

Town of Waterbury  
**Tax Department**  
Direct Debit Form for Property Taxes

YES! I would like to enjoy the safety and convenience of enrolling in a free Automatic Tax Payment Program. **Tax installment payments will be automatically withdrawn from my U.S. bank account on the due dates indicated on the property tax bill. FORM MUST BE RECEIVED IN OUR OFFICE 10 DAYS BEFORE THE WITHDRAWAL DATE.**

**MUST check one:** ☐ PPD Personal ☐ CCD Corporate

Contact your banking institution to verify with them which account type you have.

( ) **Checking Account** ~ Complete the account information below.

( ) **Savings Account** ~ Complete the account information below.

By signing below, I authorize the Town of Waterbury to instruct my financial institution to deduct property tax payments directly from my account. If at any time I wish to discontinue the service, I will simply notify the Town of Waterbury in writing not less than 10 days before the scheduled deduction.

_____ Signature (must be signed by bank account holder)	_____/_____/_____ Date
_____ Print your name	_____ Daytime Phone
_____ Mailing Address, City, State, Zip	_____ Parcel ID (top left corner of bill)
_____ Your Bank Name	_____ Last name (as printed on tax bill)
_____ Bank ABA (Routing) Number	_____ Your Bank Account#
_____ Email address	_____ Alternative email address

**\*\* VERIFY YOUR BANK ACCOUNT NUMBER AND ROUTING NUMBER WITH YOUR BANK \*\***

**RETURN TO:**  
Mail to: Town of Waterbury, Tax Dept  
28 North Main Street Suite #1  
Waterbury VT 05676  
Fax to: (802) 244-1014  
Email to: knealy@waterburyvt.com