

## **Waterbury Historical Society Board Meeting in the Steele Room August 17, 2022**

**Present:** Cheryl Casey, Paul and Jane Willard, Anne Imhoff, Jan Gendreau, Jill Chase, and Grace Sweet    Copies to: Skip Flanders, Bill Woodruff, and Joe Camaratta

**Minutes from July: 20:** Correction – it was erroneously stated in the minutes that this meeting was to begin at 4:30 rather than 4:00 – so, the meeting began about 4:20. Paul moved to accept, Jan 2<sup>nd</sup>. Approved.

**Update on Collections:** What to do with 12 cassette tapes of a woman reading the blue Waterbury history book published in 1991? Cheryl suggested digitizing the tapes if the quality is decent. Jill will check for quality – perhaps they could become a podcast.

**Status of Collections Manager:** Five more applications have been received. Four are promising applicants. Jane, Jill, and Cheryl will do ZOOM interviews, hopefully on the evening of August 29. Cheryl will adapt the application questions for the interviews. They will choose two for in person interviews.

**Laptop:** Cheryl purchased it through Amazon. Concern about losing the information that is on the old computer. Bob Butler happened to be in the building and joined our meeting briefly. He will set up the new computer. He advises that the cloud should be the primary back-up. We are paying Past Perfect about \$720 for cloud storage and assistance. Past Perfect needs to be installed on the new compute plus connection to wifi and the internet. Our collections need to be available to the community.

**Rotary:** Rotary has archived 119 records on Past Perfect. Are they using our storage? Robert Siegel began the process. Our collections are owned by the town, ours have been formally assessed. It appears that the Rotary collections are riding on us. We need a formal sharing agreement with the Rotary Club. Questions of legalities of ownership. Questions of the integrity of the records and collections. The Rotary items have not been assessed. Consensus – we need to have a formal contract with Rotary. Cheryl will speak with Theresa Wood who has been President of both groups. WHS gave its collection to the town in March 2017. The Select Board approved the acceptance on Sept. 18, 2017.

**Treasurer:** Paul – 238 members. Five newsletters were returned – Lolita Perry has died. Jill will contact Christine Luce, Grace will contact Kelly Welch. Do not know about Joanie Ather and Keagan Perasol. Some one sent a dance card from the State Hospital – Paul sent a thank you note - Jill will send her the paperwork for a deed of gift. The total of our accounts is \$180,252.98.

**Program:** Sixty to eighty people attended the Army Band concert at Rusty Parker Park on August 6. Great success. \$34 was received in donations which will be used for refreshments for the October 26th program with Mark Greenburg – “Waterbury Musicians”. No history books were sold.

**Outreach:** Jane reports that the group will reconvene in Sept.

**Vermont Historical Society:** A ZOOM workshop entitled “Refresh, Restore, Renew” will be offered Sept. 14 or 15 with a follow-up in person session on Sept. 20. Continuing to explore “What is our story?”

**Nominations:** The committee should be established in January for the following year. Bill Woodruff will continue as a board member. Bill Shepluk has declined for now. Cheryl will ask Margo Metayer to join the nominating committee and Jane volunteered to be a member of the committee as well.

**Lamoille Lifelong Learning:** Lynn Bauman of Osher has asked for a donation. Grace moved to respectfully decline the request. Anne 2<sup>nd</sup>. Approved to decline.

**Revitalizing Waterbury/WHS:** How can we partner?

**Social Media:** Accounts are active. Cheryl hopes to make some video clips for short podcasts.

**Fundraising?:** We need to tell our story.

**New Business:** Need to make a one sheet paper for the History Museum plus develop an electronic opportunity to give information about items in the Museum.

**Open Houses:** No to being open on Saturdays, the Museum is open doing regular business hours when the Municipal office is open.

**Shelves for the Storage Cubicles:** Cheryl will email options and ask for feedback. David Luce made a drawing of one option using pallets.

**Next Meeting.** Sept. 21 at 5 p.m. on ZOOM.

**Notes by:** Grace Sweet