

## **Waterbury Historical Society Board Meeting April 19, 2022**

**Present in person:** Cheryl Casey, Paul and Jane Willard, Jan Gendreau, Jill Chase, Anne Imhoff and Grace Sweet

Copies to: Carla Lawrence, Sandy Hough, Skip Flanders, Bill Woodruff and Joe Camaratta

**Minutes** of the March 15<sup>th</sup> meeting. Moved to accept by Jill, 2<sup>nd</sup> by Jan. Approved.

**Treasurer's Report** and Membership: Paul – 234 members

Checking account balance: \$42,650.08, T. Rowe Price Mutual Fund: \$103,262.53 and Capital Campaign: \$31,187.31 for a total of \$177,099.92.

There are 249 books left from the 400 that we began with, so have averaged \$16 per book. \$2800 plus \$25 from a very recent sale plus \$50 from Cheryl makes \$2875. The book expenses were \$7339.62, so the balance is \$5436.38. \$10,000 was allotted for book expenses. We hope to break even.

Twenty-five dollars have been received from the Queen Esther Chapter of the Eastern Star for our safe keeping of their artifacts. A number of the items relating to the Chapter are viewable on Past Perfect.

Renewal for Past Perfect is \$720 for 20,000 records. No action. LeeAnn Viens is no longer the contact person for Past Perfect – Cheryl will be. Back up is done on a portable (external) hard drive which is kept in the vault. Jill will follow up with Sandy Hough re: indexing and backing up.

**Program:** posters for the Don Fields program on April 30 at 1:00 at St. Leo's Hall are being distributed.

**Book Sales:** Jane - WHS is to be the featured non-profit entity at an event at Brookside Books on April 30, from 10:00 to noon by invitation from Katya D'Angelo, the owner. Cheryl will create a mini flyer to hand out to folks who stop by whether they buy a book or not. The flyer will promote the Don Fields event, the Ghost Walk and invite people to follow us on Facebook and Instagram, also to join and/or volunteer.

Books will also be available for sale at the Don Fields program in the afternoon. Books will be displayed for sale at the Farmer's Markets and at the Arts Fest on July 9. Jill and Grace will inquire about selling books at the Waterbury High School reunion dinner at the Legion on Saturday, June 25 from 5:30-6:30. (That is also NQID in Waterbury.)

Jane has contacted the five teachers and the students who were involved in writing reflections re: COVID to invite them to read their reflections at a public event at Bridgeside. No response.

**Outreach Education Committee:** Jane – the group met with Seniors at the Center on April 15 to brainstorm ideas for future events. The first event that we are hoping to do is to go to the Shelburne Museum when the lilacs are in bloom. The admission for Seniors is \$7.00. We hope to be able to use the 15-passenger van. The group continues to send monthly flyers to recipients of Meals on Wheels – History Highlights – presently we are featuring area churches.

**Ghost Walk:** Jan – Jack Semprebon, a student at Bishop Marshall School, will be the featured speaker. Paul Willard wishes to retire from being the MC. Jan will ask Jim Walton if he would do it. Jan will contact the guides. The Legion needs a flag-pole, so the event highlighting the inaccessible cemeteries, may be held at the elementary school rather than Rusty Parker Park.

**Social Media Report:** Cheryl – People have been following on both Facebook and Instagram. Cheryl feels that social media is a very good way to generate interest in Waterbury's history, especially with younger folk. We need to build a diverse membership and to grow a list of volunteers.

**Computer:** Cheryl will get the Debit card from Paul and then stop at Best Buy to make the purchase.

**Accession/Deaccession:** Jill, Jan, and Anne – A number of items were displayed which are either duplicates or do not pertain to Waterbury. The consensus was to contact an Auction House and let them deal with the collection. The list is included with these notes.

**Strategic Planning** and job description for an archivist/collections manager will be on the agenda for the next meeting which will be May 17 at 4:30 in the Steele Room.

Notes by Grace Sweet