

Waterbury Historical Society

Board of Directors Meeting

January 9, 2018

Steele Community Room – 4 PM

Present: Barbara Farr, Jim Walton, Paul Willard, Jack Carter, Jane Willard, Steve VanEsen

Betty Jones, Cheryl Casey

- 12/21/17 meeting **minutes were approved.**
- **Treasurer's Report.** Paul stated that biennial report (non-profit status) has been filed with the State. Account balances; Checking \$29,000, Capital Campaign - \$20,000., mutual funds - \$76,000. Memorial contributions to Ed Steele - \$5,700. Paul handed out the 2017 actual budget along with proposed budget for 2018. There was much discussion with corrections and adjustments to be prepared for the next meeting. Bill S. would like our input on pay increase percentage for Tracy and Sandy. It was decided to give between 2 ½% - 3% increase for 2018. Total payroll for WHS is \$19,000. It was voted to do an annual appeal for 2018. It would be Board driven with revisions made to smaller more concise mailing.
- **Town meeting planning.** Jane shared our Annual Report for the annual Town Report. Everyone liked it with a few edits. She will add list of the Officers, BOD and committee members. Everyone thanked Jane for writing the report. We will request level funding from the town for 2018 that includes \$2,995 for two storage units and supplies, plus \$5,250 towards payroll costs. The town will pay payroll costs and seek reimbursement for amounts over the \$5,250 on a quarterly basis.
- **Curator's Report.** Jack reported on the Station Refresh with RW. The contract has been signed and \$6,000 has been received as half payment of their budget. Jack has been working with various craftsmen to do work. He hopes for Spring completion date. Also, the paintings of Waterbury that were at TDBank have been sent to the main office in Toronto and not available. He is trying to obtain historic bank records and will continue to pursue.
- **Archivist Report.** Tracy and Sandy sent written reports. Tracy is comfortable with a one on one approach regarding training of others in PastPerfect. Jane would like to pursue multiple volunteer training in PastPerfect. There was a lengthy discussion about how to make that happen; more computers, laptops, space is an issue. Steve is trying to hire an archivist to catalog his collection.
- **Program Committee.** Betty reported the January meeting is all set. The committee has not been able to meet to discuss April meeting due to the bad weather.

- **Newsletter.** Cheryl reported that the current newsletter is out with 8 pages instead of 12 due to time and content. February 15th is the next deadline. She has ideas for that issue but is always seeking more content.
- **Other Business.** Small fund raising ideas were discussed; framed prints, notecards, calendars of the Dean collection of glass slides, Waterbury maps donated by Steve (in storage unit 24). Barb offered to coordinate some fundraising ideas for a future meeting. The Genealogy Group requested a viewing of Dr. Janes surgery tools after hours later this month. Barb offered to open the building and be present during the exhibition. The request was postponed in follow-up conversation.

Meeting adjourned at 5:30 PM – **Next meeting – February 13th – 4 PM.** Respectfully submitted, Jack Carter, Secretary.