

Approved Waterbury Recreation Committee Meeting Minutes for 5/10/17

Members present: Eric Weeber, Phoebe Pelkey, Paul Lawson, Diane Gildea, Bill Minter, Recreation Director Deb Fowler, Barb Blauvelt

Absent: Tami Bass, Frank Spaulding

1. Note taker: Eric Timekeeper: Phoebe
Summarizer(Clarifies discussions/decisions): Diane -5 min.

2. Adopt Meeting Agenda: -5 min.
 - A. Motion: Phoebe
 - B. 2ND: Diane
 - C. Discussion: D. Vote: Passed

3. Adopt Meeting Minutes from April 12th, 2017: -5 min.
https://docs.google.com/document/d/10YC36zlnr2FvfBWLEo35vFmnCmhl7pI_baslBXfm8d4/edit
 - A. Motion: Paul
 - B. 2ND: Phoebe
 - C. Discussion: D. Vote: Passes

4. Recreation Director Report- Deb Fowler: -30 min.
 - Review new Playground options: Colors- Lower Post YELLOW, Upper Posts GREEN, Play Structure TANGERINE, Slide LIMEDeb chose Ultiplay Parks and Playgrounds because they will participate in a community build with 16 local volunteers. Date to be confirmed.
 - Consider moving the swing set from Dac Rowe and using wooden swing components from Anderson to maintain Hope Davie's unit.

Spring has been a very busy, challenging and successful season so far. The Challenges have been getting the fields up and running due to how wet of a spring it has been. All the fields were kept closed an extra week this year and only Dac Row opened up last week. We will be fully open this week and are feeling good about the shape the fields are in. We do have 3 people hired for the summer to work on the parks and have utilized a lot of volunteers to help

get all the work done. Green Mountain Coffee Roasters put up the ball fencing and we are in the cue for Volunteer week at National Life. This is a week in the spring and the fall that is dedicated to providing time to their employees to volunteer. We are able to have 6 people come and help with; re marking the community gardens, cleaning up stuff that had been dumped at the North Gardens and mulching at the Municipal building. The Recreation Department will be on the list every spring and fall from this point on to receive volunteers. Last for the parks I have secured Ben and Jerry's volunteers to rebuild the bridge at the Disc Golf course. This will not be done till the end of June due to how wet that area is.

We have received back all the drawings and prices for the playground at Anderson Field and are going with Ultiplay Parks and Playgrounds. We will be replacing everything at the playground including the swings and will still be able to stay within the budget (if not a little under) that was passed at the Town Meeting. Ultiplay provides a community build which will ensure that the playground is installed correctly and will be inspected at the end of the build to ensure it is a certified playground. The Town is responsible to get the area prepared for the build and to provide 17 volunteers for the day of the build. Once we have confirmed the date, which will be soon, I will reach out to families in Day Camp, National Life, Coffee Roasters and the Recreation Committee to gather the work crew for this event. I will bring the drawings of the playground to the Recreation Committee meeting May 10th and have them in my office for anyone that would like to look at them.

All the summer programming is starting to fill up nicely and at present we have 526 families and leagues with open accounts at myrec which will make communicating about events that much easier and more effective. This will hopefully help increase enrollment with the year-round programs.

Staffing is completely done for the Summer Camps and we have increased our staff to 19 total staff which is almost double the staff from 2 summers ago. As programs continue to grow this number will also continue to grow making summer staff management an increasingly significant part of my spring and summer job description.

One of my goals this year for the Day camp program as well as our Lifeguards was to get t-shirts for every camper and camp staff in our program and get

proper guard jackets so on cold days they are still identifiable as guards. I reached out to the community and had an overwhelming response. Not only did I reach the goal of having these covered by donations I was also able to secure the cubbies that are being built for the Recreation building to be paid for. With this wonderful help, we will be able to replace the gutter at the front of the building when the new doors are go on so that there should be less ice buildup on the ramp in the winter. We also hope that at the end of the summer day camp we can afford a full repaint of the interior of the Recreation building. The donations are being provided by;

1. Waterbury Veterinary Hospital
2. BGB Salon
3. Blackback Pub
4. Darby Kolter and Nordle LLP
5. Best Western Hotel
6. Fairfield Inn.
7. Rouelle
8. Stowe Street Emporium

Best Western is sponsoring the Lifeguard Jackets and have their name on the back of the jacket. Fairfield will be donating the benches and a plaque for the benches will be placed on them. I am having a banner as well as lawn signs made to recognize all the donors we have helping this year. These will be displayed in front of the pool and day camp, during the Not Quite Independence Day parade, at Kidfest and during the community build of the playground. We will also have them recognized on our website.

On top of the 3 very generous donations from Winterfest of tuition for kids identified by Thatcher Brook as needing assistance to attend day camp, I also had Viens & Sons Excavation, The Reservoir Restaurant and a private donor step up at the last minute when a family was going to have to withdraw their children from the program in order to provide housing for themselves. This came together very quickly and truly has impacted this family in a very positive and powerful way. These groups will also be recognized on the banner and signs.

Last, Heather Cutler and myself successfully ran our first Red Cross Lifeguard Course and First in Fitness in Berlin. We had 6 full time students and one

re-certification. Of the 6 full time students 5 were hoping to work for our summer pool. I am happy to report that everyone was incredibly successful in the course and we have secured 5 more pool staff for the summer bringing our total of Summer pool staff to 12.

As stated at the beginning of the report this has been a very busy, challenging and successful spring season and I am looking forward to the even busier summer season.

5. Governance Document Update: -20 min.

- <https://drive.google.com/a/nsmvt.org/file/d/0B7xge4Rl2A56TUN1cDE4a2VWeUk/view?usp=sharing>
- A version has been officially passed by the Selectboard- Deb will provide copies
- Diane would like to see a spreadsheet of Rec. Committee members names and term limits
- Relationship of the Recreation Committee, special sub committees and subcommittees, to the Town. Refer to new Governance Doc.

6. Upcoming Dates of interest: -5 min.

- Adult Co-ed Volleyball on Mondays 7:15-9:15 October to May. \$15 per season.
 - Will run to the end of May - Friday Nights
- See Recreation opportunities at: <https://www.waterburyvt.com/departments/recreation/> for full calendar of events.
- Walk and Roll- May 24TH Rusty Parker Park 7 AM. Set up at 6:30 for bagels, coffee. Bill will provide Duncan McDougall with Rec Comm emails.

7. Pending items: -5 min.

- Concept to have notes taken by objective third party, non Recreation Committee member
- Begin the process of long range planning.
- Update on Summer Rec scholarship from Winterfest
- List of recreation organizations

9. New business and agenda items for next meeting on 6/14/17: -5 min.

- Deb will present current Recreation budget and field maintenance
- Deb will provide new Governance document
- **Motion by Bill: The Waterbury Recreation Committee proposes to have a Waterbury Recreation facilities/assets improvement study be conducted via a third party provider. 2ND: Phoebe. Motion Passes**
- Don Schneider will no longer be able to attend the Recreation Committee meetings on a regular basis.
- List of Waterbury Recreation assets
- FORWARD presentation

Move to adjourn: Phoebe

Second : Barb

Passed

Meeting officially adjourned at: 8:05 PM