

Draft Waterbury Recreation Committee Meeting Agenda for 4/12/17

Members present: Eric Weeber, Herschell Murry, Phoebe Pelkey, Frank Spaulding, Tami Bass, Diane Mauro-Gildea, Barbara Blauvelt, Bill Minter

Recreation Director: Deb Fowler

Absent: Paul Lawson

1. Note taker: Frank Spaulding Timekeeper: Phoebe
Summarizer: Hershell (Clarifies discussions/decisions): -5 min.

2. Adopt Meeting Agenda: -5 min.
 - A. Motion to Adopt: Hershel
 - B. 2ND: Phoebe
 - C. Discussion: none D. Vote: passed

3. Adopt Meeting Minutes from March 8th, 2017: -5 min.
<https://docs.google.com/document/d/1q1UCHnvKLYwp4oqWZA54NU1c-Y1umDc4BiHxOk02USs/edit>
 - A. Motion to Adopt as amended: Hershel
 - B. 2ND: Barb
 - C. Discussion: None D. Vote: passed

4. Recreation Director Report- Deb Fowler: -30 min.
 - Presentation of new software, "MyRec."
 - Deb took committee on a virtual tour of the system.
 - It was a very busy month of March blending the existing and new online systems of the Town but I am happy to announce we are full online for everything including all field rentals and leagues. The system is working very well and is already helping to get the word out about new programs that Recreation is offering.
 - Young Rembrandts after school program is run with 6 kids in it. It is held every Wednesday at the Library and all the kids take the bus from Thatcher Brook to the library to attend. I have received very positive feedback on the program.
 - Our April vacation camp will be running with 10 kids in it. This is up two kids from the February camp. I continue to get very positive feedback on the camps and hope that next year we see continued growth.

- Day Camp is full and has a 16-person waitlist. Staffing is complete for both the middle school camps and the Day Camp. I received far more applications than positions needed making me able to select another really strong set of new counselors to add to our already strong staff that is returning. There is good enrollment in the Middle School Camp and I am working to get an article written in the Record to advertise them more.

Additional Discussion:

- Because of limited capacity of the building, a waiting list indicates unmet need.
- Consider exploring a more flexible schedule to expand capacity by filling weeks when children register but do not attend.
 - Punch cards are too unpredictable and do not create space as you have to reserve capacity.
- Pool memberships and swim lessons are already showing strong sales and we hope to keep that trend going. We will be hosting our first Lifeguard Class the last weekend of April and the first weekend of May. Staffing is going okay for the pool with more applications coming in each day. We will be training at this point 4 new staff at our first Lifeguard class. Both Heather and I are excited about training the staff as this will set the tone for our expectations for staff from the start.
- The Pool will be opening Saturday June 24th with a pool party for the community. I would love the Recreation Committee to host a BBQ that day selling hot dogs and hamburgers. My goal is to just cover our costs and ensure everyone has a good time. People are still confused if the pool is open on the weekends so I would like to change that perception from the start. Day Camp has decided to host their open house for Day Camp right before the pool party in hopes to encourage people to take advantage of both. 12:30 -5:30 PM.
 - Additional Conversation - That weekend is also NQID and Rotary Fundraiser. Farr field will be more Adult focused though will not exclude children.
 - Tammy will liaison between rec committee and Rotary regarding timing and competition
- I am in the process of getting bids for the new playground at Anderson Field, as well as the Public Work department working out the different costs of ground cover for the playground. Once I have more firm information I will present it to the committee.

- I would also like to thank Winterfest for sponsoring 2 campers for Day Camp so far and possibly sponsoring one more that Thatcher Brook identified later. This support from Winterfest really helps us provide spots for kids that cannot afford them, as well as a way for the Town to not lose the income of the camp which in return helps keep the cost of camp down.
- I have officially been in the position for a year and would like to thank the Waterbury Recreation Committee for their support for me in this transition year. I am truly excited with where Recreation in Waterbury is going in the future.

5. Winterfest Committee Report: Bill -15 min.

Bill hit the highlights from a DRAFT Winterfest Committee Report which highlighted annual activity, historic context and next steps.

Was an overall successful year and revenue has funded scholarships with hopes to continue. At this point the scholarship is not a given but is handled on a year to year basis.

While winterfest appears robust, the use of the money each year is not yet formalized.

The use of the remaining fund balance (less seed money for next winterfest) has not yet been determined.

Final report pending and will be filed with minutes when submitted.

The concept of an independent Winterfest Committee is supported by the Recreation Committee.

6. Governance Document Update: -20 min.

- Governance document was presented to the SB and will report back at April meeting.
 - Deb recorded edits and corrections for return to Town Manager to inform the final version.

- SB may need to address or advise the Town Manager to address the committee appointments and rotation of terms under new governance.
 - Members unsure how long they have been on the committee and when they may need to leave the committee for the mandatory year.
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- <https://drive.google.com/a/nsmvt.org/file/d/0B7xge4Rl2A56TUN1cDE4a2VWeUk/view?usp=sharing>

7. Upcoming Dates of interest: -5 min.

- Adult Co-ed Volleyball on Mondays 7:15-9:15 October to May. \$15 per season.
 - Will run to the end of May - Friday Nights
- See Recreation opportunities at: <https://www.waterburyvt.com/departments/recreation/> for full calendar of events.

8. Pending items: -5 min.

- Concept to have notes taken by objective third party, non Recreation Committee member
- Deb will present Recreation budget
- Begin the process of long range planning.
- Update on Summer Rec scholarship from Winterfest
- List of Waterbury Recreation assets
- List of recreation organizations
- FORWARD presentation

9. New business and agenda items for next meeting on 5/10/17: -5 min.

- Herschell reminisced of rec committee history
 - The path from the park and ride brushed and cleared with volunteers
 - Camp Smith
 - Noted the accomplishments that came from a committee that started from the dust of 51 South Main
 - “we are light years beyond where we started”
 - And with that he signed off of the Committee to pursue other interests

- Relationship of the Recreation Committee, special sub committees and subcommittees, to the Town. Refer to new Governance Doc?
- Deb will bring new Playground options for review
- Also
 - Consider moving the swingset from Dac Rowe and using wooden swing components from Anderson to Maintain Hope Davies unit.

Move to adjourn Herschell

Second : Eric

Passed

Meeting officially adjourned at: 8:17PM