

**Municipal Building Working Group
Thursday September 18, 2014
Steele Block 2nd Floor Conference Room**

Present: B. Farr, Z. Gordon, A. Nelson, M. Kasamatsu, T. Wood, H. Grenier, A. Tuscany, and C. Lawrence.

The meeting was called to order at 2:10 p.m.

GRANT PLANNING UPDATE

A grant application will be submitted on October 6th to Historic Preservation for \$20,000 for windows at the Jane's Building. A grant application for \$85,000 will be re-submitted for funding to do site work, lighting, and landscaping. The application was declined last spring due to the rescission vote. The CDBG grant is in process, and the hope is to have the agreement by the October 20th Select Board meeting.

CONSTRUCTION MANAGER SELECTION

The Select Board will need to decide whether or not to re-interview the firms, or whether they are comfortable using the information on hand. The project does not have to go back out to bid. All three firms are still interested. The Board will come to a final agreement with the CM in early November.

Asbestos removal from the library was discussed. This will have to be done before construction starts. A discussion was held about the time frame to move library and Historical Society materials out, and when to fully move the library.

It was suggested that the Town property that borders the Van Tuinen, King, Griffith and Plagge properties be brush hogged prior to the Act 250 site inspection. A. Tuscany will follow up.

M. Kasamatsu is trying to determine when to move library materials. A. Tuscany confirmed with E. Steele that the third floor of the Steele Block is available for the temporary library for children's books and computer access. E. Steele does not feel it is necessary to talk with a structural engineer, as long as the books are placed along the walls. A. Nelson suggested that the timing of the library move will become clearer after discussions with the CM in November but that plans should be made soon as the move will need to be complete by April 2015.

PERMITTING UPDATES

The wastewater and water supply permit has been approved by the State. The Act 250 permit has been submitted and there is a hearing on October 22nd. The local permits have been submitted.

An issue with the agricultural soils under Act 250 was discussed, and the necessity to find 2.25 acres to replace the area to be used by the building and parking lots. The 3.6 acres at the end of Winooski that house the community gardens is a possibility.

SITE DESIGN REVIEW

A. Nelson reviewed the site design and explained the cut out of the bank bordering the ball fields. The geothermal well fields will be placed at the west end of the parking lot. B. Farr will touch base with the State on known aquifers.

Coordination with the Main Street project for the entrance was discussed. The hope is to stay away from doing much work at the driveway entrance until the Main Street Project is completed.

It does not appear investors are interested in the geothermal tax credits. Efficiency Vermont has offered a \$15,000 incentive on the system, and there are two other opportunities that A. Murray is exploring.

STRUCTURAL DESIGN UPDATE

A. Nelson reviewed an updated set of drawings. It was discussed whether the vault should be a 4 or 6 hour vault. It was asked that the cost difference be determined before that decision is made. A. Nelson will meet with Bob Butler regarding IT space needs. The goal is to have a shared system, and to have the infrastructure set up correctly.

A security system was discussed. The cost is not in the budget, but it would be prudent to have the wiring infrastructure included.

Bob Butler will be asked to start a conversation with Fairpoint and Comcast.

B. Farr will send out a schedule of Act 250 and DRB public hearings for the new building to the Building Design Working Group when the dates and times become available.

The next meeting will be held on Thursday October 30th at 2:00pm at the Steele Block and will include the Construction Manager.

The meeting ended at 3:10 p.m.