Approved Waterbury Recreation Committee Meeting Minutes for 1/11/17

Members present: Frank Spaulding, Barb Blauvelt, Paul Lawson, Herschell Murry, Eric Weeber, Bill

Minter, Diane Gildea

Absent: Phoebe Pelkey, Tami Bass (on leave)

1. Note taker: Eric and Frank Time keeper: Diane

Summarizer (Clarifies discussions/decisions): Herschell -5 min.

2. Adopt Meeting Agenda: -5 min.

A. Motion to Adopt: Bill Minter

B. 2ND: Paul Lawson

C: Discussion: none D. Vote: Passed

- 3. Adopt Meeting Minutes from December 14TH, 2016: -5 min.
 - A. Motion to Adopt: Paul Lawson
 - B. 2ND: Herschel Murray
 - C. Discussion: no changes D. Vote: Passed
- 4. Recreation Director Report- Deb Fowler: -30 min.
 - Field User Fees Forum and Proposed Meeting Date on January 19TH

Recreation Director Report Jan. 2017

1) In collaboration with the Senior Center I applied for and received a grant from the National Recreation and Parks Associations to start a senior 6 week walking program. The program focuses on proper safe walking as well as strengthening exercises, proper eating and stretching. We are very excited to be able to offer this new program for the seniors in our community.

IN MEETING FOLLOWUP - Grant provides training and support not \$ Program has minimum standards to meet grant requirements. Wintertime walks will be in Crossett Brook School. Warmer weather outside somewhere.

Signups will be at Sr center and on website. Final planning still pending.

2) I have been in communication with the Armory and the possibility of us being able to use this space for a middle school camp is coming closer to a reality. I am in the final stage of the processes.

IN MEETING FOLLOW-UP - Armory at 95% likelihood of use

3) I have found and am booking a highly recommended Science camp for ages 6 to 10 as well as 12 to 14. The name of the company running the program is Sciensational. They utilize local teachers with a developed science plan. If the programs do not run for lack of enrollment or any reason, we are not out any income.

IN MEETING FOLLOW-UP - Will be run at Armory or Crossett Brook if Armory falls through. Enrollment through Recreation.

4) Field and Facility Fee meeting is set for Jan. 19th and the invitations to all the leagues that utilize or fields or facilities have been sent.

IN MEETING FOLLOW-UP

The group defined the structure goals and general outline of agenda and format.

TO DO: Complete meeting outline and agenda, possible dry run and posting. Flip charts.

5) Swim lessons start this Saturday at First in Fitness.

- 6) Co-ed Volleyball is still growing and on this past Monday we had to set up both courts. The best part of this program is it is truly for every level and people are meeting new people. It has been really embraced by people new to the community as a way to meet people.
- 7) Unfortunately the Memoir Writing program had to be cancelled due to lack of enrollment. We have rescheduled this program to happen in the spring as there were lots of inquiries.
- 8) I have booked a spot for the Recreation Department at Town Meeting and plan to have as many summer programs as I can open for registration that day. This would include day camp and the Pool.
- 9) I will be attending training in Certified Pool Operators course. This is a nationally recognized certification that is good for 5 years. The Town is also sending one of the Water Staff to be trained.

IN MEETING FOLLOW-UP - Will be attended by Water Department Employee and Recreation Director. Goal will be two town employees with CPO certification.

- 10) Rental of the Rec Building for Birthday Parties has really started to pick up helping to offset costs of running the building during the winter months.
- 11) Heather and I are planning to host 3 big events at the pool this year. They would include Open and Closing parties as well as a July 4^{th} Party. Again we will start promoting this at Town Meeting.
- 12) Last, we plan to offer birthday parties at the pool this summer on the weekends in hopes to increase the weekend traffic.

ITEMS ADDED AT MEETING:

- Deb Fowler is writing donation request for targeted local businesses to donate money or services for t-shirts for campers and jackets for staff.
- Need to drive people to the website for registration. Deb is consistent in wording to drive connection through the same methods each time.
- Bill Minter requests and suggests that wayfinding to recreation resources be part of the Main Street and Colbyville development.

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- Deb Fowler distributed an archive version of rec committee roles and responsibilities and results from a 2001 recreation survey only for information, not for action
 - o (see governance document item)

For future meetings, Request that the recreation director send the report out ahead of time and committee members prepare and submit questions for answers. and keep report as more of an update.

5. Election of Recreation Committee Officers: -15 min.

Need

Vice Chair - Tabled until other members are here

Secretary -

Motion - Frank Spaulding to fill in as Secretary. Eric Weeber

Second - Paul Lawson

Discussion - Pursue town to provide secretary support

Vote: - Passed

6. Governance update: -5 min.

Where is it in the review acceptance process?

TO DO: Deb to check in with Town

- 7. Upcoming Dates of interest: -5 min.
 - Adult Co-ed Volleyball on Mondays 7:15-9:15 October to May. \$15 per season.
 - See Recreation opportunities at: https://www.waterburyvt.com/departments/recreation/ for full calendar of events.
- 8. Pending items: -5 min.
 - New lighting estimate- Tami: Tabled
- 9. New business and agenda items for next meeting on 2/8/17: -5 min. Items to consider later;
 - Concept of ability of town to accept donations
 - Concept to have notes taken by objective third party, non Recreation Committee member
 - Meeting officially adjourned at: 7:57 PM