ballot, the following officers: Two District Commissioners for a term of one year; and one District Commissioner for a term of three years.

**ARTICLE 2:** Shall the District approve the General and Property Management fund budget in the amount of \$20,150?

**ARTICLE 3:** Shall the District pay the elected Commissioners of the District for their service, Splitting the cost evenly between the water department and sewer department, as follows: Chair: \$1,450 per year  
Other Commissioners: \$1,200 each per year

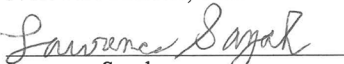
**ARTICLE 4:** Shall the District authorize the Commissioners to borrow a sum of money by note, not to exceed \$500,000 for a period not to exceed five years, to make improvements to the water system?

**ARTICLE 5:** Shall the District authorize the Commissioners to borrow a sum of money by note, not to exceed \$250,000 for a period not to exceed five years, to make improvements to the wastewater system?

Dated at Waterbury, Vermont the 7<sup>th</sup> day of April 2021.

Edward Farrar Utility District Commissioners

  
P. Howard Flanders, Chair

  
Lawrence Sayah

  
Robert Finucane

  
Cynthia Parks

\_\_\_\_\_  
Natalie J. Sherman

Filed and recorded this 8<sup>th</sup> day of April 2021.

  
Carla Lawrence, District Clerk

**EDWARD FARRAR UTILITY DISTRICT  
ELECTED OFFICIALS**

	<b>Term Length</b>	<b>Term expires</b>
P. Howard Flanders	3 years	2021
Natalie Sherman	1 year	2021
Lawrence Sayah	1 year	2021
Robert Finucane	3 years	2023
Cynthia Parks, P. E.	3 years	2022

**APPOINTED OFFICIALS**

William Shepeluk	District Manager
Carla Lawrence	District Clerk and Treasurer

## **District Commissioners' Report 2020**

For the year 2020, Covid 19 dominated every aspect of our lives and business, not only the Edward Farrar Utility District, but worldwide. The pandemic was a reminder of what the world went through in the 1918 Flu Epidemic. While Covid 19 was not as lethal as the 1918 Flu in Waterbury, the restrictions on business and personal safety lasted more than a year until a vaccine was available. In 1918, 49 Waterbury residents and 27 patients at the State Hospital died from the flu from October 12, 1918 to November 18, 1918, a period of 36 days.

Beginning with the April Commissioners meeting via teleconferencing and the May meeting via Zoom, all meetings except the 2019 Annual Meeting were held virtually. Due to concern for the dangers of Covid, the EFUD Annual Meeting was moved from May to July and people could participate either in person or via Zoom technology over the internet.

Because of the reduction in business due to restrictions to reduce the spread of the virus, the Commissioners implemented reductions in charges for both water and sewer customers to assist them in meeting the difficult financial challenges. The Commissioners also implemented changes to the UDAG loans to assist borrowers in meeting financial challenges. We have received numerous thank you notes from customers in appreciation for the changes.

With all the staff challenges during the Covid restrictions the priority of Commissioners and staff has been to maintain the safe and complying operation of both the Water Treatment Facility and the Wastewater Treatment Facility. The Commissioners continued with the design of the three water projects in anticipation of possible Federal Economic Stimulus grants to expand the economy. These projects are the replacement of an older transmission line from the Blush Hill Reservoir, an expansion of the water system to increase the service area up Blush Hill and eliminate a hydro-pneumatic pump system at Oakwood Estates and provide adequate water pressure by gravity, and an extension of a water line south along Route 100 from Howard Avenue to expand the service area and provide fire protection.

In 2020 the Discharge permit for the Wastewater Treatment Facility was issued ending many years of operation under a 1272 Order issued by the Agency of Environmental Conservation.

The removal of the former municipal office building at 51 South Main was completed in 2019 and under contract with DeConstruction works for \$50,000 and an additional \$7,532 for removal of hazardous materials. We received a report from DeConstruction Works of the effort to recycle and reuse as of the building materials:

### **Recycled**

10 tons of clean wood was recycled,

5 tons of metal, mostly steel and heavy iron but also copper, lead flashing, wire, and brass,

800 pounds of aluminum,

2 truckloads of computers, monitors, CPU backup units and accessories taken to Barre ARC,

Two truck loads of paper and cardboard recycled.

## Reused

The entire timber frame was put back into reuse,

50% of the slate roof,

80% of the floor boards,

all the shelves from the vault,

over 2000 linear feet of 2x4 lumber,

about 700 linear feet of 2x6 lumber,

70+ sheets of plywood,

900+ linear feet of 2x8 floor joists,

a snowmobile sled, a few rifle barrels from the 'corners' of the police station,

the staircase from the main entrance,

the entire entrance doorway along with the iron railings,

50% of the brick from the chimney,

a soapstone sink from the basement,

a long hemp rope from the area above the police station,

lots of file folders and office supplies that were left behind by the town offices,

all the windows from the back of the house,

80% the roof boards,

the large double doors from the police station storage area,

about 20% of the clapboards,

safety rail from the loft above the vault,

a two-way mirror from the police station,

all the overhead fluorescent lights,

70% of the exterior sheathing boards from the walls,

the glass doors from the office areas,

all the exterior doors from the rear and side entrances.

It is estimated that 70% of the building was diverted from the landfill with 60% put into reuse and 10% being recycled. This results in about 30% waste from the project. There were 25 tons (10-CD dumpster) of waste from the project which was landfilled. The landfilled waste was primarily plaster, painted wood, drywall, cellulose insulation, clapboard siding and the like. DeConstruction Works paid \$6,500 for waste disposal and received \$12,000 from the sale of salvage materials to date.

The Commissioners are pleased with amount of material that was reused and recycled and appreciate the efforts of DeConstruction Works in achieving the goals of this project to recycling and reuse as much material as possible. Tom Shea of DeConstruction Works reported that many people walking the site by commented that they hated to see the building go but were glad to see it being recycled. The information learned from the history of the building and its owners and occupants will serve to educate many future generations of Waterbury residents. The Commissioners are awaiting a report from Eliot Lothrop of Heritage Buildings on the history of the construction of the building.

