

## Approved Waterbury Recreation Committee Meeting Minutes 3-14-18

Members present: Phoebe Pelkey, Diane Gildea, Bill Minter, Frank Spaulding, Barb Blauvelt

Absent: Paul Lawson, Eric Weeber

Guests: (representing Winterfest) Roger Clapp, Herschel Murry, Natalie Sherman

### 1. Pheobe - Chaired meeting by consensus

Note taker: Frank Timekeeper: Diane

Summarizer (Clarifies discussions/decisions):

### 2. Adopt Meeting Agenda: -5 min.

A. Motion: Bill - Agenda accept as amended

B. 2ND: Diane

C. Discussion: None

D. Vote: Passed

### 3. Adopt Meeting Minutes from February 21ST, 2018: -5 min.

<https://docs.google.com/document/d/1liAiICE5Nq4M8HluPzlb1sIYfGAQMSNkmpI6ohJlaCI/edit>

A. Motion: Diane - to accept minutes

B. 2ND: Barb

C. Discussion: None

D. Vote: Passed

### 4. Winterfest discussion- Winterfest Committee represented by the three guests noted above. WF = Winterfest, RC = Rec Committee (The **notes** and actions below represent the consensus of the Recreation Committee)

Deb Opened Discussions with explanation as to why we are here.

WF - proposed - Winterfest make a list of rules and behavior.

**RC - Recommend a Service level/MOU agreement to guide relationship, behavior, roles and responsibilities etc.**

Diane and Bill M to spearhead.

WF - Question - Are consequences part of the package to resolve the fallout from the incident? for the committee? For the individual? - **RC expressed general belief that punitive measures are not part of the solution.**

RC - Question - What about insurance? Could WF get their own insurance? WF Currently on Town Policy for coverage including events on State Land. **WF believes that insurance is something that could be reasonably looked into and is willing to look into it.**

### 5. Recreation Director Report- Deb Fowler:

- Director's Report:

[https://docs.google.com/document/d/1tBpwx36OrRPZwQ93ERdy1VMAdd0\\_SYShOX4qaSzy07A/edit](https://docs.google.com/document/d/1tBpwx36OrRPZwQ93ERdy1VMAdd0_SYShOX4qaSzy07A/edit)

- Clarifications expanding where Rec director position has been advertised. Many high quality applications so far.

Motion: Phoebe - **Recommend two rec committee representatives to serve on search/interview panel.**

Second: Bill

Discussion: It is understood that initial screening of applicants may be conducted prior to the involvement of the committee representatives.

Vote: Passed

- Grant application for feasibility study on a Community Center in Waterbury
  - Weston and Sampson provided estimate of study
  - Deb has requested a letter of support from Rec Committee by March 30.
    - Committee will cycle around bullet points to be forwarded under Eric's signature
  - Deb recommended Frank represent Rec Committee on steering Committee

Motion : Bill - **Appoint Frank to the steering committee**

Seconded: Phoebe

Discussion: none

Vote: Passed

- Public meeting to receive the support of the community to proceed with the grant application date is Monday, April 2<sup>nd</sup> at 6:45pm in the Steele Room

<https://docs.google.com/document/d/1Uc2K4gXZigF01cQL00tutCLptZlUIY8-3xack7AbYWY/edit>

Motion: Frank - Accept the report as adjusted and discussed

Second: Phoebe

Discussion: Captured above

Vote: Passed

#### 5. Upcoming Dates of interest: -5 min.

- Deb needs representation at SB meeting on the **April 16** to present WF recommendations going forward
  - Deb will also be discussing field and facilities manual at that meeting
- See Recreation opportunities at: <https://www.waterburyvt.com/departments/recreation/> for full calendar of events.
  - Saturday **June 23** Pool opening party - Volunteers wanted
  - Weekend pool times are changed - Deb - Considering, due to adjusted weekend hours at the pool, offering concession/fundraising opportunities to non-profits.

#### 6. Long range planning: Group -

- Discussion of role of project priority list within long range planning activities.
  - It is a component but not the main purpose
- Asset discussion - Does it include desired expansion of assets, programs, and use of other town buildings etc? Bill - It should.
- Raw Data from the Community Summit hosted by Revitalize Waterbury:

<https://docs.google.com/document/d/1b7aVj6MgofVhWElsT3Dr403v4TksU175Yf4AebvdvaI/edit#heading=h.gjdgxs>

<https://docs.google.com/spreadsheets/d/1S56ctijTSn6Ofn8QAeTfBqTAE5HO5yZPCrt4YDub0oQ/e#gid=153378190>

7. New business and agenda items for next meeting on 04/11/18: -5 min.

Get list from Carla of Rec committee members and term dates.

Address membership gaps

Leave time for Long Range Planning

Move to adjourn: Phoebe

Second: Barb

Vote: Passed

Meeting officially adjourned at: 8:02 PM