

Meeting Agenda and Minutes Waterbury Recreation Committee

Date: April 28th, 2026

Location: Steele Community Room 6:30-8pm

Join Zoom Meeting

<https://us06web.zoom.us/j/86171998082?pwd=h5jtqRcyQcUf09IUkufwRM8c3eBeRz.1>

Meeting ID: 861 7199 8082

Passcode: 414741

Roll Call:

Committee Members: Phoebe Pelkey, Beth Gilpin, Jake Ferreira, Aaron Starmer, Emma Lenchner, Brian Cooke, Brooks Fortune, Dwayne Weeks, Marlana Baker

Attendees: Beth Gilpin, Jake Ferreira, Aaron Starmer, Emma Lenchner, Brian Cooke, Brooks Fortune, Dwayne Weeks, Marlana Baker

Absent: Brian Cooke

Town Employees: Erika Lindskey

Guests: Frank Spaulding

Adopt Meeting Agenda:

- Motion to adopt: Beth Gilpin
- Second: Jake Ferreira
- Discussion:
- Vote: Passed

Approval of Previous Minutes:

- Motion to adopt: Brookes Fortune
- Second: Araron Starmer
- Discussion:
- Vote: The minutes from the previous meeting on March, 24, 2026 reviewed and approved

Public Comments:

- This is a business meeting. The committee will limit public comments to 3 minutes per person or depending on the number of individuals who choose to speak no more than 15 minutes aggregate, divided evenly depending on the number of individuals. Please sign in that you wish to speak upon arrival to the committee.

- Review recommendations from town response to the investigation of former Rec. Director
 - Acknowledgement of the additional information that has come to light about Nick Nadeau
 - Recommendations are
 - not to name anything after him
 - Background check anyone 18 and over
 - Run training for seasonal summer camp staff to prevent child abuse
- Acknowledged turnover of Rec Committee seats
 - Paul Lawson and Alex Showerman declared vacant
 - Welcomed new board members Dwayne Weeks and Marlena Baker

Appointing new officers and determining term limits, adjust governance doc

- Adjusting Officer seats
 - Shifting from Chair and vice chair to 2 co-chairs
 - Changing name of secretary to Communications
 - Committee agreed to adjustment of office seats
- Co-Chair Responsibilities
 - Set the agenda, trim to meeting length,
 - Run the meetings, delegates tasks, and keep folks on task
 - Ensure everyone has a voice and a time to express it
 - Post agendas around town (two post offices and town offices)
 - Attend 3 select board meetings a year to keep them updated on activity
 - Liaise with town officials as necessary
 - Monitor shared recreation email address
 - Co-chairs agree amongst themselves how responsibilities are shared
 - Committee agreed to co-chair responsibilities
- Secretary
 - Name change to Communications
 - Time keeping, assign times to agenda items
 - Take minutes, document agendas, assign agenda items, time keeping, and be responsible for sharing minutes with town representative to be posted on website as provided by law.
 - Committee agreed to Communications responsibility
- Appointment and Terms
 - 1 year terms
 - Term limit is 3 consecutive terms
 - Elections and appointments happen every April meeting

- Committee agreed to appointment and terms
- Next meeting we will appoint co-chairs
- Emma to take notes and format them into the governance doc - we will review and approve at next meeting

Value conversation on Rec Center

- Discussed history of current rec building and pool, and history of new recreation center research and discovery
- Discussed need to develop revenue opportunity, alternative partnerships, and fundraising
- Reviewed last connections with architecture firm and need to discover if any funds are remaining

Update on Trail Summit

- Shared update on attendee list, planned agenda, and roles during the summit
- Will report back on how the summit goes at the next meeting

Updates from the Rec Director

- To be moved to next month

Next Meeting: May 26 6:30pm

- Updates from the Rec Director
- Appointment of committee officers
- Review and approval of governance doc
- Update on Trail Summit
- Revisit value proposal of Rec Center and draft presentation

Adjournment: The meeting is targeted to adjourn at 8:00 pm actually adjourned at 8:07 PM