The solar panel project for the roof of the sludge drying beds at the Wastewater Treatment Facility were installed and adds to the renewable energy sources that the Utility District have installed or supported. These projects will assist in addressing global warming as well as reducing energy costs and producing income.

The reconstruction of Main Street by J. A. Macdonald continued through the construction season with workers wearing masks. The replacement water and sewer lines were completed. We are now awaiting a year or two of operation to see the benefits of the infrastructure upgrades.

The Commissioners have been working with staff to write a new Sewer Ordinance to replace a very old outdated ordinance to better address any issues in the incoming wastewater to the Wastewater Treatment Facility. The Commissions expect to adopt the new ordinance before the 2021 Annual meeting in May 2021. During 2021 we will begin work on adopting an undated Water Ordinance.

It is with great sadness that we report the passing of Everett W. Coffey on December 19, 2020. Since October 1962 Everett had been an active member of the Waterbury Community and participated in all aspects of community life. Everett had served many years as member of the Waterbury Village Trustee including numerous terms as President of the Village. On January 11, 2021 the Chair of the Select Board, Mark Frier, and P. Howard Flanders, Chair of the Edward Farrar Utility District signed a Resolution of Sympathy to the family of Everett W. Coffey and it was entered into the records of the Town of Waterbury and a copy is included in this annual Report.

As we write this report in April of 2021 the implementation of vaccinations has all of us hopeful of a return to increased person to person interactions not only for municipal business but for family interactions.

The Commissioners extend a sincere appreciation to all EFUD and Town of Waterbury municipal staff and volunteers for their efforts in maintaining the efficient operation of the systems that serve Waterbury residents and businesses and keep us safe under difficult and stressful

conditions. We extend a special thanks to Karen Petrovic for not only being the EFUD utility billing clerk, the meeting clerk for the Board but during Covid taking on the additional task of being the host on Zoom for our monthly meetings. The efforts of all the staff are appreciated and we will hope to be able to show our appreciation by treating all municipal staff and volunteers to a pancake breakfast in 2021 hosted by the elected officials.

Edward Farrar Utility Commissioners

P. Howard “Skip” Flanders, Natalie Sherman, Robert B. Finucane, Cynthia Parks, Lawrence “Lefty” Sayah

## **District Manager's Report**

Ten months ago, because the EFUD Annual Meeting was pushed back to July due to the COVID-19 pandemic, I wrote my EFUD District Manager's Report in preparation for that meeting. By that time, the federal, state and even local governments had been implementing protocols to keep us safe from the novel corona virus for a few months. Most residents, and visitors to the state and local businesses here abided by those protocols, including wearing of masks and keeping socially distant. Day to day life was anything but normal.

Right at the start of the pandemic, the EFUD and town governments took immediate actions to save cash resources. A vacancy that occurred in the water department in February went unfilled for several months and among town government staff, about half were laid off completely or had work hours cut significantly. All but essential daily tasks were eliminated from the required work plans of the remaining water-sewer employees, hoping to eliminate overtime expenses over a 3 to 4 month period from mid-March through June and perhaps beyond. Wage rate increases that normally take place near the first of April were not implemented.

Projects like the repair of the sewer line from Elm Street to Winooski Street and the purchase of a new pick-up truck for the water department were postponed until 2021 or later. As a result, in May, I presented new water and sewer budgets to the commissioners. The water budget was reduced to \$1,084,835 and the sewer budget was \$879,100. Taken together, savings was expected to be \$172,115 from what was originally proposed. At year's end, the spending in the water department was only \$1,063,600 even though the district spent \$130,000 on an unanticipated project to install a new water main on Stowe Street. Sewer spending for the year was \$827,210, about \$50,000 lower than even than the amended budget.

The Commissioners agreed to take some unprecedented steps to assist customers - residents, property owners, and businesses alike - to save money during the pandemic. They approved recommendations from staff to waive the water and sewer base charges for the second quarter billing period for nearly all customers. As a result, an aggregate savings of more than \$200,000 was passed along to customers. The Commissioners' intent was to be helpful to business owners and residents alike who were suffering from reduced incomes during the state of emergency.

In addition to the assistance offered through the waiver of water-sewer fees, the Commissioners have used the UDAG Fund to offer some assistance to those businesses who are borrowers from the UDAG Fund, EFUD's revolving loan fund. The Commissioners agreed to credit 3 months of principal payments to the 8 businesses and organizations that are borrowers from the UDAG Fund. In addition, interest rates on most UDAG loans that pre-date the pandemic were cut to 0% per annum through December 31<sup>st</sup> of 2021 and all principal and interest payments due on the loans have been suspended through year's end. This generous action taken by the Commissioners, which will not negatively impact residents or property owners, is intended to help these businesses to remain viable over time, allowing them to re-pay the \$1.1 million in UDAG loans currently outstanding to them.

The disruption to ordinary daily life caused by this novel coronavirus is unprecedented in its breadth. The closure of schools and business, what amounts to, for all intents and purposes, a travel ban and a stay at home order has demanded the implementation of changes to municipal operations and governance that would normally take decades or more, in the time span of a few short weeks. As mentioned, only essential work is being carried out by a reduced staff. Elected officials and staff have had to implement a system to allow for remote meetings by teleconference or electronic means, while finding a way at the same time to allow public participation.

In 2021, there will be a remote public information meeting held via ZOOM on Tuesday, May 4<sup>th</sup> at 7:00 p.m. to answer questions about EFUD budgets, proposed contracts, and other items that will be voted by Australian ballot. All necessary voting at this year's Annual Meeting will be conducted by Australian ballot voting to be held on Wednesday May 12<sup>th</sup> from 7:00 a.m. to 7:00 p.m. For those who wish to vote early or by absentee ballot, please call the District Clerk's Office at 244-8447 for information.

