



Town of Waterbury
28 North Main Street Suite 1
Waterbury VT 05676
802-244-7033

Highway Excavation Permit Application

A permit is required before a private property owner, a contractor, or a public utility company excavates a public street or highway owned or maintained by the Town of Waterbury. The application must be filed at the Waterbury Municipal Building and it must be approved by the Municipal Manager, Public Works Director or the Highway Department Supervisor before the excavation can begin.

There is no fee for the permit. However, the Municipal Manager or Public Works Director may require a deposit and set the amount for the same to assure that the project is completed according to the specifications for public highways established in the Town of Waterbury Highway Ordinance and Highway and Bridge Specifications. In lieu of a deposit, an irrevocable Letter of Credit from a Vermont based bank may be substituted for the deposit provided the credit line meets or exceeds the deposit amount required by the town. The checks will be deposited into the towns account. Deposits will be refunded and Letters of Credit will be returned if the portion of the highway that was excavated is repaired to the satisfaction of the Public Works Director or Highway Department Supervisor. If the repair is not satisfactory to the town and if the contractor fails to correct the problems after a reasonable notice, the town will use the deposit money or up to the limit of the Line of Credit to make the necessary repairs. If the repair costs are less than the amount of the deposit, the Town will return the excess amount to the contractor no later than 60 days after the final repair is made.

Property Owner(s):

Contractor:

Address:

Address:

Phone:

Phone:

Purpose of Excavation:

Location of Excavation:

Scheduled work date is:

For Office Use Only

This permit is: () Approved () Denied-Reason:

Deposit Required: () Yes-Amount: \$ () No

Reviewed by: Date:

CASH CODE: CURB () Cash () Check #

The excavation has been properly filled and the road surface finished in an acceptable manner and has been approved by the Public Works Director or Town Highway Department Superintendent. I request that the deposit be returned/refunded to the property owner/contractor.

Refund Approved: Date:

REFUND CODE: 12-2-00-0-491.00