

**Draft Agenda**  
**Meeting of the Waterbury Recreation Committee**  
**Thursday 10/13/2022**  
**Steele Community Room**

**Scheduled Duration 6:30 – 8:00 PM**

A QUORUM WAS NOT REACHED AT THIS MEETING SO THE BELOW IS  
INFORMATIONAL ONLY

This Meeting is also available via zoom  
Topic: Waterbury Recreation Committee  
Time: Oct 13, 2022 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting  
Meeting ID: 833 5825 6627  
Passcode: 347268  
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**Roll Call:**

Committee Members: Frank Spaulding, Paul Lawson, Phoebe Pelkey, Bill Minter,  
Meg Baldor, Jane Brown

Present: Frank Spaulding, Phoebe Pelkey, Jane Brown

Absent: Paul Lawson, Bill Minter, Meg Baldor

**Town Employees – Officers:**

Present: None

Guests: None

1. Review Agenda –
2. Adopt Meeting Agenda: **NO QUORUM**
  - a. Motion to adopt:
  - b. Second:
  - c. Discussion
  - d. Vote:
3. Adopt Meeting Minutes of 7/20/22: **NO QUORUM**

- a. Motion to adopt:
- b. Second:
- c. Discussion
- d. Vote:

4. Public Comments – This is a business meeting. The committee will limit public comments to 3 minutes per person or depending on the number of individuals who choose to speak no more than 15 minutes aggregate, divided evenly depending on the number of individuals. Please sign in that you wish to speak upon arrival to the meeting.

5. Park Steering Committee update: OCTOBER 20 next meeting this is an public meeting but not an public comment meeting. Process is going well.

6. Skate Park Coalition - Update per Tami Bass...Skatepark Coalition voted to take on the job of updating/improving safety of the Waterbury Center skatepark. They are looking for a recommendation about the Hope Davey skatepark from the recreation committee. They would like to see what the select board says and the outcome of the steering committee works. They have put together a trifold out with information and its coming out for their fundraiser next week. They have reduced the size of the skate park to 8000 square feet. Would like to phase in more in the future. Have \$17K in the bank now. Will look for larger grants once they get the go ahead from the town. The SPC's vision is for this to become a town asset. They will build it and the town to put it in its portfolio of recreation.

Job of the rec committee to figure out how much money the skatepark will cost to maintain, labor hours etc.

6. By law review- members were emailed a copy of the governance document.

- a. Start with governance documents
  - i. Collect and group feedback
  - ii. Prioritize potential adjustments
  - iii. Decide on a process to formalize any changes
    - 1. Internally
    - 2. Externally (Select Board, Rec Director, Town Manager)

7. New recreation director- job description

8. Continue with Pool Questions Submitted by Committee

- a. Brainstorm and collect questions  
(Affinity exercise Flipchart session)
- b. Start to group and find common language toward potential scoping goals

9. Recruitment- creating a job description for potential new members-

10. Municipal asset- BPS and CBMS- discuss need for availability of these buildings and

consider inviting principals/superintendent to meeting to discuss

11. Next agendas - Next Meeting November 10 We need full attendance

December 8

January 12

6:30pm Steele Room

12. Adjourn: 7:30pm