Before concluding I will provide just a bit of information here about the EFUD budgets for 2021. Voters will be asked to approve a \$20,150 budget for the General and Property Management Fund. This fund supports maintenance of buildings and properties owned by EFUD that are not part of the water or wastewater operations and any special projects proposed by the Commissioners that are unrelated to the operation of the two utilities. In 2021, the budget proposes a \$10,000 Building and Grounds Maintenance line item to allow for the repair of the masonry of the old pump house at Rusty Parker Memorial Park that is now used as a public stage for concerts and other events held in the park. In addition, the \$5,000 proposed for Professional and Consulting Services line item will fund a report detailing the history of the construction of the building that was formerly located at 51 S. Main Street that housed the municipal offices from the mid-1980s to August 28, 2011, when it was effectively destroyed by Tropical Storm Irene.

The water and sewer budgets are not approved by the voters, but are adopted by the 5 elected District Commissioners. Both budgets are somewhat higher than the amended budgets of 2020. The proposed budget for water operations is \$1,213,580 for 2021, \$130,000 higher than last year's budget. It includes, \$35,000 for repairs to the air handling system at the treatment plant. In addition, \$85,000 is included for engineering services to complete final design and construction plans for an extension of an 8 inch main on Route 100 in Waterbury Center from Howard Avenue south for a distance of about a half mile. This will provide an opportunity for better service to existing customers in that vicinity, a potential for new customers and greatly improved fire protection as the installation of 10 new fire hydrants is included in the project design. Voters are being asked to authorize borrowing up to \$500,000 and, if approved, it may be used to help fund the construction of the proposed extension. It is hoped the remainder of the project will be funded with federal and state grants and through the district's capital reserve funds.



The sewer budget is about \$78,000 higher than last year's amended budget. The major project it includes is the replacement of sewer main on Stowe Street that runs from the Dry Bridge to Main Street. The anticipated cost for the project, which commenced on April 12th is \$115,000. The installation of this main complements the new water line that was installed there last fall. To complete the project, tying it into the completed Main Street project, the town will be replacing the sidewalk on the west side of Stowe Street from its intersection with Main Street to the bridge and will also complete the final paving on the roadway of this segment of the street. Voters will be asked to approve up to \$250,000 of borrowing to finance this project.

To the residents of the Waterbury community—thank you for your support in this tough time. We who try to do the work to provide the services the public pays for acknowledge that some services are going “undone” right now and many that are being performed are taking longer than would be acceptable in under normal circumstances. Thank you for your understanding and your patience.

I will close this report by thanking the employees of the Town of Waterbury and EFUD for their graciousness and cooperation at this difficult time. They are all doing their parts to get us through this unusual time. We all look forward to the time when we can return to a more normal routine and we hope it happens soon.

Respectfully submitted,

William Shepeluk, District Manager

## General Property Management Fund

	Budget 2020	Actual 2020	Proposed 2021
15-6-00-1 TAX RELATED			
15-6-00-1-001.00 VILLAGE CURRENT YEAR TAX	-	-	
15-6-00-2 OTHER GOVERNMENTS			
15-6-00-2-001.00 FROM WATER ADMIN	-	-	
15-6-00-2-002.00 FROM SEWER ADMIN	-	-	
15-6-00-2-010.00 VT STATE - PILOT	-	-	
15-6-00-2-010.01 PILOT & AGENCY ASSIST-TWN	-	-	
15-6-00-2-010.02 PILOT-NOT FOR PROFITS	-	-	
15-6-00-2-011.00 VT STATE PRISON BEDS	-	-	
15-6-00-2-011.01 VT STATE PRISON CONTRACT	-	-	
15-6-00-2-011.02 SOLAR LEASE	-	-	
15-6-00-2-012.00 GAS TAX REFUND	-	-	
15-6-00-2-014.00 CURRENT USE	-	21.00	
15-6-00-2-022.02 WATERBURY TRAFFIC CONTROL	-	-	
15-6-00-2-022.03 STATE GRANT-POLICE	-	-	
15-6-00-2-022.04 MISCELLANEOUS GRANTS	-	-	
Total Other Governments	-	21.00	
15-6-00-3 USER FEES			
15-6-00-3-001.00 RENT-BLDG & GROUNDS	3,600	3,601.00	3,700
15-6-00-4 SERVICE FEES			
15-6-00-4-022.01 POLICE TRAFFIC TICKETS	-	95.50	
15-6-00-4-022.02 POLICE SPECIAL SERVICES	-	-	
15-6-00-4-022.03 STATE OF VT-FINE SHARING	-	-	
15-6-00-4-022.04 POLICE PARKING TICKETS	-	-	
Total User Fees	-	95.50	
15-6-00-8 INVESTMENT INCOME			
15-6-00-8-001.01 Interest on Investments	2,000	3,286.27	2,000
15-6-00-8-001.02 Securities Gain/Losses	-	6,056.07	
15-6-00-8-002.00 TAX MMK, TAN INTEREST	-	5.80	
15-6-00-8-003.00 LOAN PROCEEDS	-	-	
15-6-00-8-004.00 TRANSFER FROM RESERVE	-	21,622.13	
Total Investment Income	2,000	30,970.27	2,000
15-6-00-9 MISCELLANEOUS			
15-6-00-9-002.00 PD-SALE OF ASSETS/EQUIPME	-	-	
15-6-00-9-021.01 INSURANCE & MISC PAYMENTS	-	-	
15-6-00-9-022.01 POLICE MISC INCOME	-	-	
15-6-00-9-099.00 MISCELLANEOUS	-	10.00	
Total Miscellaneous Income	-	10.00	
Total Revenue	5,600	34,697.77	5,700

