

Waterbury Historical Society

Board of Directors Meeting

February 13, 2018

Steele Community Room – 4 PM

Present: Barbara Farr, Jim Walton, Paul Willard, Jack Carter, Jane Willard, Steve VanEsen

Betty Jones, Cheryl Casey

- **Minutes from 1/9/18 and 1/24/18.** Paul moved to accept both minutes, Jim seconded and minutes were approved.
- **Treasurer's Report.** Paul reported account balances; Checking \$35,443 which includes \$10,000 from K. Steele, Capital Campaign - \$25,000, mutual funds - \$75,740.
- **Nominating Committee procedure.** Jane provided a handout that included all current positions on the board and committees with term expiration dates. Jane will help Steve V who will lead the process. Jane indicated that she would step down off the board at the end of her term but stay on the Outreach Education Committee and would like to work on the next Waterbury History book for the time period of 1991 to 2021. Resources for the book are S. Flanders, L. Kaiser, and B. Lindner.
- **Archivist Report.** Tracy sent a written report with a scan of one of the glass slides with frost. Her report included options for placing our collections in a searchable format online and a webinar training opportunity in March.
- **PastPerfect Online.** There is a cost of \$450 annually to place 10,000 items online. More \$\$ for more items. The VT Historical Society is doing a free service for a few historical societies but it has limitations. It was generally agreed to continue to catalogue our items before investing the time necessary to start adding on a website. Barb will talk with Tracy about this approach and if Tracy is willing and interested will reach out to one of the applicants for the archivist position who is still in college about a possible internship for this initiative. Paul moved and Jane seconded to pay the \$85.26 per person cost of training for those interested. All approved. Barb and LeeAnne had expressed interest. S.

VanEsen may sign up his person as well. Anyone else interested should let Paul know as soon as possible and he will take care of registrations.

- **Outreach Ed Committee Report.** Jane reported on the VT. Trivia program from the VT. Historical Society. She will provide a March update when more is known.
- **Program Committee.** Betty reported on the January meeting with 28 in attendance. She is working with the committee on the April annual meeting which will include a Remembrance Dinner to celebrate the WHS 60th anniversary. Details in March.
- **Newsletter.** Cheryl reported that the current newsletter deadline is February 15th. She has plenty of content and will add a few more bits of information including recognizing K. Steele for her contributions to support the archivist position.
- **Curator's Report.** Jack reported that the final step in the rehabilitation of the Pride clock has been completed with the installation of the repainted dial and readjustment of the strike. He said Jan (Gendreau) deserves credit for pursuing the project to completion.

Jack is working on the refresh of the community room at the railroad station. He passed around designs of the screen door table by Ben Keaton. He also showed a photo of one of the panels of the Arvads mural framed by Nat Fish. Laura Parette is working on finding a way to display the tourist information brochures.

- **Other Business.** Some fundraising ideas continue to be discussed; scanned glass slides, magnets, ornaments, Jill had suggested in a prior email the Dr. Janes tools in a calendar, Waterbury maps donated by Steve. A. Andrus from the Moulton Farm had offered farming tools to the WHS. Tracy and Jack will check out when the weather gets better.
- **Next meeting – March 20, 4 PM.** Meeting adjourned at 5:20 PM Respectfully submitted, Jack Carter, Secretary and Barb Farr.