

Waterbury Historical Society Board Meeting

September 21, 2022 in the Steele Room

Present: Cheryl Casey, Paul and Jane Willard, Jan Gendreau, Jill Chase, Bill Woodruff, Anne Imhoff, Skip Flanders, Joe Camaratta, Grace Sweet and Mike Maloney via ZOOM

Collections Manager: Mike Maloney is slated to become the Collections Manager for the WHS. He is from N.J. and a UVM graduate and has worked in their special collections. He will be an employee of the town, but we will pay his salary. We introduced ourselves.

Minutes of August 17: Jan moved to accept the minutes and Paul seconded. Approved. Clarification: we store information in the cloud and Past Perfect stores in the cloud as well. We pay for Past Perfect.

Shelving for the storage units: David Luce and Kevin Gorham have built the shelves for one unit and will do the other. Wyatt O'Brien helped to move items out of the storage unit and then to return them. Paul will write a thank you note to each one and we will give them a membership to WHS. Some items will be taken to Merrill's Auction House.

Laptop: It is in the office. Past Perfect has been installed. Bob Butler needs to download our information. He is not charging us. Jill will make cookies. (Jill, on September 23, will deliver cookies to Dave, Kevin, Wyatt, and Bob).

Rotary: Items have been entered in Past Perfect. What are Rotary's expectations? Cheryl will follow up.

Museum – a one page information sheet about the collection in the Janes Building needs to be generated - for visitors – to be placed in the Library and in the town office – Jill and Mike will work on it.

Nominating Committee: Rethinking voting to elect Board members and officers to be more inclusive – Cheryl suggested that we extend the ballot to all members electronically. How to accommodate other nominations? Should it be done prior to the October Annual Meeting? After discussion it was decided to revisit the issue next year. It was decided to change the title Webmaster to Web manager. Names of nominees should be listed in alphabetical order.

The nominating committee needs to be active year round with at least one member from the Board.

Membership: Paul – 238 members

Treasurer: Paul – total of all accounts - \$181,742.98. Jane will give a copy of the new history book to Kay Schluter who has helped us with thinking about our collection and who works for the Vermont Historical Society.

Joe Camaratta has agreed to become the treasurer of WHS and to keep track of membership. Paul has served as the Treasurer for 20 years. Should we have periodic audits? We need to check and change bank signatories.

Program: Skip – October 26 at 7:00 in the Steele Room – The program will follow the Annual Meeting. Mark Greenburg will present a program about Waterbury musicians including Don Fields and Lois and Smokey Carey. He needs to use a projector and asks for a \$150 honorarium.

Skip has done a walking tour of downtown Waterbury in collaboration with the library. He will do another one. The walking tour brochure is mostly about architecture – needs to be updated with an emphasis on people.

Outreach Education: Jane reports that the next meeting will be September 28 at 9:00. The group continues to send out History Highlights to recipients of Meals on Wheels. The most recent one was about St. Andrew's, the Catholic church. It is felt that the oral history project needs to be revisited.

Blue history book on cassette tape: Jill asked if it would be worthwhile to digitize the dozen tapes. Someone with expertise will listen to see what would be best.

Budget: Paul will put together the budget for the October 26th meeting. Need to add the Collections Manager's salary. Most dues come in at the time of the Annual Appeal. Cheryl will draft an appeal letter to be approved at the October 19th meeting.

Newsletter: Cheryl will end her time as editor of the newsletter with the December issue. She will continue with social media. She is the nominee to continue as president. She sees avenues for WHS to have a bigger presence in the community and wants to shepherd endeavors with the library, Brookside Books and Revitalizing Waterbury (RW). She envisions a rewrite of the Walking Tour brochure, grant writing, QR codes on Waterbury's historic buildings, rotating exhibits, and programming around our artifacts.

Stuff: Bill reports that Barb Farr left a box of items pertaining to WHS. Barb, a former WHS president, and her husband, Marc Metayer, have moved to South Carolina.

Next Meeting: Wednesday, October 19 at 4 in the Steele Room

Notes by Grace Sweet