	Budget 2020	Actual 2020	Proposed 2021
Expenses			
15-7-10 GENERAL GOVERNMENT			
15-7-10-1-115.00 GG-Trustees	-	-	
15-7-10-1-115.01 GG-Treasurer	-	-	
15-7-10-1-115.02 GG-Clerk	-	-	
15-7-10-1-220.00 GG-Ins-Social Sec	-	-	
15-7-10-2-330.00 GG-Computer Service	-	-	
15-7-10-2-330.01 GG-Profess & Consult Serv	4,500	-	5,000
15-7-10-2-333.00 GG-Legal Expense	2,000	-	2,500
15-7-10-2-340.00 GG-Clerical & Video Servi	-	-	
15-7-10-2-540.00 GG-Advertising	-	-	
15-7-10-2-550.00 GG-Printing	-	-	
15-7-10-2-550.02 GG-Printing Annual Report	350	409.80	500
15-7-10-3-411.00 GG-Water Fees	-	-	
15-7-10-3-411.01 GG-Sewer Fees	-	-	
15-7-10-3-430.00 GG-Building & Grounds Maintenance	5,500	314.10	10,000
15-7-10-3-622.00 GG-Utilities-Elect	350	395.79	
15-7-10-3-624.00 GG-Fuel-Heat	-	-	
15-7-10-5-310.00 GG-Administrative Service	-	-	
15-7-10-5-310.01 GG-Abated taxes to Town	-	-	
15-7-10-6-330.00 GG-Professional Audit	1,500	1,457.00	1,800
15-7-10-6-520.00 GG-Ins-All Other	350	350.00	350
15-7-10-6-520.01 GG Insurance-Deductables	-	-	
15-7-10-6-560.00 GG-Association Dues	-	-	
15-7-10-6-830.00 GG-Bank Charges & Supplie	-	-	
15-7-10-6-990.00 GG-Unclassified	-	13,160.00	
Total General Government	14,550	16,086.69	20,150
15-7-80 DEBT MANAGEMENT			
15-7-80-8-830.00 Short Term Borrow Int	-	-	
15-7-90-9-950 SPECIAL ARTICLES			
15-7-90-9-950.00 GG-Special Articles	-	-	
Total Expenses	14,550	16,086.69	20,150
Revenue minus Expenses	(8,950)	18,611.08	(14,450)
Beginning Fund Balance	100,279	100,279.18	118,890
Ending Fund Balance	91,329	118,890.26	104,440

## Water Budget

	Budget 2020	Actual 2021	Proposed 2021
21-6-00-2-001.00 FROM SEWER DEPT	35,180	35,180.00	35,965
21-6-00-2-002.00 FROM TOWN	64,790	63,365.00	48,440
21-6-00-2-003.00 GAS TAX REFUND	500	523.27	365
21-6-00-2-011.02 SOLAR LEASE	5,500	5,500.00	5,500
21-6-00-2-020.01 STATE GRANT	-	0.00	-
21-6-00-2-020.02 WR REVENUE	-	-	-
21-6-00-3-001.00 WATER RENT BILLING	755,865	722,955.78	755,865
21-6-00-3-001.01 LABOR/EQUIPMENT/MATERIALS	1,000	1,440.00	1,000
21-6-00-3-002.00 WATER RENT INTEREST	1,280	2,362.84	1,200
21-6-00-3-003.00 WATER PENALTY	1,920	4,234.24	2,500
21-6-00-7-001.00 WATER OPERATIONS REVENUE	4,000	19,301.54	4,000
21-6-00-7-002.00 SALE OF ASSETS/EQUIP	-	0.00	-
21-6-00-8-003.00 LOAN PROCEEDS	-	0.00	-
21-6-00-9-001.00 INTEREST	22,500	31,546.05	22,500
21-6-00-9-001.01 SECURITIES GAINS/LOSS	(55,000)	29,963.21	-
21-6-00-9-003.00 SPECIAL PROJECT INCOME	-	0.00	-
21-6-00-9-021.01 INSURANCE PROCEEDS	470	469.00	-
21-6-00-9-099.00 WATER MISC INCOME	-	0.00	-
TOTAL REVENUE	838,005	916,840.93	877,335

21-7-31 WATER DEPT			
21-7-31-1-110.00 WR-Regular Pay	204,000	198,005.76	227,500
21-7-31-1-115.00 WR-Commissioners Pay	3,125	3,125.00	3,125
21-7-31-1-120.00 WR-Part-time Pay	-	6,256.80	5,000
21-7-31-1-210.00 WR-Ins-Health	31,620	30,588.18	43,070
21-7-31-1-210.02 WR-Life, Disability LTC I	1,700	1,579.32	1,700
21-7-31-1-220.00 WR-Ins-Social Sec	15,845	14,778.83	17,340
21-7-31-1-230.00 WR-Retirement	8,600	3,712.30	13,410
21-7-31-1-250.00 WR-Ins-unemployment	520	519.00	1,000
21-7-31-1-260.00 WR-Ins-workers Comp	20,270	21,808.00	25,000
21-7-31-1-290.00 WR-Clothing Allowance	1,500	1,183.93	1,500
21-7-31-2-330.00 WR-Engineering & Prof Ser	85,000	51,809.23	85,000
21-7-31-2-330.01 WR-Lab Testing	410	5,465.00	5,000
21-7-31-2-333.00 WR-Legal Fees	3,500	380.00	2,000
21-7-31-2-340.00 WR-Clerical Services	400	484.95	400
21-7-31-2-340.01 WR-Professional Ser-Other	16,000	11,906.25	14,000
21-7-31-2-431.00 WR-Equip & Instru.Main Pl	15,000	7,768.93	12,000
21-7-31-2-431.01 WR-Equip Maint-Blush Hill	1,000	0.00	1,000
21-7-31-2-431.02 WR-Equip Maint-Old Plant	1,500	727.84	1,000
21-7-31-2-431.03 WR-Equip Maint-Wells	12,000	266.72	12,000
21-7-31-2-431.04 WR-Equip Maint-Other	8,000	282.39	8,000
21-7-31-2-431.05 WR-Meter Repair & Replace	5,000	4,955.85	5,000
21-7-31-2-441.00 WR-Lease Cv Railroad	400	170.00	400
21-7-31-2-490.00 WR-Property Taxes	16,960	16,497.51	16,960
21-7-31-2-530.00 WR-Utilities-Tele/Interne	6,000	5,030.28	6,000
21-7-31-2-531.00 WR-Postage	2,100	2,279.70	2,255

