

## Waterbury Historical Society Board Meeting

April 19, 2023 via ZOOM at 5 p.m.

**Present:** President Cheryl Casey, Joe Camaratta, Jan Gendreau, Anne Imhoff, Skip Flanders, Jill Chase, Laura Parette, Bill Woodruff, Mike Maloney, Jane Willard and Grace Sweet

**Copies to:** Karen Petrovic and Sandy Hough

<b>Agenda Item</b>	<b>Discussion</b>	<b>Action</b>
Minutes of March 15	Correction: volunteer Kelly Somers is working with Anne only on the CCC display. Jill moved to accept, Joe seconded.	<i>Approved with correction.</i>
Electronic Platform <b>Joe</b>	Not ready for today. Pay Pal is out for our purposes. Joe is looking for a platform that will accept payments and be a good tool for tracking membership. Options: Donor Box, RV or Q giv. Laura and Anne like Q giv.	<i><b>Joe</b> will continue research and report in May.</i>
Security Cameras <b>Bill</b>	Status unknown	<i><b>Bill</b> will follow up with Safe-Tech</i>
Hanging Rails for Steele Room <b>Jane, Laura, and Jan</b>	White metal would blend with the contemporary look of the Steele Room. Whitney at Axel's frame shop is the rep for Stas System – the metal rails are called Clip Rail Max – they would be placed on all four walls – cost about \$450. Wood would need to be painted – would cost about \$512. A plus would be that the hanging cords are interchangeable with what is upstairs.	<i><b>Laura</b> will get a formal proposal from Axel's to present to the Select Board and to see if the town will pay for it.</i>
Policy needed in re: to what is displayed in the Steele Room - <b>Bill</b>	Displays need to be scheduled (Anne) The intent is for the first display to be George Woodard's photos of his family. The plan is to change the display quarterly.	<i><b>Anne</b> will talk to George re: photos</i>
Insurance on our collections? - <b>Bill</b>	We assume that the History Center's collections and documents are covered by the town's insurance.	<i>Tabled – <b>Bill</b>, will you report in May?</i>
A/D - <b>Jan</b>	Our collection of baskets might be swapped for a Sweetser basket. Rhonda Larabee is Belle Sweetser's granddaughter.	<i>More research <b>Jan</b></i>
Collections Manager – <b>Mike Maloney</b>	Of the 500 uncatalogued items, some have been catalogued. About 95% of the items have been inventoried. Skull? Mike spoke to Linda Kaiser, former newsletter editor. She says that the body that came with the skull is buried in Hope cemetery. Steve Martin is digitizing Dr. Janes bed cards. He has scanned about 130 cards – 10% of the collection. Operations manual – Mike would like board members to review the manual – should it include more info?	<i>What's next re: the skull? <b>Mike</b></i>  <i><b>Joe, Cheryl and Anne</b> will review the Operations Manual.</i>
Artifacts not related to Waterbury - <b>Jane</b>	Displaying the ship model which is not from Waterbury is inconsistent with our policy. Ship should be stored – requires large box – Pack and Send could box it up. Cost?	<i>What should be the centerpiece display?</i>
Newsletter - <b>Laura</b>	The summer issue will come out mid-June.	<i>Articles needed</i>

Program - <b>Skip</b>	April 26 at 7:00 in the Steele Room: <b>The Murder of Alice Meaker</b> presented by Skip and Don Welch The July program will feature the Waterbury Fire Department and the hand pumper – probably a Saturday at Rusty Parker Park.	<b>Cheryl</b> will post on FPF <i>Sec't needs flyer for records.</i>
Media - <b>Cheryl</b>	May 17 – Q and A with James R. Hagerty at Bridgeside – topic, writing our personal stories. May 18 – Cosponsoring J.R. Hagerty with the Library May 29 – Ghost Walk at the Duxbury Cemetery at 11:00	<i>Who will attend?</i>
Website - <b>Laura</b>	Some info is quite dated – should be reviewed quarterly	<i>Need a policy</i>
Finances – <b>Joe</b>	Still getting responses to the Annual Appeal. Three books have been sold – royalties at \$64 – the publisher will send a check when they get to \$75. Money realized from offering cookies, popcorn, and beverages at the showing of George Woodard's movie, <u>The Farm Boy</u> , was about \$699 after expenses. 244 members	<i>Financial report on separate page</i>
Outreach - <b>Jane</b>	Jane has been reviewing activities from the past to decide next steps. <b>Senior Center</b> – Hope their board does the same to compare notes. Seniors want field trips. Wyatt O'Brien took the van over, but the Board thought it is not accessible for all folks. Outreach hasn't gotten much feedback about the offerings. Will resume the <b>History Highlights</b> in the fall. June 28 – Outreach will present a power point on <b>parades</b> in Waterbury presented by Skip. Sue Johanson will play patriotic songs for a sing-a-long. Laura will print up notice cards for the tables to advertise in advance. Schools – not much going on there. Wyatt is thinking of working with Outreach on a <b>scavenger hunt</b> for school kids this summer.	<i>Skip, Margo Sayah, Grace and Jane</i>  <i>Skip, Jane, and Sue</i>
Ghost Walk - <b>Jan</b>	Jan has people lined up for the walk – wonders if she should invite Maureen Harvey to join with her views on how the Irish were treated. <b>Cheryl</b> will MC and guide and <b>Joe</b> will be the photographer.	<i>Jan will work on the posters.</i>  <b>Cheryl, Joe</b>
Volunteers	Kendall Stafford is interested in helping.	
Email practice policy - <b>Joe</b>	Joe made a motion to accept the policy as written, 2nd by Anne. Joe suggested regular review of all policies and keep them up to date to pass on to future boards and members.	<i>Approved Policy was sent by email</i>
Where's Waldo - <b>Cheryl</b>	Cheryl said yes to joining Bridgeside Books and others in that event again this summer.	<b>Cheryl</b>
Visit - <b>Anne</b>	Anne told of a successful visit to the history center of someone looking for ancestor information.	
Next meeting	Wednesday, May 17	<i>Location? Time?</i>

Meeting adjourned at 6:41 pm

Note takers: Grace Sweet and Jill Chase