

**Waterbury Historical Society**  
**Board of Directors**  
**Agenda**  
**Friday, February 21, 2020**  
**11:00 Steele Community Room**

1. Approval of the January 17, 2020 Secretary's minutes
2. Treasurer's Report - *Paul*
  - a. Treasurer's report
  - b. Membership update
  - c. Increase PastPerfect storage - \$250 annually extra (see below correspondence)
3. Curator's report - *Jack*
4. Temporary custody form vs donation acceptance form - *Barb*
5. Revisit bylaws for Nominating Committee so we are in conformance - See attached materials
6. Proposed Historic Overlay Zoning District (previously sent material) - *Barb*
  - Would need Historic Review Committee
7. Newsletter - *Cheryl*
8. Other Business
9. Next meetings
  - March 20 – WHS board meeting
  - April – Annual Meeting
  - May 15 – WHS board meeting
  - June 19 – WHS board meeting
  - July 22 – Summer meeting at Bryan Farm

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Correspondence from Past Perfect on our record status and \$\$

The Waterbury Historical Society has hosting for up to 10,000 Catalog records. Any Object, Photo, Archive, or Library record that you upload counts towards this limit; image attachments

do not. For example, if you share an Object record with 7 attached images on your site, it still only counts as one record toward your hosting limit.

You currently have 7,434 Catalog Records online:

- 1,024 in Objects
- 2,330 in Photos
- 3,853 in Archives
- 227 in Library

You can also perform an All 4 Catalogs Query in your PastPerfect program for “Web Include – is True” to see the number of records that are selected to be shared online with your next upload. This can be an especially helpful tool to use before an upload if you think you may exceed your hosting limit.

Hosting for the first 10,000 records is \$475 (\$380 with an Institutional-level AASLH membership). Each additional block of 10,000 records is \$245 (\$196 with AASLH). Hosting for 20,000 catalog records would therefore cost \$720 (\$576 with AASLH). If you upload more records than your hosting allows, we reach out to ask if you would like to remove the additional records or be sent a prorated invoice to cover the increase until your next renewal.