	Budget 2020	Actual 2021	Proposed 2021
21-7-31-2-535.00 WR-Public Relations & Edu	500	0.00	500
21-7-31-2-540.00 WR-Advertising	700	0.00	700
21-7-31-2-610.00 WR-Office Supplies	2,800	2,568.73	2,800
21-7-31-2-611.00 WR-Chemicals & Purificati	16,000	8,918.15	16,000
21-7-31-2-611.01 WR-Lab Chemicals	3,500	2,689.03	2,800
21-7-31-2-660.00 WR-State Fees	7,500	6,200.81	7,500
21-7-31-2-741.00 WR-Small Tools	1,000	812.67	1,500
21-7-31-3-424.00 WR-Grounds Maintenance	5,000	3,648.23	7,500
21-7-31-3-430.00 WR-Building Maintenance	10,000	4,628.19	10,000
21-7-31-3-622.00 WR-Utilities-Elect	42,615	44,937.97	42,615
21-7-31-3-623.00 WR-Propane-Heat/Generator	5,500	5,309.83	5,500
21-7-31-3-623.01 WR-Propane-Well/Generator	-	-	-
21-7-31-4-432.00 WR-Vehicle Maintenance	3,500	2,034.73	3,500
21-7-31-4-626.00 WR-Fuel-Gas	6,500	6,259.43	6,500
21-7-31-5-240.00 WR-Training	2,000	134.00	2,000
21-7-31-5-241.00 WR-Dues	1,250	1,411.00	1,250
21-7-31-5-310.00 WR-Admin Fee-Town	90,000	90,000.00	85,500
21-7-31-5-310.01 WR-Admin Fee-EFUD	-	0.00	-
21-7-31-5-460.00 WR-Water Main Maint-Sourc	1,000	0.00	1,000.00
21-7-31-5-460.01 WR-Water Main Maint-Distr	40,000	130,850.17	75,000.00
21-7-31-5-460.02 WR-Water Shed Management	2,500	60.00	2,500.00
21-7-31-5-460.03 WR-Dry Hydrants	-	0.00	-
21-7-31-5-580.00 WR-Mileage Reimb	950	300.72	950.00
21-7-31-6-520.00 WR-Ins-Building & Other	19,290	19,920.00	19,290.00
21-7-31-6-520.01 WR-Insurance-Deductible	-	0.00	-
21-7-31-6-830.00 WR-Bank Charges	150	95.00	150
21-7-31-6-990.00 WR-Unclassified	-	0.00	-
21-7-31-7-460.00 WR-Tank Repair	-	0.00	-
21-7-31-7-741.00 WR-New Equipment	3,500	1,509.42	3,500
21-7-31-7-741.01 WR-Pick-up #1	-	0.00	-
21-7-31-7-741.02 WR-Pick-up #2	-	0.00	45,000
21-7-31-7-741.03 WR-Pick-up #3	-	0.00	-
21-7-31-7-741.04 WR-ATV/Snowmobile/Trailer	-	0.00	-
21-7-31-7-741.05 WR-Backhoe	-	0.00	-
21-7-31-7-741.06 WR-Equip,Computers,Furnit	30,000	25,942.98	7,000
21-7-31-7-741.07 WR-Lawn Tractor	-	0.00	-
21-7-31-7-741.08 WR-Brush Mower	-	0.00	-
21-7-31-7-743.00 WR-Bldg Improvements	5,000	0.00	35,000
21-7-31-7-743.01 DEPRECIATION EXPENSE	-	0.00	-
21-7-31-7-743.02 WR-CAPITAL OUTLAY	-	0.00	-
21-7-31-8-820.00 WR-Construction Luce Bond	133,910	133,906.88	139,170
21-7-31-8-820.02 WR-Other Debt	80,180	80,176.63	78,340
21-7-31-8-830.00 WR-Interest Expenses	108,940	101,703.16	100,855
TOTAL EXPENSES	1,084,235	1,063,599.50	1,213,580
Revenue minus Expenses	(246,230)	(146,759)	(336,245)

## SEWER BUDGET

	Budget 2020	Actual 2020	Budget 2021
22-6-00-2-001.00 From Water Dept.	-	6,256.80	-
22-6-00-2-002.00 FROM TOWN HYW DEPT	1,425	1,425.00	1,115
22-6-00-2-003.00 GAS TAX REFUND	200	156.30	200
22-6-00-2-020.00 Federal Grants	-	-	-
22-6-00-2-020.01 State Grants	-	-	-
22-6-00-2-020.02 SWR-STATE GRANT CDBG-DR	-	-	-
22-6-00-2-020.03 SW REVENUE	-	-	-
22-6-00-3-001.00 SEWER RENT BILLING	675,000	623,572.85	675,000
22-6-00-3-002.00 SEWER RENT INTEREST	800	1,780.87	800
22-6-00-3-003.00 SEWER PENALTY	1,400	3,497.60	1,400
22-6-00-7-001.00 SEWER OPERATIONS REVENUE	1,500	11,564.52	1,500
22-6-00-7-002.00 Sales of Assets/Equipment	-	-	-
22-6-00-8-003.00 LOAN PROCEEDS	370,000	92,470.00	265,000
22-6-00-8-003.01 SW-ANR Batchelder	-	-	-
22-6-00-8-003.02 SW-ANR Randall	-	-	-
22-6-00-9-001.00 INTEREST	-	163.54	100
22-6-00-9-001.01 SECURITIES GAINS/LOSS	(5,665)	3,147.08	-
22-6-00-9-003.00 SPECIAL PROJECT INCOME	-	-	-
22-6-00-9-021.01 INSURANCE PROCEEDS	205	206.00	-
22-6-00-9-099.00 SEWER MISC INCOME	-	-	-
TOTAL REVENUE	1,044,865	744,240.56	945,115
22-7-32 SEWER DEPT			
22-7-32-1-110.00 SW-Regular Pay	113,880	117,559.50	121,200
22-7-32-1-115.00 SW-Commissioners Pay	3,125	3,125.00	3,125
22-7-32-1-120.00 SW-Part-time Pay	-	-	6,500
22-7-32-1-210.00 SW-Ins-Medical	27,875	28,527.82	28,705
22-7-32-1-210.02 SW-Life Disability LTC I	1,500	1,176.82	1,500
22-7-32-1-220.00 SW-Social Sec	8,950	9,093.12	10,010
22-7-32-1-230.00 SW-Retirement	5,695	-	6,910
22-7-32-1-250.00 SW-Ins-unemployment	255	257.00	375
22-7-32-1-260.00 SW-Ins-Workers Comp	9,985	11,324.00	10,750
22-7-32-1-290.00 SW-Clothing Allowance	1,200	1,161.95	1,200
22-7-32-2-330.00 SW-Engineering	30,000	1,135.75	10,000
22-7-32-2-330.01 SW-Testing Services/lab	8,500	4,012.50	4,500
22-7-32-2-333.00 SW-Legal Fees	500	5,047.00	2,500
22-7-32-2-340.00 SW-Clerical Services	400	484.88	400
22-7-32-2-340.01 SW-Profess Service-Other	15,000	19,609.31	35,000
22-7-32-2-441.00 SW-Railroad Leases	400	569.17	600
22-7-32-2-450.00 SW-Contractors	-	184.00	-
22-7-32-2-530.00 SW-Utilities-Tele	4,500	6,343.17	6,500
22-7-32-2-531.00 SW-Postage	1,400	951.03	1,200
22-7-32-2-535.00 SW-Public Relations	200	-	200
22-7-32-2-540.00 ADVERTISING	-	-	-
22-7-32-2-610.00 SW-Office Supplies	1,400	793.34	1,000
22-7-32-2-611.00 SW-Chemicals	48,000	54,400.37	45,000
22-7-32-2-611.01 SW-Lab Supplies & Maint	5,225	4,285.35	5,000
22-7-32-2-660.00 SW-State Fees	1,800	464.00	2,500

