

**DRAFT minutes**  
**Waterbury Recreation Committee Meeting 02-12-2020**  
**Second Floor- Waterbury Library**

Meeting Begins 6:30

Roll Call:

Committee Members: Frank Spaulding, Paul Lawson, Barb Blauvet, Phoebe Pelkey

Present: Frank Spaulding, Paul Lawson, Barb Blauvet, Phoebe Pelkey

Absent: Diane Guildea, Bill Minter

Town Employees – Officers: Nick Nadeau, Recreation Director

Present: Nick Nadeau

Guests: N/A

1. Note taker: Phoebe Pelkey                      Timekeeper: N/A

2. Review Agenda

3. Adopt Meeting Agenda:

    A. Motion to adopt: Phoebe Pelkey

    B. Second: Paul Lawson

    C. Discussion: None

    D. Vote: Passed

4. Adopt Meeting Minutes of 10/9/2019:

    A. Motion to adopt: Paul Lawson

    B. Second: Phoebe Pelkey

    C. Discussion: None

    D. Vote: Passed

5. Discussion of the Directors Report: Annual Report to be published in the Annual Town Report was shared

    Rec salary -\$50,000 Revenue \$180,000

    Stowe rec salary -\$80,000 Revenue \$150,000 for comparison.

    We publicly acknowledge Nick's commitment and excellent work brought to the recreation department.

## 6. Discussion of upcoming dates of interest;

Members and attendees are encouraged to review recreation opportunities and calendar of events at the following Town of Waterbury Website:

<http://waterburyvt.myrec.com/info/default.aspx>

## 7. Discussion of community center scoping status.

Last community meeting happened. Architects brought new drawings with lower costs.

## 8. New Business

- Discuss possible structure of rec committee to assign specific work of mission to individuals, to allow for concurrent focus on issues with formal report out at monthly meetings
  - Executive
    - Governance
    - Mission
    - Recruitment
    - Onboarding
  - Outreach & Volunteer
    - Communication (public)
    - Public Input
    - Partnerships
    - Workdays?
    - Calls for help
  - Facilities
    - Asset list
    - Condition
    - Life Cycle
    - Plan for recapitalization
    - New Facilities
      - Ideas
      - Feasibility
      - Sustainability
  - Program
    - Broad impact on Recreation
      - Area Recreational Opportunities List

- Liaison with Rec director on programming specifics
- Fundraising

Folks signed on for the following first items:

Frank Spaulding – recruitment (Executive)

Bill Minter – Liaison with Winterfest (Partnerships)

Bill Minter – Recreation Path connection (Facilities)

Paul Lawson – Fundraising Opportunities (Fundraising)

Barb Blauvet – Connect with Nick Nadeau regarding programming opportunities (Programming)

The DRAFT concept is that the large committee cannot specifically address the depth required by any one topic in warned public meetings. By assigning an individual to each category, issues or topics can be discussed informally with the specific townspeople or interested party, with the requirement of a report-out at the next monthly meeting. The individual can be assisted by another member of the committee or community to create an ad-hoc group that will collect data required by the committee to affect its work.

#### The Give

The Ad-hoc team can work to delve as deep as they want into a topic using their individual expertise and interest to develop the issue, frame the question, make the proposal. In accordance with public meeting rules they are not a sub-committee and do not form a quorum and can conduct conversation as needed to develop details.

#### The Take

The Ad-hoc team cannot issue decisions on behalf of the committee and must report back with the details of their work at the Monthly meetings. All collected data and facts will be incorporated with the Monthly meeting minutes at which they are discussed, and all decisions are duly warned and debated, and acted on by the entire committee in the proper public forum.

Motion: Motion was made to accept Frank's idea of the structure which would be a living document.

Second: Bill Minter

Discussion:

Vote: Passed

Next meeting- Will work on reviewing the Community Center feasibility web site. Discuss how we will continue the momentum once the report is finalized.  
Frank to connect with RW RE; partnership

Motion to adjourn: Barb Blauvet

Second: Phoebe Pelkey

Vote: Passed

Adjournment NLT 8:00 PM