

Town of Waterbury  
**Tax Department**  
Direct Debit Form for Property Taxes

YES! I would like to enjoy the safety and convenience of enrolling in a free Automatic Tax Payment Program. **Tax installment payments will be automatically withdrawn from my U.S. bank account on the due dates indicated on the property tax bill. FORM MUST BE RECEIVED IN OUR OFFICE 10 DAYS BEFORE THE WITHDRAWAL DATE.**

**MUST check one:**  PPD Personal       CCD Corporate

Contact your banking institution to verify with them which account type you have.

( ) **Checking Account** ~ Complete the account information below.

( ) **Savings Account** ~ Complete the account information below.

By signing below, I authorize the Town of Waterbury to instruct my financial institution to deduct property tax payments directly from my account. If at any time I wish to discontinue the service, I will simply notify the Town of Waterbury in writing not less than 10 days before the scheduled deduction.

\_\_\_\_\_  
Signature (must be signed by bank account holder)

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Date

\_\_\_\_\_  
Print your name

\_\_\_\_\_  
Daytime Phone

\_\_\_\_\_  
Mailing Address, City, State, Zip

\_\_\_\_\_  
Parcel ID (top left corner of bill)

\_\_\_\_\_  
Your Bank Name

\_\_\_\_\_  
Last name (as printed on tax bill)

\_\_\_\_\_  
Bank ABA (Routing) Number

\_\_\_\_\_  
Your Bank Account#

\_\_\_\_\_  
Email address

\_\_\_\_\_  
Alternative email address

**\*\*VERIFY YOUR BANK ACCOUNT NUMBER AND ROUTING NUMBER WITH YOUR BANK**

<b>RETURN TO:</b> Mail to: Town of Waterbury, Tax Dept 28 North Main Street Suite #1 Waterbury VT 05676 Fax to: (802) 244-1014 Email to: <a href="mailto:accounting@waterburyvt.com">accounting@waterburyvt.com</a>
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