	Budget 2020	Actual 2020	Budget 2021
22-7-32-3-411.00 SW-Water	5,500	4,781.88	5,500
22-7-32-3-424.00 SW-Grounds	11,400	1,729.32	11,400
22-7-32-3-430.00 SW-Building Maintenance	11,500	10,137.61	8,000
22-7-32-3-622.00 SW-Utilities-Elect/Solar	79,950	83,460.55	79,185
22-7-32-3-623.00 SW-Fuel-Propane	2,500	869.59	1,000
22-7-32-3-624.00 SW-Fuel-heat	5,250	3,359.22	5,250
22-7-32-3-624.01 SW-Fuel-Equip & Service	500	-	4,000
22-7-32-4-432.00 SW-Vehicle Maintenance	2,200	948.88	600
22-7-32-4-626.00 SW-Fuel-Gas	2,400	1,531.87	1,500
22-7-32-4-627.00 SW-Fuel-Diesel	1,500	-	1,500
22-7-32-5-240.00 SW-Tuition	-	-	350
22-7-32-5-241.00 SW-Dues	800	755.00	900
22-7-32-5-310.00 SW-Admin Service Fee-Town	-	-	-
22-7-32-5-310.01 SW-Admin Service Fees-Vil	-	-	-
22-7-32-5-310.02 SW-Admin Service Fee-Wate	31,180	35,180.00	35,965
22-7-32-5-320.00 SW-Training	1,000	249.00	600
22-7-32-5-431.00 SW-Plant & Process Maint	60,000	81,159.11	63,000
22-7-32-5-431.01 SW-Equipment Maintenance	3,000	1,301.45	500
22-7-32-5-460.00 SW-Collection Sys Maint	55,000	58,307.43	48,500
22-7-32-5-460.01 SW-Coll Sys Emerg Rpr/Rpl	5,000	-	-
22-7-32-6-520.00 SW-Ins-Prop & Gnral Libil	18,290	18,290.00	14,985
22-7-32-6-520.01 SW-Ins-Deductibles	-	-	-
22-7-32-6-830.00 SW-Bank Charges	150	95.00	150
22-7-32-6-990.00 SW-Unclassified	-	-	-
22-7-32-7-450.00 SW-Bldg Remodel/Upgrade	-	-	-
22-7-32-7-460.00 SW-Lagoon Cleanout	5,000	-	10,000
22-7-32-7-460.01 SW-Phosphorus Removal	-	-	-
22-7-32-7-460.02 SW-Stowe St Bridge #36 Ma	-	-	-
22-7-32-7-460.03 SW-School Main	-	-	-
22-7-32-7-460.04 SW-Main Pump Station & Fo	-	-	-
22-7-32-7-460.05 SW-Sewer Main Repair/Repl	45,000	500.00	115,000
22-7-32-7-460.06 SW-Aeration System	10,000	31,817.89	8,000
22-7-32-7-460.07 SW-Plant Upgrade	15,000	-	-
22-7-32-7-460.08 SW-Upgrade/Phosphorus Eng	2,500	-	2,500
22-7-32-7-460.09 SW-Batchelder	-	-	-
22-7-32-7-460.10 SW-Randall	-	-	-
22-7-32-7-460.65 SW Flood 8/28 Main Pump S	-	-	-
22-7-32-7-741.00 SW-New Equipment	8,000	361.74	10,000
22-7-32-7-742.00 SW-2007 Chevrolet Truck	-	-	-
22-7-32-7-743.00 SW-Bldg Fixtures	-	-	-
22-7-32-7-743.01 DEPRECIATION EXPENSE	-	-	-
22-7-32-7-743.02 SW-CAPITAL OUTLAY	-	-	-
22-7-32-8-820.00 SW-Plant & Line Debt Serv	181,995	204,464.14	201,060
22-7-32-8-830.00 SW-Interest Expenses	24,695	17,406.67	23,260
TOTAL EXPENSES	879,100	827,211.43	957,380
Revenue minus Expenses	165,765	(82,971)	(12,265)

# EDWARD FARRAR UTILITY DISTRICT

## RESERVE and DEVELOPMENT FUNDS

The Edward Farrar Utility District has several reserve funds that were authorized by the voters and Commissioners of EFUD and its predecessor, the Village of Waterbury. These funds include capital improvement funds, economic development funds, and a fund for general property management.

