

Draft Minutes
Meeting of the Waterbury Recreation Committee
Thursday 07/20/2022
Anderson Recreational Facility

Scheduled Duration 6:30 – 8:00 PM

This meeting will be available in person but due to remote location of the meeting,
will NOT be available via ZOOM.

Roll Call:

Committee Members: Frank Spaulding, Paul Lawson, Phoebe Pelkey, Bill Minter, Meg Baldor, Jane Brown (by phone)

Present: Paul Lawson, Bill Minter, Phoebe Pelkey, Jane Brown(by phone), Meg Baldor(by phone later in person). Frank Spaulding

Absent: None

Town Employees – Officers:

Present: Nick Nadeau, Wyatt O'Brien

Guests: None

1. Review Agenda –

2. Adopt Meeting Agenda:

- a. Motion to adopt: Phoebe Pelkey
- b. Second: Bill Minter
- c. Discussion None
- d. Vote: Passed

3. Adopt Meeting Minutes of 6/09/2022:

- a. Motion to adopt: Bill Minter
- b: Second: Paul Lawson
- c. Discussion None
- d. Vote: Passed

4. Public Comments – This is a business meeting. The committee will limit public comments to 3 minutes per person or depending on the number of individuals who choose to speak no more than 15 minutes aggregate, divided evenly depending on the number of individuals. Please sign in that you wish to speak upon arrival to the meeting.

5. Recreation Director time - Nick Nadeau resigned. Last day is July 29. Interim plan is that Wyatt will serve as the temporary director. In 6 mos the position will be opened once a new town manager is on board. Nick will stay on as a part time consultant. Recreation revenue are up \$40,000.

Current, inclusive, expanding is how to describe Waterbury Recreation. Hiring - new Recreation Director needs to be good with budget, part of the success is knowing how

the money moves, safety and quality. Can talk to people - town offices, community partners, sponsors, personable, approachable, likable. Understand all the regulations, behavior specialists. Program coordinator will do the regs, behavior etc. Our goal is to make sure we plateau and continue forward growth.

6. Update on HD/Skating Rink Property Planning

S.E.Group is very impressive- next steps are parks walk through, community visioning meetings. See notes for more information

https://www.waterburyvt.com/fileadmin/files/Zoning_Planning/Planning_Commiss/2022_Minutes/Park_Study_Steering_Committee_Minutes_20220713.pdf?b691136e21a6051e2f452d4c890c8fc38126a0a4

The following agenda items were tabled

7. Recruitment- creating a job description for potential new members- tabled until next meeting

8. Municipal asset- BPS and CBMS- discuss need for availability of these buildings and consider inviting principals/superintendent to meeting to discuss

9. By law review- members were emailed a copy of the governance document.

- a. Start with governance documents
 - i. Collect and group feedback
 - ii. Prioritize potential adjustments
 - iii. Decide on a process to formalize any changes
 - 1. Internally
 - 2. Externally (Select Board, Rec Director, Town Manager)

10. Continue with Pool Questions Submitted by Committee

- a. Brainstorm and collect questions
(Affinity exercise Flipchart session)
- b. Start to group and find common language toward potential scoping goals
 - i. Collect and group feedback
 - ii. Prioritize potential adjustments
 - iii. Decide on a process to formalize any changes
 - 1. Internally
 - 2. Externally (Select Board, Rec Director, Town Manager)

11. Next agendas -

Next meeting Sept 8 6:30pm Steele Room

12. Adjourn: 8pm