The former Tax Stabilization Fund was established in 2015 and was split into two funds by voters in 2019—the Utility Capital Reserve Fund and the General Property Management Fund. The CDBG Fund was established in the 1990’s and was used to develop infrastructure in Pilgrim Park. The UDAG Fund was established with a federal Urban Development Action Grant (UDAG) used to bring Ben & Jerry’s to Waterbury in 1984. Proceeds of principal and interest from that loan were used to establish EFUD’s revolving loan fund, which has been used to provide capital to many local businesses.

While not technically “Reserve Funds”, the Water and Sewer Funds have assets that are invested. They are included below in the several brief reports detailing the status of these all of these funds. Please call the Municipal Manager if you have questions.

### UDAG FUND

Balance January 1, 2020

Balance December 31, 2020

Cash and Money Market	\$ 343,498	\$ 307,573
Certificates of Deposit	0	0
Bonds	0	0
REITs	0	0
Other Equity Securities	112	86
Loans to Other Funds	0	92,470
Mutual Funds	<u>232,627</u>	<u>221,076</u>
Total Cash/Investment Value	\$ 576,237	\$ 621,205

Loans & Accrued Int. Receivable	\$1,152,396	\$1,109,898
Total Assets	\$1,728,633	\$1,731,103
Tot. Liabilities (Deferred Revenue)	\$1,152,396	\$1,109,898
Fund Balance	\$ 576,237	621,205

Transactions during 2020

Total Fund Value 1/01/20	\$ 1,728,632
Int., Dividends on Investments	12,566
Interest on Loans Receivable	6,326
Net loans made, expenses & principal repaid	21,449
Unrealized gain/(loss) on investments	<u>4,627</u>
Total Value 12/31/20	\$ 1,773,600



## GENERAL PROPERTY MANAGEMENT FUND

Balance January 1, 2020	\$ 100,279
Transfer In from Tax Stabilization	21,622
Other Revenue	13,076
Expense	<u>16,087</u>
Balance 12/31/2020	\$ 118,890

## UTILITY CAPITAL RESERVE FUND

Balance January 1, 2020	\$ 391,688
Transfer Out to Gen Prop Mngmt	(21,622)
Interest	12,188
Gain/Losses	16,795
Expense	<u>0</u>
Balance 12/31/2020	\$ 399,049

## CDBG FUND

Balance January 1, 2020	\$ 74,574
Interest	4
Expenditures	<u>0</u>
Balance 12/31/20	\$ 74,578

\*\$72,071 of asset balance is a loan to Ladd Hall Partnership, \$2,507 in cash.

## WATER FUND INVESTMENTS

	Balance January 1, 2020	Balance December 31, 2020
Cash and Money Market	\$ 1,148	\$ 68,665
Bonds	0	0
CDs	99,963	0
Loan to Other Funds	140,000	140,000
Mutual Funds	<u>865,117</u>	<u>701,228</u>
Total	\$1,106,228	\$ 909,893

\$31,546 in investment interest posted to investment portfolio in 2020. Unrealized gains on investments were \$29,963. The total investment gain was \$61,509. \$75,000 of securities were sold and moved to cash in the water general fund, accounting for the perceived loss of value above.

## SEWER FUND INVESTMENTS

	Balance January 1, 2020	Balance December 31, 2020
Cash and Money Market	\$ 0	\$ 0
Bonds	0	0
Stocks	0	0
Mutual Funds	<u>48,766</u>	<u>52,540</u>
Total	\$ 48,766	\$ 52,540

\$1,110 in interest posted to investment portfolio 2020. Unrealized gains on investments were \$2,201.

**MINUTES OF THE ANNUAL MEETING  
OF THE  
EDWARD FARRAR UTILITY DISTRICT  
July 8<sup>th</sup>, 2020**

Present at the second Annual Meeting of the Edward Farrar Utility District:

Board of Commissioners: P. Howard Flanders, Chair; Natalie Sherman, Lawrence Sayah, Robert Finucane and Cynthia Parks.

District Staff: William Shepeluk, Manager, Carla Lawrence, Clerk and Karen Petrovic.

Public: Carolyn and John Ritter, John Sherman, Alyssa Johnson, Don Einhorn, Anne Imhoff, and Lisa Scagliotti.

The inhabitants of the Edward Farrar Utility District (EFUD) who are legal voters in the District are hereby notified and warned to meet **telephonically, by computer**, or at the Steele Community Meeting Room at 28 North Main Street, Waterbury, Vermont on Wednesday July 8<sup>th</sup>, 2020 at 7:30 P.M. in the evening to act on Articles 1 through 7 listed below. **The meeting will be moderated and conducted from the Steele Community Room by elected and appointed officers and staff of the Edward Farrar Utility District. Members of the EFUD electorate who cannot participate by telephone or computer may attend the meeting in person at the Steele Community Meeting Room where social distancing and the wearing of Personal Protective Equipment (masks) will be encouraged. All voters who are able to participate remotely, are strongly encouraged to do so.**

P. H. Flanders called the meeting to order. He then explained the cover photo and the dedication of the report to the Water and Wastewater staff, Brad Roy, Bill Woodruff, Scott Guyette and Pete Krolczyk. P. H. Flanders explained that there is an article included in the report on Pete Krolczyk and a Wastewater Operator Excellence award he received.

**ARTICLE 1:** To act on the reports of the officers of the Edward Farrar Utility District.

Anne Imhoff made a motion to accept the reports of the officers of the Edward Farrar Utility District for 2019 including the 2020 budget for the General Property Management Fund in the amount of \$14,550. The motion was seconded. W. Shepeluk explained that there are three budgets. The only one the voters need to act upon is the General Property Management Fund on page 12. This is the former Village General Fund. W. Shepeluk briefly reviewed the revenues and expenditures and explained that they are not assigned to the water or sewer funds. The motion passed by voice vote.

**ARTICLE 2:** To elect by Australian ballot, the following officers: Two District Commissioners for a term of one year; and one District Commissioner for a term of three years.

With 16 votes cast by Australian Ballot, the results of Article 2 are as follows:

For District Commissioner for a term of one year:	
Lawrence Sayah	16
Natalie Sherman	16

**ARTICLE 3:** To set the compensation of the District officers for the ensuing year.

Alyssa Johnson made a motion to set the compensation of the Edward Farrar Utility District Officers for the ensuing year as follows:

Chair	\$1,450
Commissioners	\$1,250 each
Clerk	\$ 550

The motion was seconded and passed by voice vote.

**ARTICLE 4:** To see if the District will authorize the Commissioners to borrow a sum of money by note, for a period not to exceed five years, to make improvements to the water system.

Lawrence Sayah made a motion to authorize the Commissioners to borrow up to \$200,000 by note for a period not to exceed 5 years on terms agreeable to the Commissioners to pay for improvements and equipment for the water system. The motion was seconded. W. Shepeluk stated that at the present time, it is not anticipated that borrowing will be necessary. There may be expansions of the systems in the future. The Commissioners approved the water and sewer budgets in the early part of the year, before COVID hit. The Commissioners are concerned about revenues. Quarterly base charges were waived on the last billing and it may be necessary to borrow for cash flow purposes. The motion passed by voice vote.

**ARTICLE 5:** To see if the District will authorize the Commissioners to borrow a sum of money by note, for a period not to exceed five years, to make improvements to the wastewater system.

Cindy Parks made a motion to authorize the Commissioners to borrow up to \$275,000 by note for a period not to exceed 5 years on terms agreeable to the Commissioners to pay for improvements and equipment for the wastewater Department. The motion was seconded. W. Shepeluk stated that the explanation is the same as the previous article. Cutbacks were made after COVID hit. It is good to have this motion approved in the event revenues decline and borrowing is necessary. The motion passed by voice vote.

**ARTICLE 6:** To see if the District will direct the treasurer of the district, on September 30, 2020, to move cash or invested assets held, on that date, in the district’s Utility Capital Reserve Fund and its General Property Management Account of the General Fund, so the balance of the General Property Management Account of the General Fund is \$110,000, and the remaining balance of those assets be held in the Utility Capital Reserve Fund.

Natalie Sherman made a motion to direct the treasurer, on September 30, 2020, to move cash or invested assets, held on that date in the district’s Utility Capital Reserve Fund and its General Property Management Account of the General Fund, so the balance of the General Property Management Account of the General Fund is \$110,000, and the remaining balance of those assets be held in the Utility Capital reserve Fund. The motion was seconded. The motion passed by voice vote.

**ARTICLE 7:** To do any other business that may legally come before the meeting.

P. H. Flanders noted that Don Einhorn had joined the meeting. D. Einhorn expressed appreciation for the Commissioner's work.

There being no further business, the meeting was adjourned at 8:09pm.

Respectfully submitted,

Carla Lawrence, District Clerk

Approved on August 12<sup>th</sup>, 2020

An audio recording of this meeting is available at the District Clerk's office.

## OFFICIAL BALLOT

### EDWARD FARRAR UTILITY DISTRICT

May 12, 2021



Instructions to Voters: To vote for a person whose name is printed on the ballot, make a cross (X) in the square at the right of that person's name. To vote for a person whose name is not printed on the ballot, write the person's name on the blank line in the appropriate block

For DISTRICT COMMISSIONER for a 1 Year Term

Vote for not more than TWO

<b>LAWRENCE SAYAH</b>	
<b>NATALIE SHERMAN</b>	
	Write-In
	Write-In

For DISTRICT COMMISSIONER for a 3 Year Term

Vote for not more than ONE

<b>P. HOWARD 'SKIP' FLANDERS</b>	
	Write-In

**ARTICLE 2:** Shall the District approve the General and Property Management fund budget in the amount of \$20,150?

YES ☐  
NO ☐

**ARTICLE 3:** Shall the District pay the elected Commissioners of the District for their service, splitting the cost evenly between the water department and sewer department, as follows:

Chair: \$1,450 per year Other Commissioners: \$1,200 each per year YES ☐  
NO ☐

**ARTICLE 4:** Shall the District authorize the Commissioners to borrow a sum of money by note, not to exceed \$500,000 for a period not to exceed five years, to make improvements to the water system?

YES ☐  
NO ☐

**ARTICLE 5:** Shall the District authorize the Commissioners to borrow a sum of money by note, not to exceed \$250,000 for a period not to exceed five years, to make improvements to the wastewater system?

YES ☐  
NO ☐

## *Resolution of Sympathy*

**WHEREAS:** The community of Waterbury was deeply saddened by the death of Everett W. Coffey on Saturday, December 19, 2020; and

**WHEREAS:** Everett made his home in Waterbury since October 1962; and

**WHEREAS:** Everett became an active community member working with fellow citizens in all aspects for the betterment of community life; and

**WHEREAS:** Everett spent a major part of his life dedicated to assisting and protecting the public safety, health and welfare of his fellow citizens; and

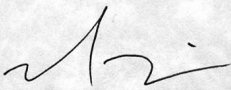
**WHEREAS:** Everett served his fellow citizens in numerous capacities over his lifetime, holding numerous elected and appointed positions in local and state government;

**WHEREAS:** Everett was presented with the 2019 Wallace Community Service Award by the citizens of Waterbury in recognition and appreciation for his lifetime of service for the betterment of his community and assistance of fellow residents; and

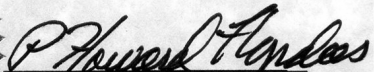
**WHEREAS:** His passing will be sorely felt by his wife Annie, family members, and his many friends, and the entire community.

**NOW, THEREFORE, BE IT RESOLVED** by the Town of Waterbury Select Board and the Edward Farrar Utility District Commissioners that we hereby express our sincere sympathy to his family including his wife Annie, his sons Donald and David, daughters Sally and Mary-Ellen, grandchildren and great grandchildren.

**BE IT FURTHER RESOLVED** that this Resolution be spread upon the permanent records of the Town of Waterbury and a copy of this Resolution be presented to his family as a token of our sympathy.



Mark W. Frier  
Chairman Selectboard



P. Howard Flanders  
Chairman EFUD Utility District

This the eleventh day of January 2021